

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, May 10, 2023
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
Members Absent: None
Others Present: Recording Clerk Coburn, Director Best, Zach Kaster, Christina Lirones

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
Members Absent: None

3.1 Approval of the Agenda

Supervisor Grewal requested the addition of item 9.1, Delinquent Personal Property Tax Collection Report.

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the agenda as amended.

MOTION CARRIED

4. Public Comment I

None

4.1 Board Response to Public Comment I

None

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on April 26, 2023

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the minutes of the Regular Meeting held on April 26, 2023.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

None

7. Communications

7.1 Communications

Moved by Trustee Krone, supported by Clerk Anzaldi, to receive and file communications.

Treasurer Scribner thanked Andy McGill and Kathe Wunderlich for their response to the M-Live article published by Ryan Stanton regarding the Ann Arbor Municipal Airport expansion.

Trustee Krone supported this comment and further added his surprise of the lack of balance on reporting both sides, as was done previously by Mr. Stanton back in 2010.

Supervisor Grewal noted multiple residents reached out and challenged Mr. Stanton over the skewed article in support of the airport expansion. She also mentioned the Ann Arbor Area Transportation Authority Report, noting this would affect fiscal year 2024.

MOTION CARRIED

8. Consent Agenda

8.1 Receive the May 10, 2023 Personnel Report

8.2 Approve payment of Payroll Payables ACH #160 through #163 in the amount of \$3,516.82

8.3 Approve payment of Payroll Payables Check #1518 through #1519 in the amount of \$1,755.11

8.4 Approve payment of Accounts Payable ACH #606 through #621 in the amount of \$839,939.16

8.5 Approve payment of Accounts Payable Check #44830 through #44953 in the amount of \$1,018,661.15

8.6 Approve payment of Tax Checking Payables Check #23166 in the amount of \$3,584.69

8.7 Motion to approve the Application for Additional Credited Service through the Municipal Employees Retirement System (MERS) for Kristina Dillion, with the entire cost of the purchase of time to be funded by Ms. Dillion

8.8 Approve payment to ICC Community Development Solutions for Records Management Services in the amount of \$9,246.30

8.9 Approve payment to consultant for Community Development General Services in the amount of \$3,629.33

8.10 Receive March 2023 Department of Public Safety Activity Report

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve consent agenda items 8.1 through 8.10.

MOTION CARRIED

9. Items from the Treasurer

9.1 Delinquent Personal Property Tax Collection Report

Treasurer Scribner provided the Delinquent Personal Property Tax Collection Report.

Moved by Clerk Anzaldi, supported by Trustee Krone, to receive and file Delinquent Personal Property Tax Collection Report. See attachment 1.

MOTION CARRIED

10. Items from the Clerk

None

11. Items from the Supervisor

11.1 Authorize the Supervisor and Clerk to enter into an Agreement with the Washtenaw County Road Commission for the State Road Non-Motorized Pathway

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to Authorize the Supervisor and Clerk to enter into an Agreement with the Washtenaw County Road Commission for the State Road Non-Motorized Pathway.

Director Best clarified that Stantec provided estimates for the East and West sides of the project, it was determined to work on the West side. He stated the cost estimate of the West side is approximately 1.5 million dollars and the grant will cover approximately 1.2 million dollars. Mr. Best confirmed the Township will be responsible for the difference.

MOTION CARRIED

11.2 Authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting for engineering design services for the State Road Non-Motorized Pathway, for a cost not to exceed \$225,600.00, subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to Authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting for engineering design services for the State Road Non-Motorized Pathway, for a cost not to exceed \$225,600.00, subject to Township Attorney approval.

MOTION CARRIED

11.3 Authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting Michigan Inc. for professional engineering services for the Pittsfield Township 2023 Local Road Program, for a cost not to exceed \$12,000.00, subject to Township Attorney approval

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to Authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting Michigan Inc. for professional engineering services for the Pittsfield Township 2023 Local Road Program, for a cost not to exceed \$12,000.00, subject to Township Attorney approval.

MOTION CARRIED

12. Unfinished Business

None

13. New Business

None

14. Liaison Reports

None

15. Public Comment II

None

15.1 Board Response to Public Comment II

None

16. Adjournment

Moved by Clerk Anzaldi, supported by Jaffer, to adjourn the meeting at 6:42 p.m.

MOTION CARRIED

Kaly Coburn, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township

TO: Board of Trustees
FROM: Patricia Tupacz Scribner, Treasurer
DATE: May 10, 2023
SUBJECT: DELINQUENT PERSONAL PROPERTY TAX COLLECTION

The 2022 tax season ended on February 28th. As of March 1st, there were 168 delinquent personal property tax accounts.

Currently, we have 58 accounts remaining for collection. A Final Notice of Delinquent Personal Property tax was mailed on March 6th with a payment date of March 31st. It is our goal to prevent court action and to resolve the delinquent taxes as soon as possible. We are pursuing further collection options.

The Township Treasurer is responsible for collecting personal property taxes.

My office will continue its due diligence in resolving the delinquent personal property taxes.