

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, May 25, 2022
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson
Members Absent: Krone
Others Present: Deputy Clerk Jill Mitchell, Recording Clerk Kaly Coburn, Director Matthew Best, Director Matt Harshberger, Rachelle Igrisan, Anne Garcia, Steve Schafer, Ann Mather, Christina Lirones, Anthony Stewart, Alex Padla, Jasmine Kaltenbach

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

Supervisor Grewal called for a moment of silence for those who lost their lives in the most recent gun violence in Texas.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson
Members Absent: Krone

3.1 Approval of the Agenda

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve the agenda.

MOTION CARRIED

4. Public Comment I

None

4.1 Board Response to Public Comment I

None

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on May 11, 2022

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to approve the minutes of the Regular Meeting held on May 11, 2022.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

6.1 Proclamation Declaring June 3, 2022 as National Gun Violence Awareness Day

Supervisor Grewal noted June 3, 2022 has been recognized as National Gun Violence Awareness Day for several years.

Anne Garcia, with Moms Demand Action, spoke to insights gained from the most recent gun violence in Texas. Ms. Garcia encouraged everyone to teach the meaning behind wearing orange to spread awareness. She spoke to national and local legislation that speaks to gun safety and organizations taking action to spread awareness.

Supervisor Grewal thanked Mrs. Garcia for the partnership.

7. Communications

7.1 Communications

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

8.1 Receive the April 2022 Revenue/Expenditure Report

8.2 Approve payment of Payroll Payables Ck#1496 in the amount of \$631.24

8.3 Approve payment of Payroll Payables ACH #47 thru #51 in the amount of \$2,579.32

8.4 Approve payment of Tax Checking Payables ACH #72 in the amount of \$1,106.30

8.5 Approve payment of Accounts Payable ACH #196 thru 205 in the amount of \$658,686.45

8.6 Approve payment of Accounts Payable Ck# 41598 thru 41752 in the amount of \$640,697.49

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve consent agenda items 8.1 through 8.6.

MOTION CARRIED

9. Items from the Treasurer

9.1 2021 Tax Settlement Summary

Treasurer Scribner provided the 2021 Tax Settlement Summary. See Attachment 1.

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to receive and file the 2021 Tax Settlement Summary.

MOTION CARRIED

10. Items from the Clerk

- 10.1 Adopt a Resolution To Temporarily Relocate Precincts 3 & 4 from Chinmaya Mission, 4760 Packard Road, to Carpenter Elementary, 4250 Central Boulevard, for the August 2, 2022 Primary Election, Resolution #22-19**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution To Temporarily Relocate Precincts 3 & 4 from Chinmaya Mission, 4760 Packard Road, to Carpenter Elementary, 4250 Central Boulevard, for the August 2, 2022 Primary Election, Resolution #22-19.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson
NAYES: None
ABSENT: Krone
ABSTAIN: None

MOTION CARRIED

11. Items from the Supervisor

- 11.1 Approve the 2022 Annual Local Road Maintenance Second Agreement Between Pittsfield Township and Washtenaw County Road Commission for an amount not to exceed \$11,300.00**

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to Approve the 2022 Annual Local Road Maintenance Second Agreement Between Pittsfield Township and Washtenaw County Road Commission for an amount not to exceed \$11,300.00.

MOTION CARRIED

- 11.2 Authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting Michigan Inc. for professional engineering services for the Pittsfield Township 2022 Local Road Program, for a cost not to exceed \$12,000.00, subject to Township Attorney approval.**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting Michigan Inc. for professional engineering services for the Pittsfield Township 2022 Local Road Program, for a cost not to exceed \$12,000.00, subject to Township Attorney approval.

MOTION CARRIED

- 11.3 Authorize the Supervisor and Clerk to sign the Subaward Agreement Amendment with Washtenaw County to receive CDBG funding in the amount of \$85,000.00, subject to Township Attorney approval**

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to authorize the Supervisor and Clerk to sign the Subaward Agreement Amendment with Washtenaw County to receive CDBG funding in the amount of \$85,000.00, subject to Township Attorney approval.

Trustee Edwards-Brown asked that acronyms be spelled out completely for general public knowledge.

Treasurer Scribner asked for clarification on the North East Green infrastructure project. Supervisor Grewal noted this was presented to the Board in 2021 and further details can be found on the website.

MOTION CARRIED

12. Unfinished Business

12.1 Adopt at Second Reading for ZOA #21-221, Inglewood Park West Planned Unit Development

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to adopt at Second Reading for ZOA #21-221, Inglewood Park West Planned Unit Development.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer

NAYES: Urda-Thompson

ABSENT: Krone

ABSTAIN: None

MOTION CARRIED

12.2 Adopt at Second Reading ZOA #21-215: Marihuana

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to adopt at Second Reading ZOA #21-215: Marihuana.

Clerk Anzaldi mentioned there was a name change from Marihuana Regulatory Agency to Cannabis Regulatory Agency. The language was removed from the ZOA ordinance and corrected with the new name.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson

NAYES: None

ABSENT: Krone

ABSTAIN: None

MOTION CARRIED

12.3 Adopt at Second Reading Ordinance 336 Medical Marihuana and Adult Use/Recreational Marihuana

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to adopt at Second Reading Ordinance 336 Medical Marihuana and Adult Use/Recreational Marihuana.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson
NAYES: None
ABSENT: Krone
ABSTAIN: None

MOTION CARRIED

13. New Business

None

14. Liaison Reports

Clerk Anzaldi stated that due to redistricting every voter in the township has received a new voter ID card. Clerk Anzaldi stated the voter ID card is not required to vote in Michigan, however, informs residents of the district they reside in.

15. Public Comment II

Jasmine Kaltenbach, with Michigan AFL-CIO, stated the mission of the organization is to unite labor leaders, policy makers, and the general public to advocate for economic justice within the workplace and in communities across Michigan. Mrs. Kaltenbach thanked the Board and expressed interest in learning about work being done in the township.

15.1 Board Response to Public Comment II

Supervisor Grewal thanked Ms. Kaltenbach for attending the meeting.

16. Adjournment

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adjourn the meeting at 6:51 p.m.

MOTION CARRIED

Kaly Coburn, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township



Pittsfield Charter Township

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Office of the Treasurer

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Board Meeting Notes May 25, 2022

Good evening everyone, I want to update you on our tax collection and settlement process. **Settlement** - is the process in which the County and the Township reconcile the tax collection and the remaining delinquent taxes. From those numbers the County reimburses the Township for the real property taxes, special assessments, and administration fees due to the Township.

- The Township submitted our settlement package to the County March 18, 2022.
- The Township is expected to receive \$380,962.37 from the County for the outstanding real property taxes, administration fees, and special assessments. The County has indicated that they have reviewed all of the settlements and that we should expect the reimbursement by early June.
- This year we collected 98.6% of the taxes levied, very similar to last year.

The graph in the packet shows the volume of funds collected for each local entity. As you can see, the amount of taxes collected for the local entities is quite substantial. The percentage of Township taxes & administration fees collected for the entirety of the tax year is only 15.8 % of the total collected. The remaining funds are distributed to the other entities listed.

The Treasurer's office strives to provide friendly and quality service to all of our residents as we prepare for the 2022 tax collection cycle.

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