

## AN AGREEMENT FOR THE PROVISION OF LIMITED PROFESSIONAL SERVICES

### BETWEEN

The Client:  
**PITTSFIELD CHARTER TOWNSHIP**  
6201 W. MICHIGAN AVE.  
ANN ARBOR, MICHIGAN 48108-9721  
PHONE: (734) 822-3101, CELL: (734) 341-2180  
E-MAIL: WeilandK@pittsfield-mi.gov

and The Design Professional Firm:  
**JOSEPH PHILIPS - ARCHITECT, LLC**  
921 WING STREET  
PLYMOUTH, MICHIGAN 48170 - 1725  
PHONE: (734) 455-8354, FAX: (734) 455-8350  
E-MAIL: josephphilipsarchitect@gmail.com

## 701 W. Ellsworth

### FOR THE FOLLOWING:

#### 1 PROJECT

NAME: 701 W. ELLSWORTH  
ARCHITECTURAL SERVICES  
LOCATION: 701 W. ELLSWORTH, PITTSFIELD TWP., MICHIGAN

#### 2 SCOPE / INTENT AND EXTENT OF SERVICES TO BE PROVIDED BY THE FIRM

- 1) FIELD MEASUREMENT AND PREPARATION OF AN EXISTING CONDITIONS FLOOR PLAN FOR THE NORTH PORTION OF THE BUILDING. SEE ATTACHED SKETCH INDICATING THE AREA OF WORK.

NOTE 1: AS/ IF TIME PERMITS THE FIRM WILL START SKETCHING PROPOSED FLOOR PLAN REVISIONS TO ALTER THE SPACE AS ILLUSTRATED IN THE SKETCHES FORWARD TO THE FIRM BY THE CLIENT. SEE ATTACHED SKETCHES.

#### 3 BASIS OF COMPENSATION

- A. THE CLIENT SHALL COMPENSATE THE FIRM FOR SERVICES DESCRIBED AS "SCOPE / INTENT AND EXTENT OF SERVICES TO BE PROVIDED BY THE FIRM" ON AN HOURLY BASIS, WITH A NOT TO EXCEED FEE OF:

THREE THOUSAND AND 00/100 DOLLARS. \$3,000.00

- B. INVOICES ARE DUE UPON RECEIPT. (PROGRESS PAYMENTS, AS APPLICABLE, WILL BE MADE AT THE END OF THE MONTH OR AT THE COMPLETION OF SIGNIFICANT MILESTONES IN THE COMPLETION OF THE PROJECT.)

#### 4 STANDARD EXHIBITS: "TERMS AND CONDITIONS" "STANDARD RATE AND CHARGE SCHEDULE" "SERVICES WILL NOT INCLUDE", "CONDITIONS UNDER WHICH SERVICES WILL BE PERFORMED", AND "CLIENT RESPONSIBILITY"

- A. SEE ATTACHED "EXHIBIT A", "EXHIBIT B", "EXHIBIT C", "EXHIBIT D", AND "EXHIBIT E" ALL DATED 01/01/22, WHICH ARE HEREBY MADE A PART OF THIS AGREEMENT.  
B. LARGER TEXT SIZE OF THE EXHIBITS ARE AVAILABLE UPON REQUEST.

#### 5 INITIAL PAYMENT

- A. A NON-REFUNDABLE INITIAL PAYMENT OF ONE THOUSAND DOLLARS (\$1,000.00) WILL BE REQUIRED TO EXECUTE THIS AGREEMENT. (THIS INITIAL PAYMENT AMOUNT IS INCLUDED IN THE FEE, AND WILL BE CREDITED ON THE FINAL INVOICE.)

#### 6 ACCEPTANCE

- A. TO EXECUTE THIS AGREEMENT THE CLIENT SHALL FORWARD THE FOLLOWING TO THE FIRM:  
1) ONE SIGNED COPY OF THIS AGREEMENT WITH INITIAL PAYMENT.  
a. IF AN INVOICE OR COMPLETED W-9 IS REQUIRED BY YOUR ORGANIZATION TO MAKE AN INITIAL PAYMENT, PLEASE NOTIFY THE FIRM AND ONE WILL BE PREPARED.  
B. EXECUTION OF THIS AGREEMENT IS LIMITED TO 30 DAYS FROM THE DATE OF THIS AGREEMENT.

CLIENT

FIRM

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

05/14/22

JOSEPH PHILIPS

MANAGING MEMBER



AREA OF  
WORK

nn+Arbor,+MI+48108/@42.2288006,-83.7395645,93m/data=!3m1!1e3!4m5!3m4!1s0x883caf80aaf67f0x66ef75abafeefbe3!8m2!3d42.2288377!4d-83.7394202?hl=en

Restaurants

Hotels

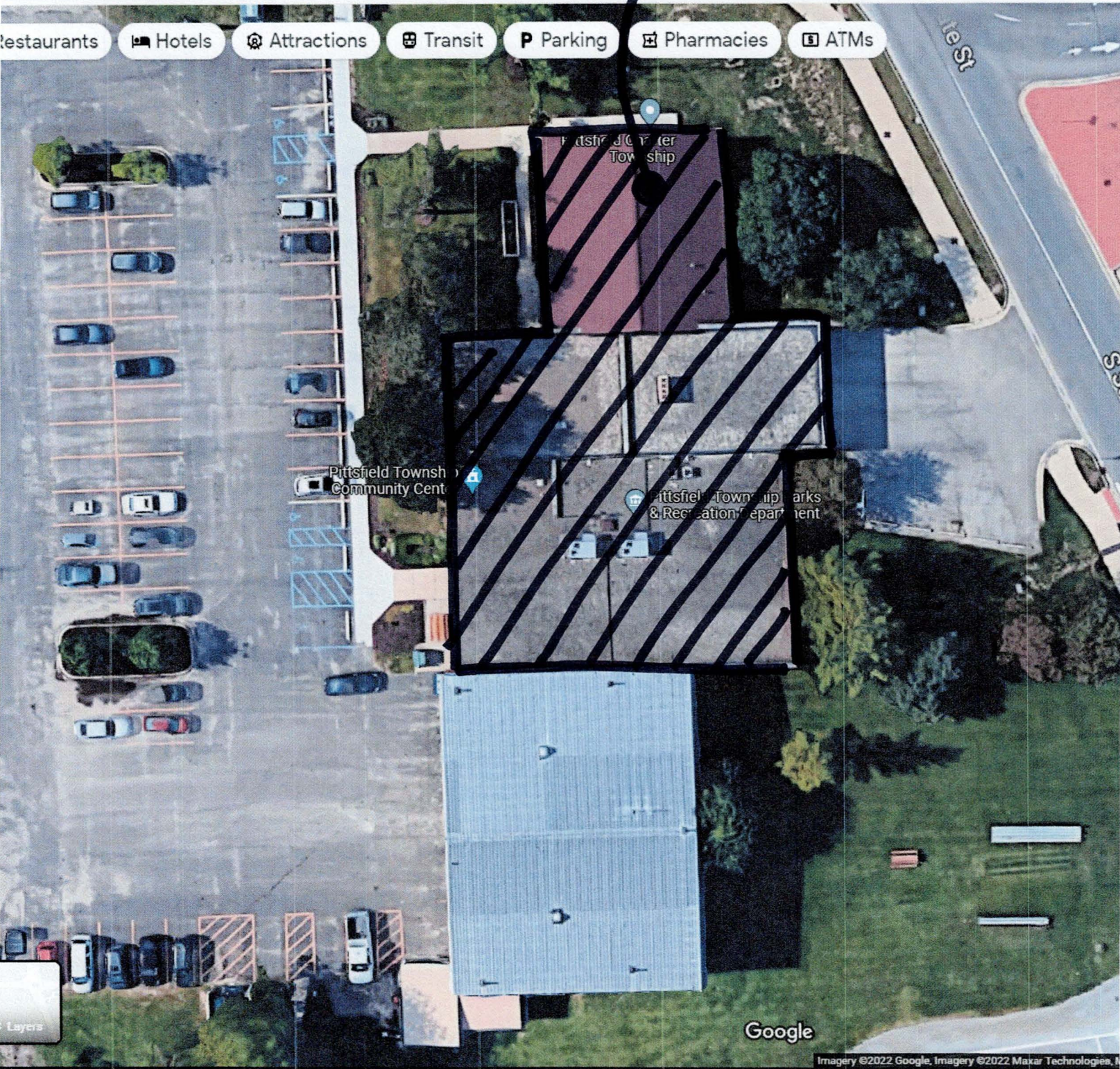
Attractions

Transit

P Parking

Pharmacies

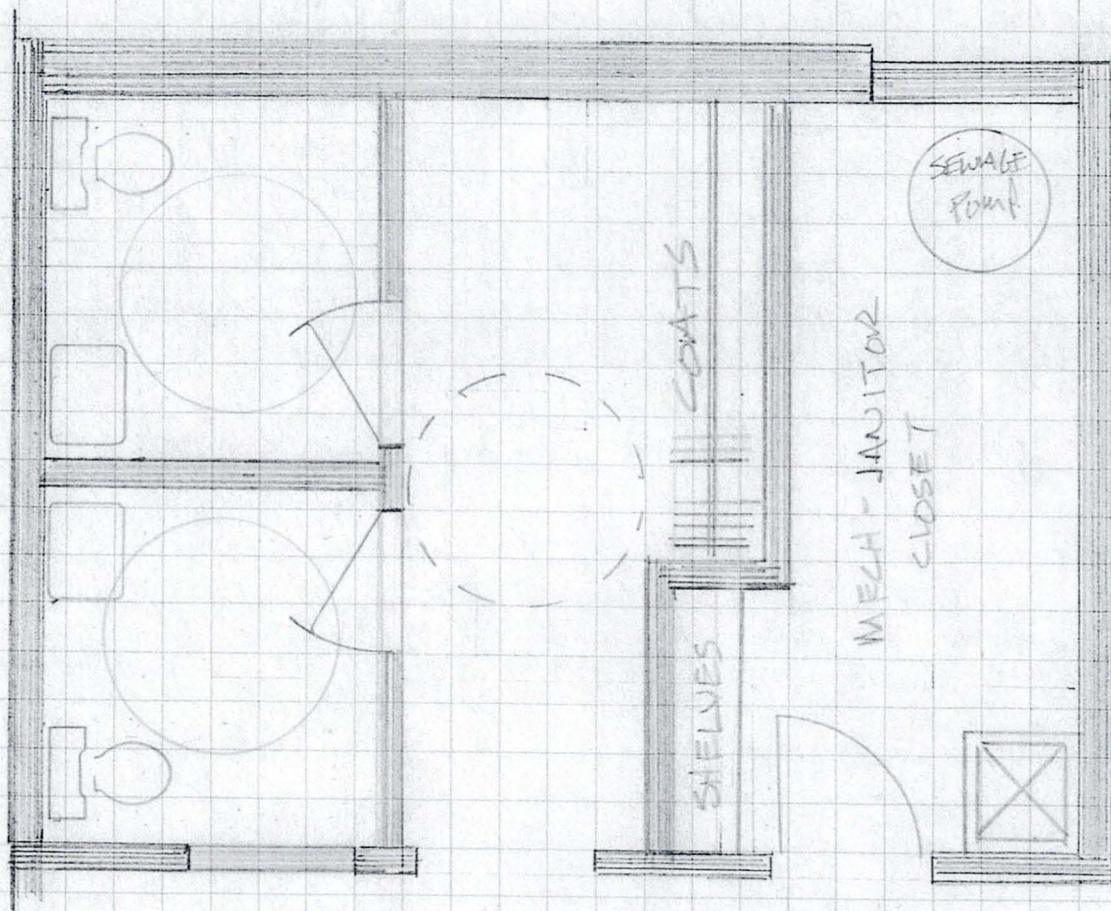
ATMs



Google

Imagery ©2022 Google, Imagery ©2022 Maxar Technologies, M



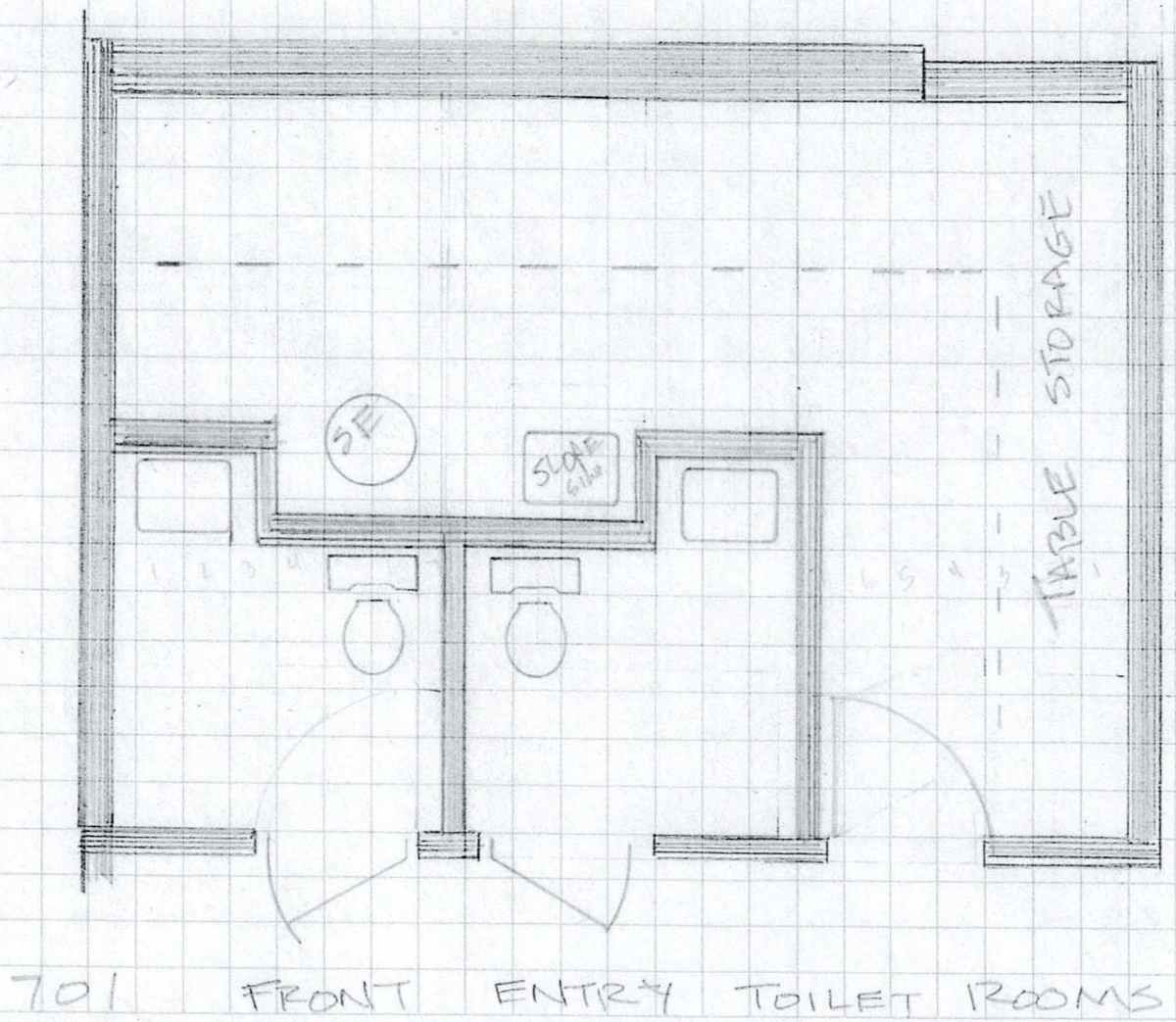


GRUT SPACE INCLUDING  
CONCRETE FLOOR -  
ADD SEWAGE INJECTOR/GRINDER  
DOORS MAY NEED  
TO SWING OUT -

701 FRONT ENTRY TOILET ROOMS

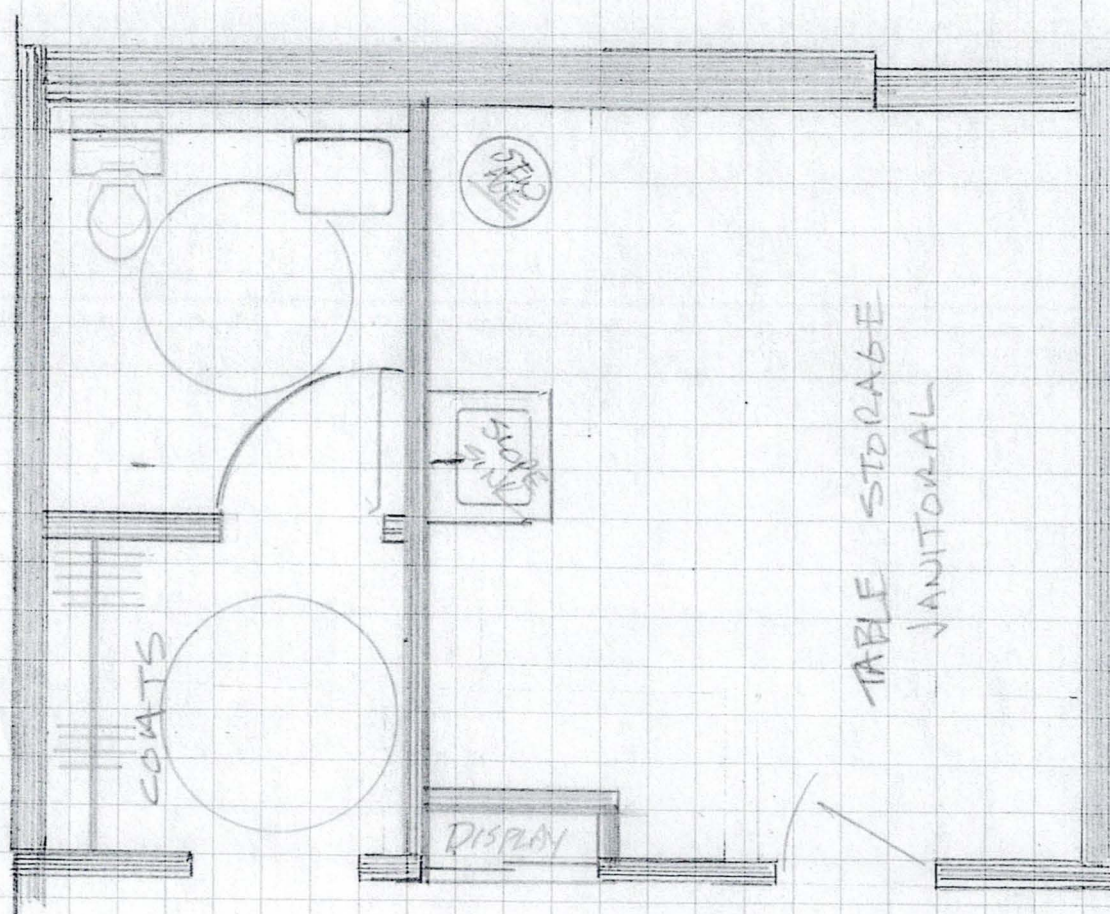
(A)





(B)

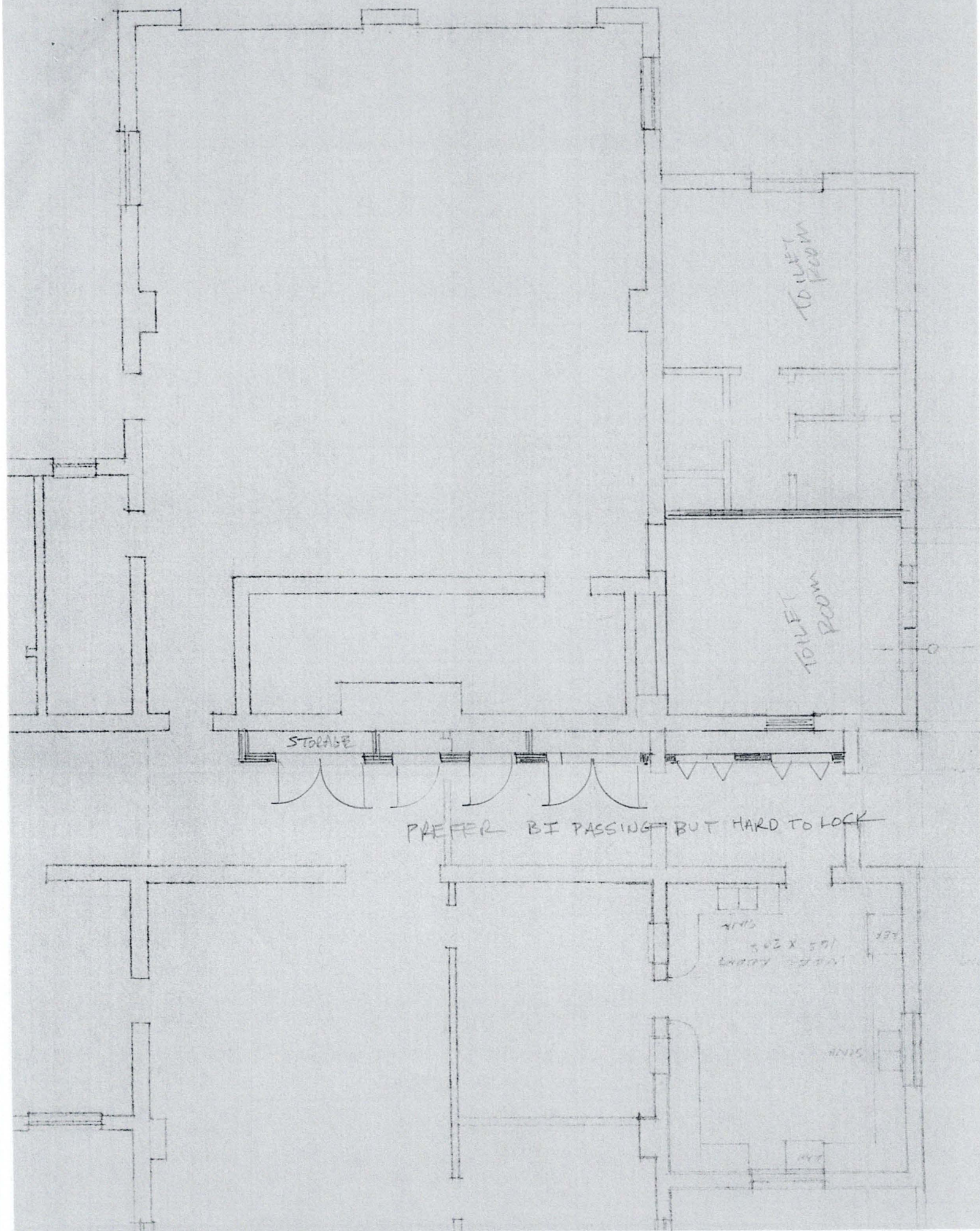




701 FRONT ENTRY TOILET ROOMS

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STORAGE

TOILET ROOM

TOILET ROOM

PREFER BI PASSING BUT HARD TO LOCK

5'03" x 5'01" 1/2  
4'00" x 5'00" 1/2

4'00" x 5'00" 1/2





The Leaders in Code-Compliant  
Hazardous Material Emergency Alarm Systems  
& Gas Detection

Phone: 586-336-0856

Project: \_\_\_\_\_

Description: \_\_\_\_\_

Page: \_\_\_\_\_ of \_\_\_\_\_

Job #: \_\_\_\_\_

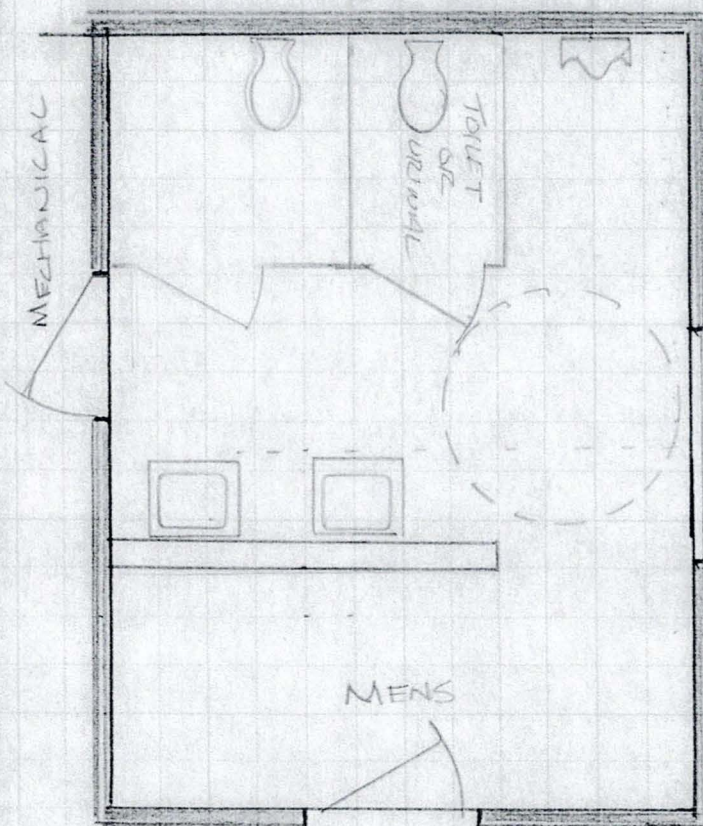
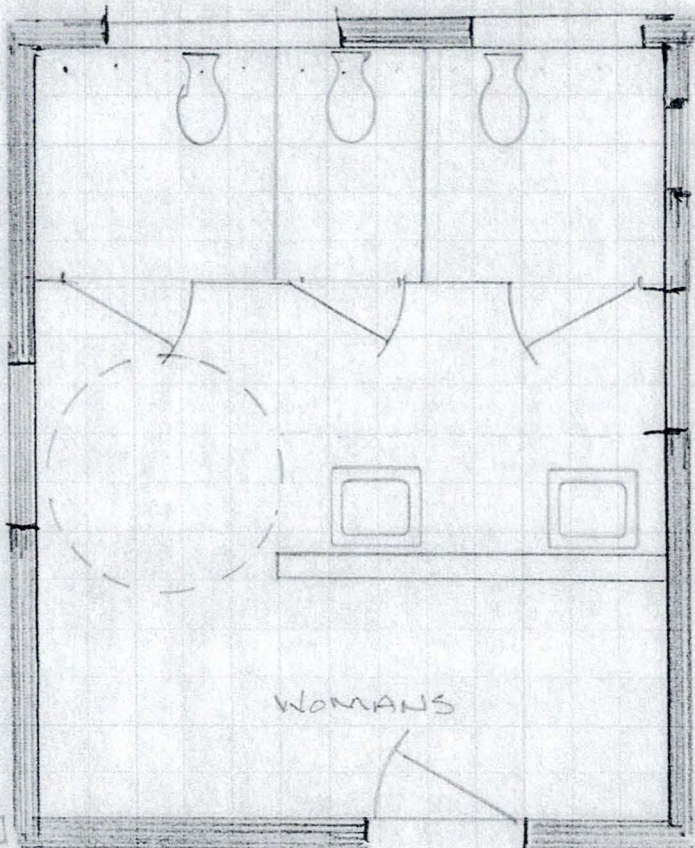
Date: \_\_\_\_\_

[www.ino-tek.com](http://www.ino-tek.com)

copy

draw

N



STAIR

701 W. ELLSWORTH  
1 SQUARE = 1'0"





The Leaders in Code-Compliant  
Hazardous Material Emergency Alarm Systems  
& Gas Detection

Phone: 586-336-0856

Project:

\_\_\_\_\_

Description:

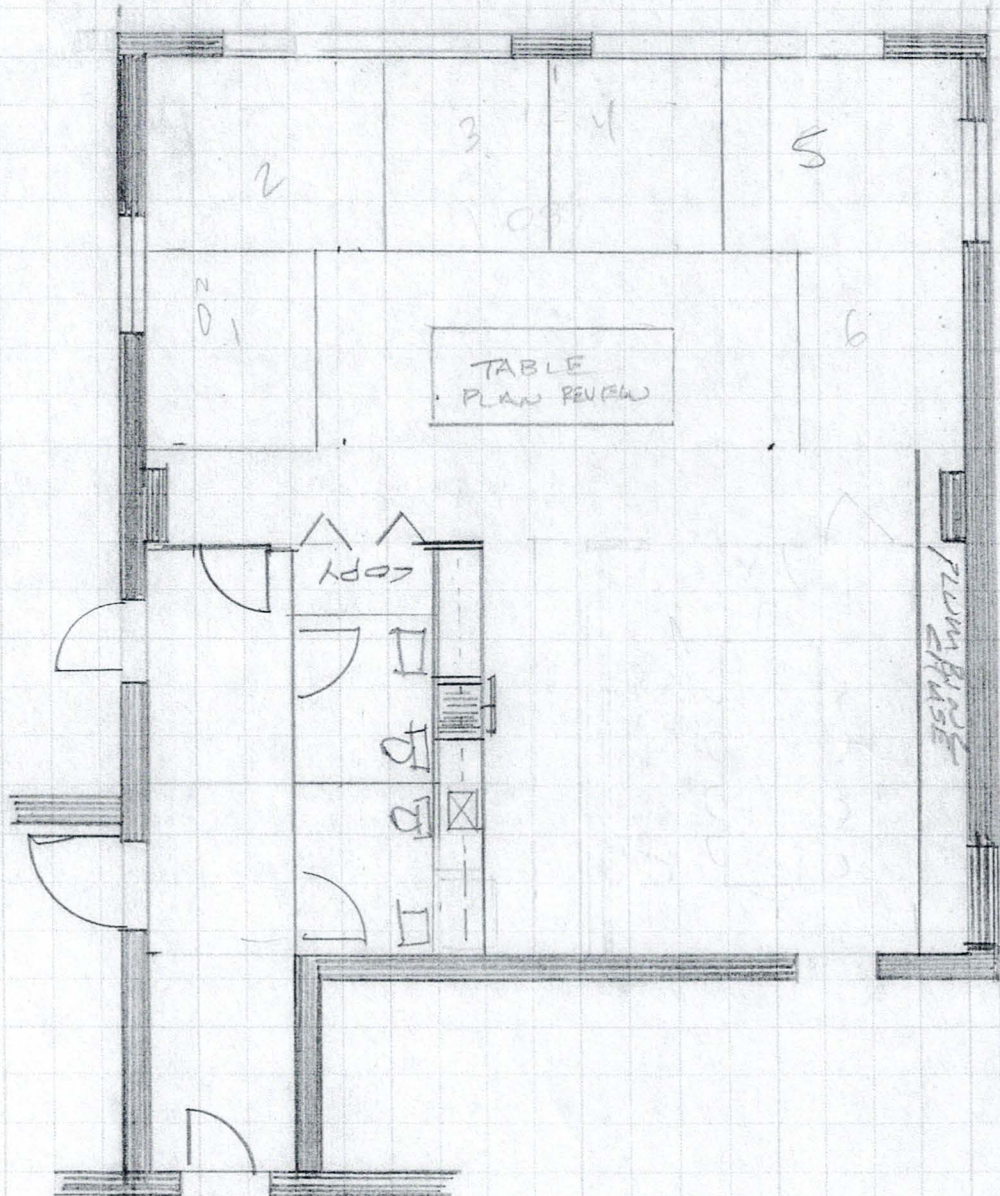
\_\_\_\_\_

Page: \_\_\_\_\_ of \_\_\_\_\_

Job #: \_\_\_\_\_

Date: \_\_\_\_\_

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A

701 W. ELLSWORTH  
1 SQUARE = 2' 0"



