

**PROPOSED**

**Minutes of a Regular Meeting  
Pittsfield Charter Township Board of Trustees, May 11, 2022  
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center  
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson  
Members Absent: Krone  
Others Present: Deputy Clerk Jill Mitchell, Recording Clerk Kaly Coburn, Fire Chief Sean Gleason, Director Patricia Denig, Director Matt Harshberger, Director Matthew Best, Director John Adams, Director Kurt Weiland, Township Planner Ben Carlisle, Amy Bachorek, Abe Hachem, Hassan Issa, Harold Lapprich, Ruth Lapprich, Christina Lirones, Steve Schafer, Commissioner Caroline Sanders

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**1. Call Meeting to Order**

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

**2. Pledge of Allegiance**

Led by Supervisor Grewal.

**3. Roll Call**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson  
Members Absent: Krone

**3.1 Approval of the Agenda**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve the agenda.

**MOTION CARRIED**

**4. Public Comment I**

Derrick Jackson and Jamall Bufford with Washtenaw My Brother's Keeper expressed appreciation to the Board for the opportunity to receive potential marihuana revenue to support social equity programs. Mr. Jackson and Mr. Bufford acknowledged the commitment by Pittsfield Township and the Board, and added this will assist Washtenaw My Brother's Keeper with program implementation and policy to address system change.

Jere Oetjens, resident of Pittsfield Township, expressed concerns regarding the zoning ordinances, including adequate staff for enforcement and proper waste disposal.

Ruth Lapprich, 4164 Diamond Street, expressed safety and health concerns of having marihuana growers within her neighborhood. Mrs. Lapprich noted they have many children in their neighborhood, and asked what safety measures will be put in place for the residents.

Joe Morrell with Sensors, Inc. requested a waiver of the sign code that limits the number of days they are able to post a “help wanted” or “now hiring” sign. Sensors, Inc. is looking to make significant growth within the next eighteen months, stating the “help wanted” sign has been very successful.

#### **4.1 Board Response to Public Comment I**

Supervisor Grewal thanked Mr. Jackson and the entire Washtenaw My Brother’s Keeper team for attending.

Trustee Edwards-Brown expressed appreciation to Washtenaw My Brother’s Keeper for their commitment to systemic change. Trustee Edwards-Brown spoke to her long-lasting relationship with Mr. Jackson, and the changes he has brought to the community. Trustee Edwards-Brown gave thanks to Commissioner Sanders for the support of Washtenaw My Brother’s Keeper, and offered to personally help in any way to move this proposed resolution forward.

### **5. Approval of Minutes**

#### **5.1 Approve the Minutes of the Regular Meeting held on April 27, 2022**

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to approve the minutes of the Regular Meeting held on April 27, 2022.

**MOTION CARRIED**

### **6. Public Hearings/Presentations/Proclamations**

#### **6.1 Public Hearing: ZOA #21-215 Medical and Adult Use Marihuana Provisions**

Supervisor Grewal opened the public hearing at 6:48 p.m.

Township Planner Ben Carlisle gave a presentation on ZOA #21-215 Medical and Adult Use Marihuana Provisions.

Mr. Carlisle and Supervisor Grewal clarified that the neighborhood discussed during the public comment is not within the districts being delineated for Marihuana use, and stated that there are no residential areas within the zoning ordinances designated for Marihuana use.

Clerk Anzaldi stated the ordinances propose a standard \$5,000 fee for each license, covering the cost of administration – with the remaining funds going to zoning and public safety. Clerk Anzaldi stated there is a tax revenue stemming from the retail side and initially estimated this revenue to be \$20,000 to \$30,000. However, after looking at other municipalities, she now estimates this amount to be between \$100,000 to \$200,000.

Supervisor Grewal closed the public hearing at 7:11 p.m.

#### **6.2 Public Hearing: Ordinance No. 336 Medical and Adult Use Marihuana**

Supervisor Grewal opened the public hearing at 7:11 p.m.

Supervisor Grewal closed the public hearing at 7:12 p.m.

**6.3 Pittsfield Township Stormwater Asset Management Presentation from Evan Pratt, Washtenaw County Water Resources Commissioner**

Evan Pratt, Washtenaw County Water Resources Commissioner, presented the background, history, and priorities of Pittsfield Township Stormwater Asset Management. See Attachment 1.

**6.4 Proclamation Designating May as Bicycle Month in Pittsfield Township**

Supervisor Grewal noted the first-time designating May as bicycle month. The township partners with the Washtenaw County Walking and Biking coalition.

**6.5 Proclamation Designating May as Motorcycle Safety Awareness Month in Pittsfield Township**

Supervisor Grewal noted this is the first-time designating May as motorcycle safety awareness month, and thanked resident Amy Bachorek.

**7. Communications**

**7.1 Communications**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to receive and file communications.

Trustee Scribner gave an update on the Byrd Center Historic District Study Committee.

**MOTION CARRIED**

**8. Consent Agenda**

- 8.1** Receive the May 11, 2022 Personnel Report
- 8.2** Approve payment of Accounts Payable ACH 183 thru 195 in the amount of \$217,059.81
- 8.3** Approve payment of Accounts Payable Ck# 41516 thru 41597 in the amount of \$326,787.03
- 8.4** Approve payment of Payroll Payables ACH #42 thru #46 in the amount of \$3,126.50
- 8.5** Approve payment of Payroll Payables Ck# 1495 in the amount of \$1,852.93
- 8.6** Approve payment to Stantec Consulting Michigan Inc., in the amount of \$7,757.31 for Utilities engineering services
- 8.7** Approve payment to Carlisle Wortman for Municipal Services general services in the amount of \$15,430.00
- 8.8** Receive the March 2022 Building Activity Report
- 8.9** Receive Republic Services Rubbish Collection Report for April 2022

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve consent agenda items 8.1 through 8.9.

**MOTION CARRIED**

**9. Items from the Treasurer**

None

**10. Items from the Clerk**

**10.1 Adopt a Resolution Recommending Disapproval of the Application for Class C Liquor License by Parkerhouse 2020 LLC DBA Pinspiration, Resolution #22-17**

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to adopt a Resolution Recommending Disapproval of the Application for Class C Liquor License by Parkerhouse 2020 LLC DBA Pinspiration, Resolution #22-17.

**ROLL CALL:**

**AYES:** Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson

**NAYES:** None

**ABSENT:** Krone

**ABSTAIN:** None

**MOTION CARRIED**

**10.2 Adopt a Resolution Recommending Disapproval of the Application for Class C Liquor License by First Watch Restaurants, Inc., Resolution #22-18**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution Recommending Disapproval of the Application for Class C Liquor License by First Watch Restaurants, Inc., Resolution #22-18.

**ROLL CALL:**

**AYES:** Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson

**NAYES:** None

**ABSENT:** Krone

**ABSTAIN:** None

**MOTION CARRIED**

**11. Items from the Supervisor**

**11.1 Adopt a Resolution Authorizing a contribution of the Marihuana revenue sharing net proceeds to support social equity programs in Pittsfield Township, Res #22-20**

Moved by Trustee Edwards-Brown, supported by Clerk Anzaldi, to adopt a Resolution Authorizing a contribution of the Marihuana revenue sharing net proceeds to support social equity programs in Pittsfield Township, Res #22-20.

Supervisor Grewal stated that a revised version of this resolution has been distributed to the Board. See Attachment 2.

Clerk Anzaldi questioned passing a resolution based on an ordinance not yet adopted. She added that she supports My Brother's Keeper, and hopes this will help the organization assist many more people, and believes this is a great opportunity for both Pittsfield Township and the organization.



Supervisor Grewal commented that it is important in certain situations to remove technicality from morality and stated this sends a clear message that our community supports having these businesses here, and to correct decades and generations of disparities. Supervisor Grewal noted we need to do more of this work, and we need to help those who are completing the work.

Trustee Edwards-Brown commented she can think of no better investment, and believes in the program and the people who are running the program. Trustee Edwards-Brown thanked the Board for their willingness to step out on faith.

**ROLL CALL:**

**AYES:** Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson  
**NAYES:** None  
**ABSENT:** Krone  
**ABSTAIN:** None

**MOTION CARRIED**

- 11.2 Approve an Agreement for Retiree Medicare Advantage Retiree Medicare Eligible (Supplemental) Health Insurance and authorize the Human Resources Director to sign the Agreement on behalf of the Township, subject to Township Attorney approval**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve an Agreement for Retiree Medicare Advantage Retiree Medicare Eligible (Supplemental) Health Insurance and authorize the Human Resources Director to sign the Agreement on behalf of the Township, subject to Township Attorney approval.

**MOTION CARRIED**

- 11.3 Approve the purchase (replacement) of the Fire Department's 2004 John Deere all-terrain vehicle with a 2022 Polaris Ranger all-terrain vehicle and trailer, outfitted with skid unit for brush fires and patient transport, at a cost not to exceed \$35,279**

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to approve the purchase (replacement) of the Fire Department's 2004 John Deere all-terrain vehicle with a 2022 Polaris Ranger all-terrain vehicle and trailer, outfitted with skid unit for brush fires and patient transport, at a cost not to exceed \$35,279.

**MOTION CARRIED**

- 11.4 Approve the upgrade/replacement of fire station response alerting systems at all three of the fire stations with a "heart smart" system, at a cost not to exceed \$86,729.64**

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to approve the upgrade/replacement of fire station response alerting systems at all three of the fire stations with a "heart smart" system, at a cost not to exceed \$86,729.64.

**MOTION CARRIED**

**11.5 Approve the purchase of a Replacement apparatus bay doors at Station 2 by Abbey Door, at a cost not to exceed \$63,600**

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to approve the purchase of a Replacement apparatus bay doors at Station 2 by Abbey Door, at a cost not to exceed \$63,600.

**MOTION CARRIED**

**11.6 Approve DEF system repairs retroactively for Engine 2, at a cost of \$15,854.45**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve DEF system repairs retroactively for Engine 2, at a cost of \$15,854.45.

**MOTION CARRIED**

**11.7 Adopt a Resolution to Appoint ordinance enforcement officers for the Building Safety Department as authorized in Chapter 2, Article III, and Division 2 of the Pittsfield Charter Township code, Resolution #22-16**

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to adopt a Resolution to Appoint ordinance enforcement officers for the Building Safety Department as authorized in Chapter 2, Article III, and Division 2 of the Pittsfield Charter Township code, Resolution #22-16

Supervisor Grewal thanked Director Weiland and his team for all the hard work to keep the township and the region going.

**ROLL CALL:**

**AYES:** Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson

**NAYES:** None

**ABSENT:** Krone

**ABSTAIN:** None

**MOTION CARRIED**

**11.8 Authorize the Supervisor and Clerk to enter into an Agreement with Robertson-Morrison Inc. to replace the boilers and HVAC control systems at the Pittsfield Township Administration Building, at a cost not to exceed \$320,000 including contingency, subject to Township Attorney approval**

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into an Agreement with Robertson-Morrison Inc. to replace the boilers and HVAC control systems at the Pittsfield Township Administration Building, at a cost not to exceed \$320,000 including contingency, subject to Township Attorney approval.

Treasurer Scribner stated she is very happy the system is being replaced, as this will provide better air quality, temperature control, and reduce fuel consumption.

**MOTION CARRIED**

**11.9 Authorize the Supervisor and Clerk to enter into a revised Agreement with G. Freeland Roofing Systems, Inc. to replace the flat roof at 701 W. Ellsworth Road, at a cost not to exceed \$145,000.00 including contingency, subject to Township Attorney approval**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into a revised Agreement with G. Freeland Roofing Systems, Inc. to replace the flat roof at 701 W. Ellsworth Road, at a cost not to exceed \$145,000.00 including contingency, subject to Township Attorney approval.

Supervisor Grewal thanked Director Weiland for his hard work.

**MOTION CARRIED**

**11.10 Authorize the Supervisor and Clerk to enter into a four-year Service Agreement with ITRight to enhance the Township's network and cyber security system, at a cost not to exceed \$390,494, subject to Township Attorney approval**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into a four-year Service Agreement with ITRight to enhance the Township's network and cyber security system, at a cost not to exceed \$390,494, subject to Township Attorney approval.

Director Adams confirmed this cost was over four years and provided breakdown information.

Treasurer Scribner commented that the cost of cyber security has jumped drastically, and noted that fraud is everywhere, and thanked Director Adams for his work to protect the township.

**MOTION CARRIED**

**11.11 Authorize payment to Center for Internet Security for the Albert Network Monitoring Service, at a cost not to exceed \$13,980.00**

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to Authorize payment to Center for Internet Security for the Albert Network Monitoring Service, at a cost not to exceed \$13,980.00.

**MOTION CARRIED**

**12. Unfinished Business**

None

**13. New Business**

**13.1 Approve the First Reading for ZOA #21-221, Inglewood Park West Planned Unit Development**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve the First Reading for ZOA #21-221, Inglewood Park West Planned Unit Development.

**ROLL CALL:**

**AYES:** Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer  
**NAYES:** Urda-Thompson  
**ABSENT:** Krone  
**ABSTAIN:** None

**MOTION CARRIED**

**13.2 Approve the First Reading for ZOA #21-215: Marihuana**

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to approve the First Reading for ZOA #21-215: Marihuana.

**ROLL CALL:**

**AYES:** Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson  
**NAYES:** None  
**ABSENT:** Krone  
**ABSTAIN:** None

**MOTION CARRIED**

**13.3 Approve the First Reading of Ordinance 336 Medical Marihuana and Adult Use/Recreational Marihuana**

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to approve the First Reading of Ordinance 336 Medical Marihuana and Adult Use/Recreational Marihuana.

**ROLL CALL:**

**AYES:** Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Urda-Thompson  
**NAYES:** None  
**ABSENT:** Krone  
**ABSTAIN:** None

**MOTION CARRIED**

**14. Liaison Reports**

None

**15. Public Comment II**

None

**15.1 Board Response to Public Comment II**

None

**16. Adjournment**

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adjourn the meeting at 7:47 p.m.

**MOTION CARRIED**

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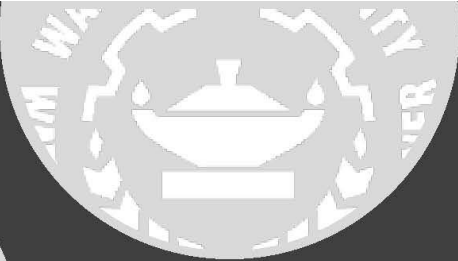

Kaly Coburn, Recording Clerk  
Pittsfield Charter Township

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Michelle L. Anzaldi, Clerk  
Pittsfield Charter Township

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Mandy Grewal, Supervisor  
Pittsfield Charter Township

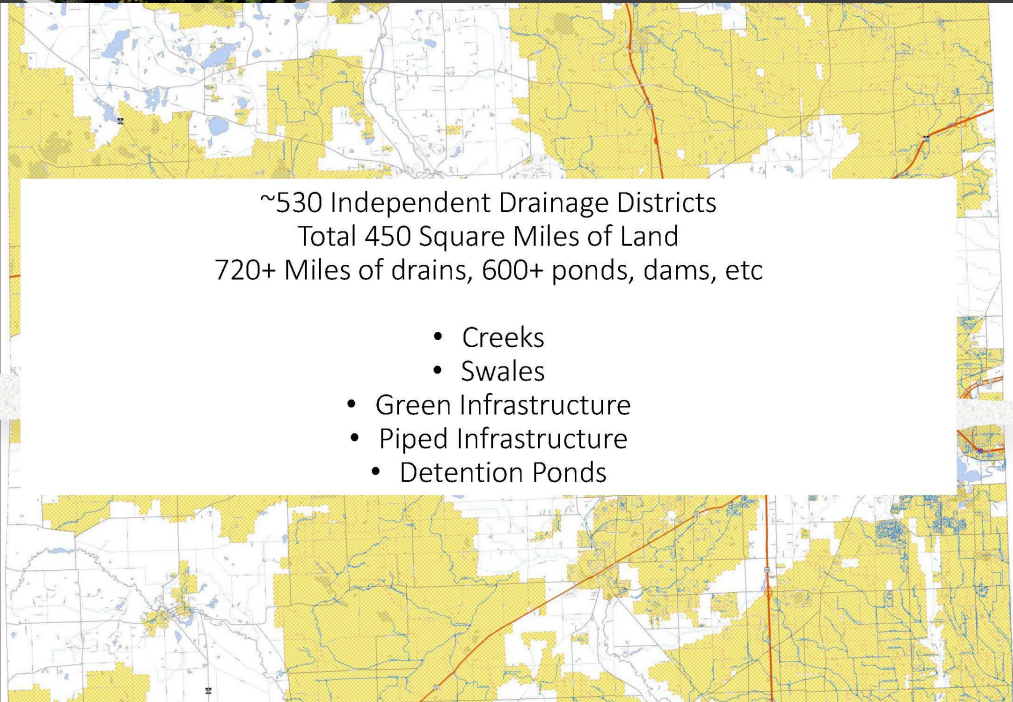


Pittsfield Charter Township  
Asset Management

Washtenaw County  
Water Resources Commissioner's Office

May 11, 2022  
Board of Trustees

Evan N. Pratt, P.E.  
Water Resources Commissioner



MAP

Evan N. Pratt, P.E.  
Washtenaw County  
Water Resources  
Commissioner



705 N. Zeeb Rd.  
Ann Arbor, MI 48107  
Ph: 734-222-6860  
Fax: 734-222-6803  
<http://drain.cswashtenaw.org>

~530 Independent Drainage Districts  
Total 450 Square Miles of Land  
720+ Miles of drains, 600+ ponds, dams, etc

- Creeks
- Swales
- Green Infrastructure
- Piped Infrastructure
- Detention Ponds

Legend

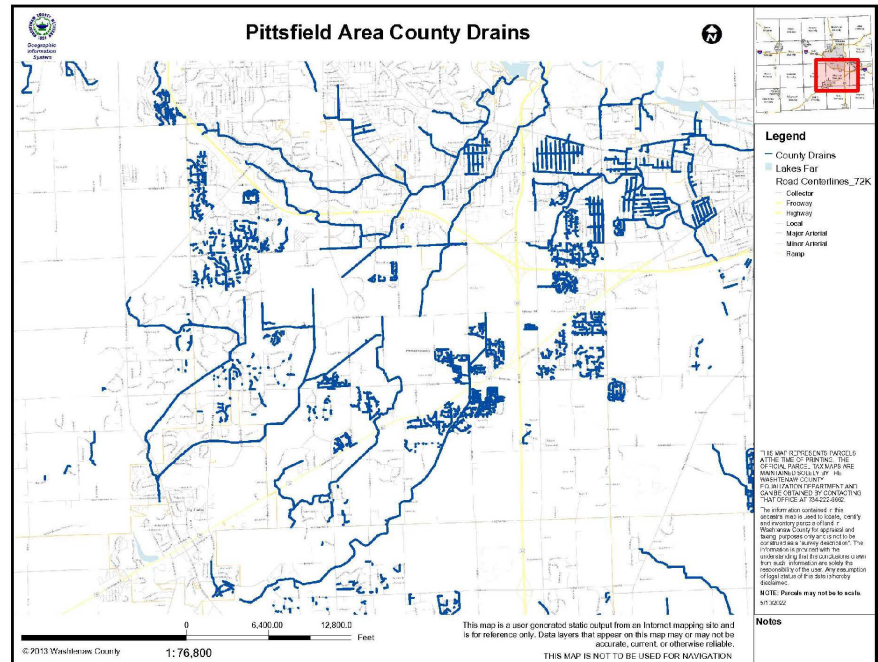
- County Drains
- Drain District
- Waters of the State
- Lakes



Pittsfield  
Township

35 County  
Drain Districts

64 Miles of  
pipe or open  
drain



## Asset Management Goals

- ✓ Lowest Life Cycle Cost
- ✓ Acceptable Service Level
  - Regulatory: Water Quality
  - Customers: No Structure Damage due to Public Drains
- ✓ Predictable Investment Curve



## Asset Management: Work to Date

- ✓ SAW Grant Inspected and Modeled “Backbone” Systems
- ✓ 2014 WCWRC Stormwater Rules
  - ✓ Provides Resilience for New
  - ✓ Significantly Reduces New Development Impacts
- ✓ Township Neighborhood Tree and Raingarden Program

## Pittsfield-WCWRC AM Plan: 1-3 Year Objectives

- ☐ Continue Main Systems Pro-Active Work
- ☐ Ramp Up Inspections (Neighborhood Systems)
- ☐ Prioritize resilience repairs





“Water is the softest and most flexible element, yet it is an unstoppable force”

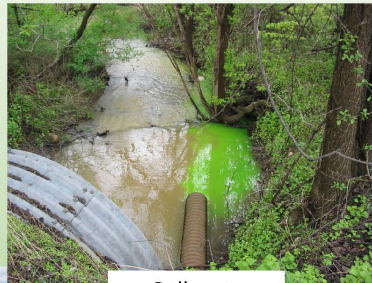
-Lao Tzu.

It took us 150 years to get to this

## QUESTIONS?



Construction Management



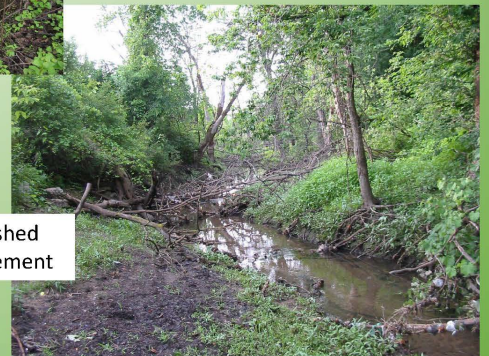
Pollutant Tracking



Infrastructure Management



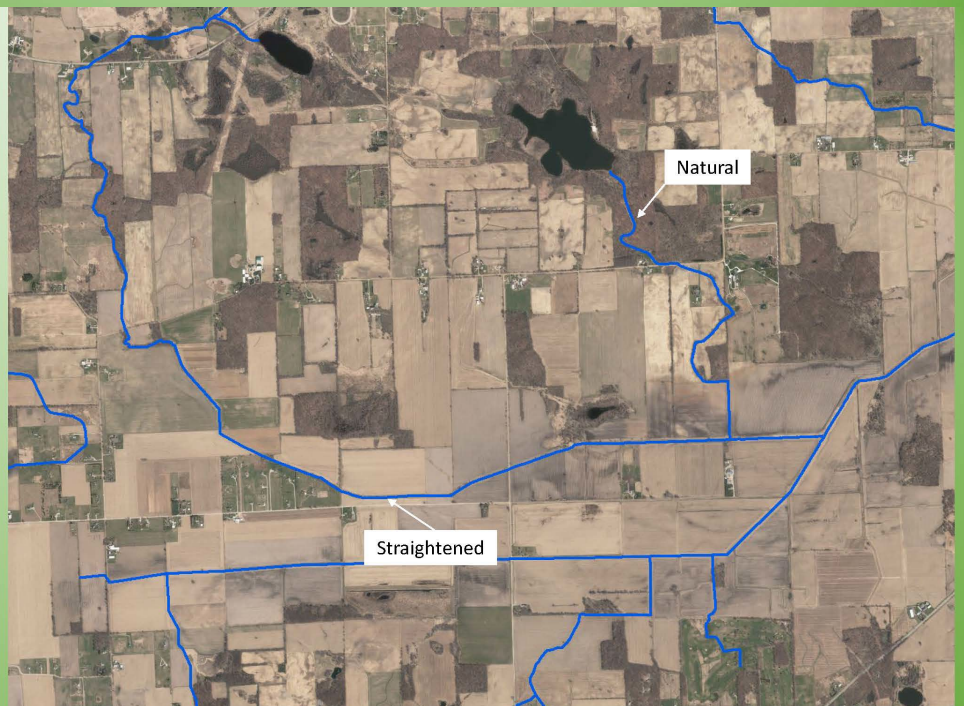
Stormwater Management



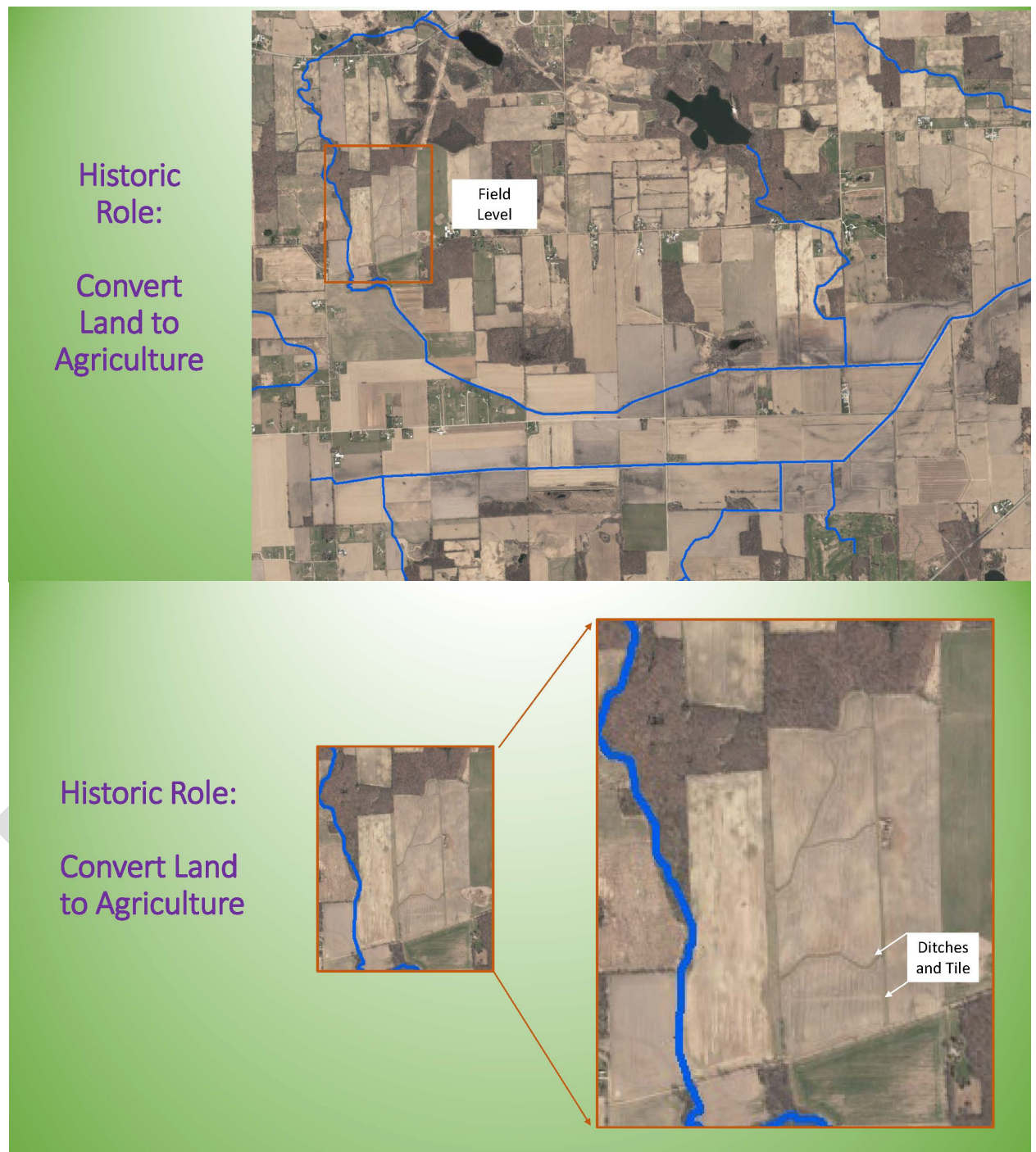
Creekshed Management

## QUESTIONS?

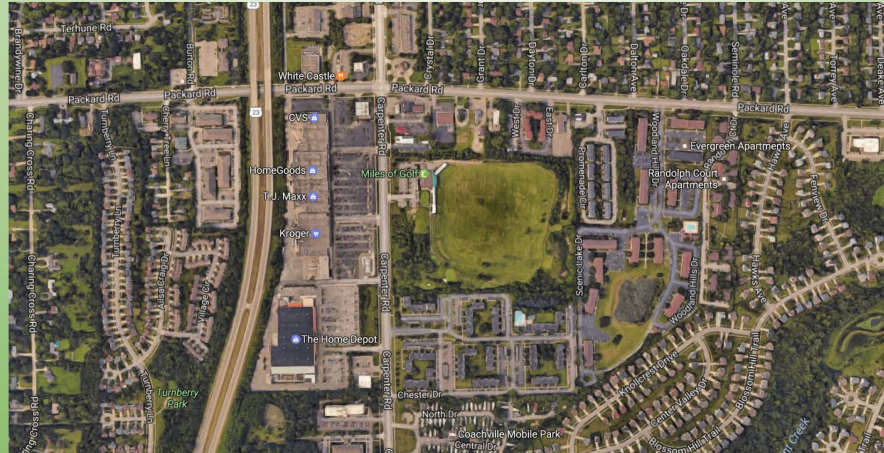
Historic  
Role:  
  
Convert  
Land to  
Agriculture



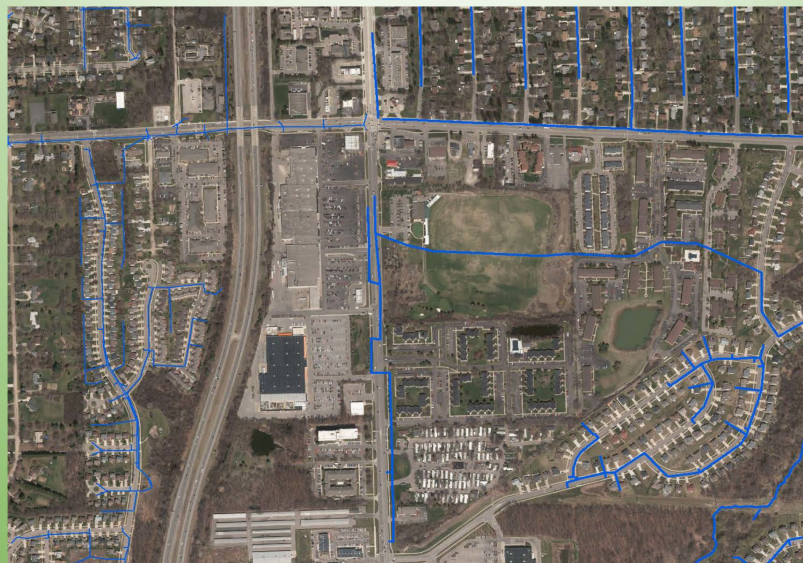




## Add: Urban and suburban drainage

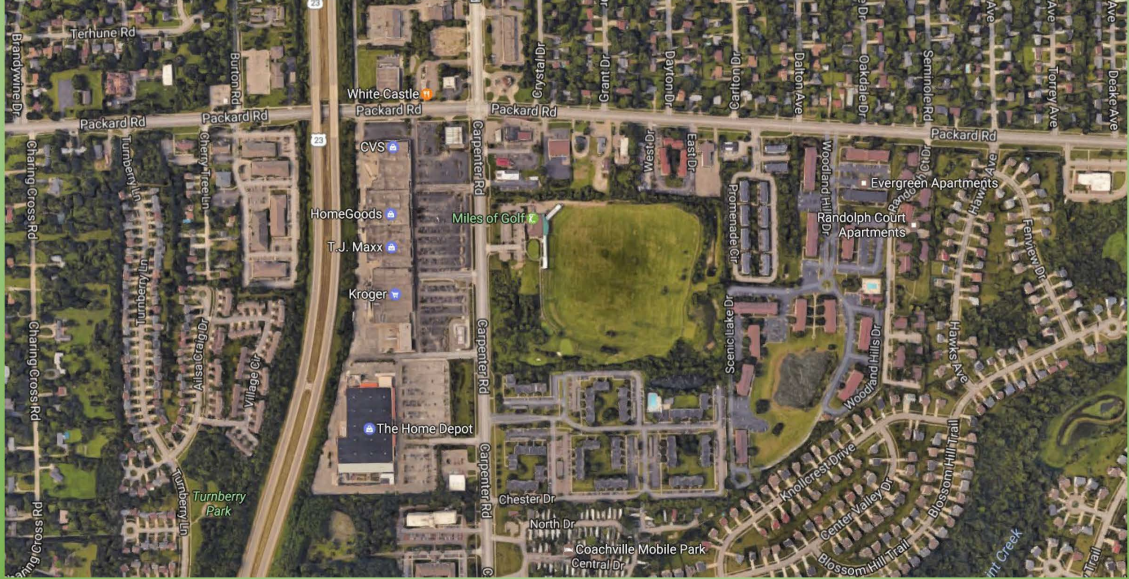


If half of you were raindrops, half of you would have a hard landing





If you were all raindrops, half of you would have a hard landing

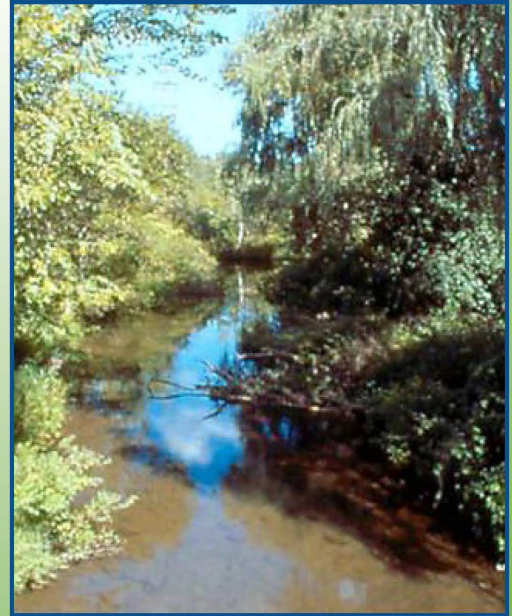


How am I involved??

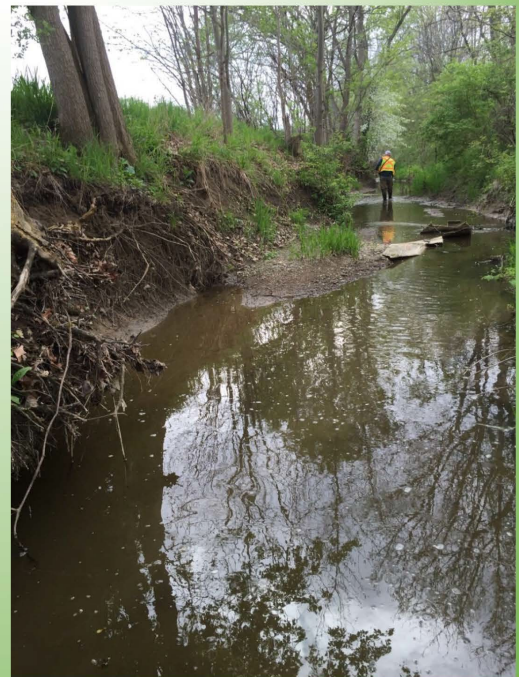


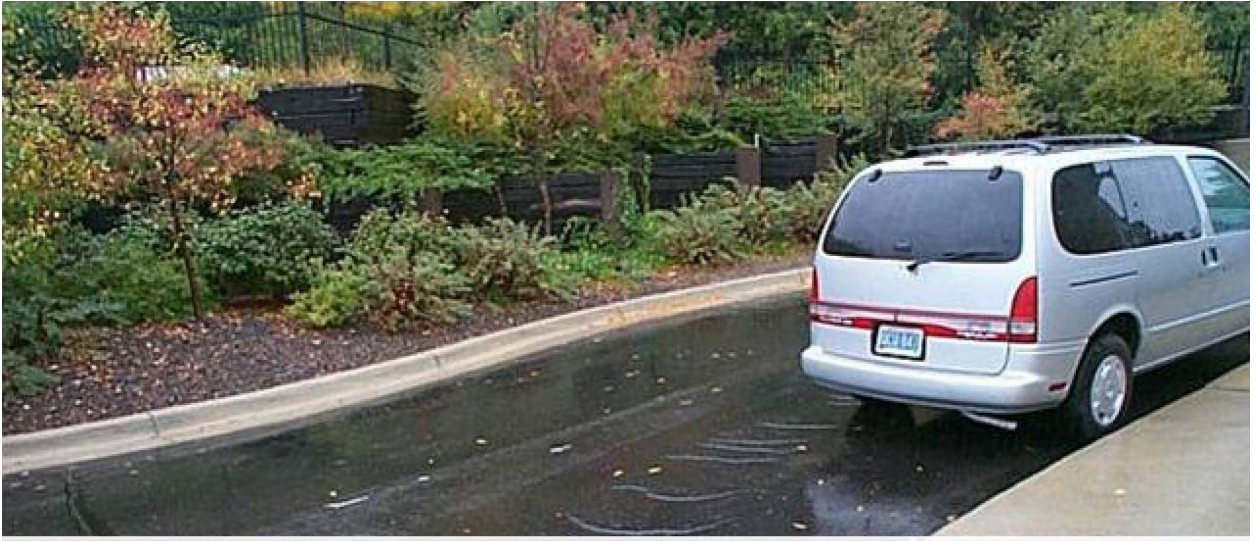


How am I involved??



How am I involved??

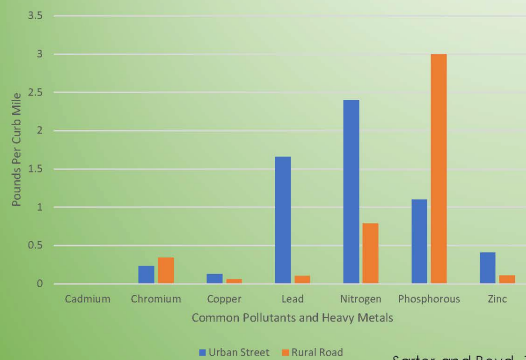




## Largest Source of Urban Water Pollutants

### GOAL: REDUCE NON-POINT SOURCE POLLUTION

Comparison of Contaminants on Urban and Rural Roads



Sartor and Boyd, 1972

Green infrastructure captures non-point source pollution

Contaminant	Source
Cadmium	Motor oil
Chromium	Exterior paints
Copper	Auto brake linings
Lead	Diesel fuels, paints and stains
Nitrogen	Fertilizers, animal/human/yard waste, fossil fuel use
Phosphorous	Fertilizers, animal/human/yard waste
Zinc	Tires



Bannerman et al., 1993; Steuer et al., 1997;  
 Woodward-Clyde, 1992; US EPA 2017





DRAFT



**PITTSFIELD CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
RES #22-20**

**RESOLUTION AUTHORIZING A CONTRIBUTION OF THE MARIHUANA REVENUE  
SHARING NET PROCEEDS**

**May 11, 2022**

At a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 11<sup>th</sup> day of May, 2022 at 6:30 p.m.

Present:

Absent:

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, Pittsfield Township is in the process of authorizing medical marihuana facilities and recreational marihuana establishments in the Township; and

**WHEREAS**, the Michigan Regulation and Taxation of Marihuana Act (Initiated Law 1 of 2018) MCL 333.27951 et seq. contains a social equity program intended to promote and encourage participation in the marijuana industry by people from communities that have been disproportionately impacted by marijuana prohibition and enforcement and to positively impact those communities; and

**WHEREAS**, Pittsfield Township, as a community, does not meet the criteria to participate in the state social equity program under the Michigan Marijuana Regulatory Agency (soon to be known as the Michigan Cannabis Regulatory Agency) rules; and

**WHEREAS**, Pittsfield Township understands and recognizes the inequitable impact of marijuana prohibition and enforcement on certain communities; and

**WHEREAS**, Pittsfield Township will receive revenue sharing from the state of Michigan based on the number of marihuana establishments in the Township; and

**WHEREAS**, Pittsfield Township desires to use the net revenue sharing support social equity initiatives in our community; and

**WHEREAS**, Pittsfield Township has identified Washtenaw County My Brother's Keeper Alliance ([www.obama.org/mbka](http://www.obama.org/mbka)) as a long-standing and well-established program seeking to "transform communities of color" by, among other things, "empowering boys and young men of color," which is in alignment with the Township's mission to address racial inequities and therefore an appropriate recipient of the above-noted (net) revenue sharing; and

**WHEREAS**, The amount of the annual (net) revenue sharing redirected to social equity initiatives, beginning FY 2023, will be a variable amount since it is tied to the Marihuana retail establishments in the Township;

**NOW THEREFORE BE IT RESOLVED**, The Pittsfield Charter Township Board of Trustees, hereby authorizes that the net revenue sharing from the licensed marihuana establishments in the Township is paid to My Brother's Keeper Alliance in one lumpsum payment each fiscal year in exchange for its continued services or until directed otherwise through Board action; and

**BE IT FURTHER RESOLVED THAT**, The Pittsfield Charter Township Board of Trustees, authorizes the Township attorney to draft and facilitate the execution of all documents, including an agreement between Washtenaw County My Brother's Keeper Alliance and Pittsfield Township, required to allow the expenditure; and,

**ROLL CALL VOTE:**

**AYES:** -

**NAYS:** -

**ABSENT:** -

**ABSTAIN:** -

**RESOLUTION DECLARED** \_\_\_\_\_.

\_\_\_\_\_  
Mandy Grewal, Supervisor  
Pittsfield Charter Township

Dated: May \_\_\_\_, 2022

\_\_\_\_\_  
Linda Edwards-Brown, Trustee  
Pittsfield Charter Township

Dated: May \_\_\_\_, 2022

## **CERTIFICATE**

I, Michelle L. Anzaldi, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on May 11, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Michelle L. Anzaldi, Clerk  
Pittsfield Charter Township

Dated: May \_\_, 2022