

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, March 23, 2022
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Edwards-Brown, Krone, Urda-Thompson
Members Absent: Scribner, Jaffer
Others Present: Deputy Clerk Jill Mitchell, Recording Clerk Jonathan Mazza,
Director Matt Harshberger, Fire Chief Sean Gleason, Director
Matthew Best, Director Billy Weirich, Director Jessica West,
Township Planner Ben Carlisle, Tanya Andrews, William Anderson,
Marc McMorris, Jim Osborn, Christina Lirones, Robyn McCoy,
Patricia Carlson, Steven Schafer, Drew Saunders, Scott Fosbender

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal, Anzaldi, Edwards-Brown, Krone, Urda-Thompson
Members Absent: Scribner, Jaffer

3.1 Approval of the Agenda

Moved by Trustee Krone, supported by Trustee Urda-Thompson, to approve the agenda.

MOTION CARRIED

4. Public Comment I

None

4.1 Board Response to Public Comment I

None

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on March 9, 2022

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the minutes of the Regular Meeting held on March 9, 2022.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

6.1 Proclamation of Appreciation to the Members of the Department of Public Safety for their Service to Pittsfield Charter Township

Director Harshberger presented the Proclamation of Appreciation to the members of the Department of Public Safety and their families in attendance.

6.2 Proclamation Recognizing the 2020 Department of Public Safety Police Officer and Fire Fighter of the Year Awards

Director Harshberger presented the Proclamation to Officer Samuel Bradley and Firefighter Russell Girbach.

6.3 Proclamation Recognizing the 2021 Department of Public Safety Police Officer and Fire Fighter of the Year Awards

Director Harshberger presented the Proclamation to Sergeant Eric Roth and Firefighter Paul Damon.

Supervisor Grewal, on behalf of the Board, thanked all the members of the Department of Public Safety and their families for their work and sacrifice.

6.4 Presentation: 2021 Annual Public Safety Report, Director Harshberger

Director Harshberger and Fire Chief Sean Gleason presented the 2021 Annual Public Safety Report. See Attachment 1.

6.5 Presentation: Inglewood West PUD, Ben Carlisle

Ben Carlisle, Township Planning Consultant, presented on the proposed Inglewood West PUD amendment. See Attachment 2.

Trustee Krone noted that he had served on the Silo Ridge Homeowners Association Board of Directors for fifteen years, up until December 2021, and does not recall the Board meeting with the developer as noted during the presentation. Steve Shafer, developer of the proposed Inglewood West development, answered that he held a meeting with several members of the Silo Ridge Homeowners Association four or five years ago, as the development was being planned.

Trustee Krone highlighted a pipeline easement adjacent to private property near the northwest corner of the proposed development, and voiced concerns on the potential impact the new development could have in regards to residents traversing private property. Mr. Carlisle answered that language could be added to a future homeowners association agreement with Inglewood West, and signage installed on the easement, to prevent trespassing on private property.

Trustee Krone asked why the sidewalks and pathways to be installed in the proposed development are narrower than the pathways the Township installs. Mr. Carlisle responded that in order to reduce the impact on natural features on the site, the applicant felt a narrower path would be more appropriate. Supervisor Grewal noted that the ten-foot paths on the primary arterials of the Township are multi-use pathways, and that the pathways Trustee Krone references are internal to a residential neighborhood, sized to mitigate impact on natural features.

Treasurer Urda-Thompson commented that she hopes to see more input from the neighbors before a decision is made on the PUD amendment.

Mr. Carlisle noted all residents of Silo Ridge, Bicentennial Farms, and other neighborhoods within a five hundred-foot radius of the proposed development were mailed notice of the Public Hearings held by the Planning Commission and Board of Trustees.

6.6 Public Hearing: ZOA 21-221 Inglewood Park West PUD

Supervisor Grewal opened the Public Hearing at 7:22 p.m.

Jim Osborne noted he has been a Board Member of the Silo Ridge Homeowners Association for eight or nine years, and only heard of the proposed development a week ago from Trustee Krone via email, and otherwise received no notice. Mr. Osborne noted the Wolverine pipeline bisects his property, and there is a fifty-foot easement on which trees are cleared.

Marc McMorris mentioned he was approached by Mr. Shafer a number of years ago to sell his property, located across the road from the proposed development, for the installation of a road. Mr. McMorris voiced concerns on the proposed development's potential impact on drainage in the surrounding area, Avis Farms retention ponds posing a potential safety concern to children, and if the development fit the area's land use.

Scott Fosbender noted he has been a Board Member of the Silo Ridge Homeowners Association for twelve years, and voiced concern regarding public access to the pipeline easement and adjacent properties. Mr. Fosbender voiced additional concerns on building a high-density subdivision in that space in near proximity to wetlands and wildlife, and how the development may impact traffic near Avis Park and State Street.

Trisha Carlson asked how residents will get in and out of the proposed subdivision, and voiced concern on the surrounding developments, such as Silo Ridge where she resides, potentially seeing an increase in cut-through traffic, which would pose a safety issue.

Supervisor Grewal noted that given the lack of engagement as perceived by the residents of Silo Ridge up to this point, and the absence of feedback from residents of Waterways Condominiums, the Township would be best served by holding a public forum before this item returns before the Board.

Supervisor Grewal closed the Public Hearing at 7:32 p.m.

7. Communications

7.1 Communications

Moved by Clerk Anzaldi, supported by Trustee Krone, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

8.1 Receive Republic Services Rubbish Collection Report for February 2022

8.2 Approve a Tuition Enrollment Request for Joseph Yurkunas for the pursuit of a Master's Degree in Technology Studies (Public Safety/Emergency Management)

- 8.3 Receive the Annual Safety Committee Report for 2021
- 8.4 Receive the March 23, 2022 Personnel Report
- 8.5 Approve payment of Payroll Payables ACH #23 thru 29 in the amount of \$2,017.28
- 8.6 Approve payment of Payroll Payables Ck#1490 thru 1491 in the amount of \$2,033.69
- 8.7 Approve payment of Tax ACH Payables #43 thru 60 in the amount of \$7,107,461.07
- 8.8 Approve payment of Tax Checking Payables Ck #23085 thru 23094 in the amount of \$278,034.93
- 8.9 Approve payment of Accounts Payable ACH # 129 thru 146 in the amount of \$1,077,173.86
- 8.10 Approve payment of Accounts Payable Ck #41100 thru 41247 in the amount of \$1,644,032.39
- 8.11 Receive the 2021 Year End Pre-Audit Revenues Expenditure Report
Moved by Trustee Krone, supported by Trustee Urda-Thompson, to approve consent agenda items 8.1 through 8.11.

MOTION CARRIED

9. Items from the Treasurer

None

10. Items from the Clerk

None

11. Items from the Supervisor

- 11.1 **Authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Michigan/Saline Lift Station, for a cost not to exceed \$9,490**

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to authorize payment to Kennedy Industries for emergency repairs to Pump 1 at the Michigan/Saline Lift Station, for a cost not to exceed \$9,490.

MOTION CARRIED

- 11.2 **Approve payment to Granicus (current vendor) for the annual software subscription to the NovusAgenda meeting management system, for a cost not to exceed \$7,920**

Moved by Trustee Krone, supported by Trustee Urda-Thompson, to approve payment to Granicus (current vendor) for the annual software subscription to the NovusAgenda meeting management system, for a cost not to exceed \$7,920.

MOTION CARRIED

11.3 Approve the MiDEAL purchase of three 2022 Ford Interceptor AWD hybrid police vehicles for the Police Department, outfitted by Cruisers Inc., for a total purchase, delivery, and outfitting cost not to exceed \$60,244

Moved by Trustee Krone, supported by Clerk Anzaldi, to approve the MiDEAL purchase of three 2022 Ford Interceptor AWD hybrid police vehicles for the Police Department, outfitted by Cruisers Inc., for a total purchase, delivery, and outfitting cost not to exceed \$60,244.

Trustee Krone asked how the Department of Public Safety was able to secure three vehicles for this price. Director Harshberger answered that the expenditure request is tied to the purchase of two Chevy Tahoes approved by the Board last year which were never delivered, and this accounts for the increase in cost for the replacement vehicles.

MOTION CARRIED

11.4 Authorize the Supervisor to renew the Department of Public Safety Director, Matt Harshberger's employment agreement on terms acceptable to the Township and approved by the Township Attorney

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to authorize the Supervisor to renew the Department of Public Safety Director, Matt Harshberger's employment agreement on terms acceptable to the Township and approved by the Township Attorney.

MOTION CARRIED

11.5 Authorize the Township Supervisor and Clerk to sign the Development Agreement for Deans Yard (CSPA 19-12 and RZ 16-05) subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to authorize the Township Supervisor and Clerk to sign the Development Agreement for Deans Yard (CSPA 19-12 and RZ 16-05) subject to Township Attorney approval.

MOTION CARRIED

11.6 Authorize the Supervisor and Clerk to enter into an Easement Agreement with BP River Rouge Pipeline Company, LLC for Platt Road Greenway II Non-Motorized Pathway, subject to Township Attorney approval

Moved by Trustee Krone, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into an Easement Agreement with BP River Rouge Pipeline Company, LLC for Platt Road Greenway II Non-Motorized Pathway, subject to Township Attorney approval.

Supervisor Grewal commended Director West for her work towards the completion of this project, and looks forwards to seeing this project moving forward this year.

MOTION CARRIED

11.7 Authorize the Supervisor and Clerk to enter into a Shared Services Agreement with the Washtenaw County Health Department for the 2022 Prescription for Health Program, subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Trustee Krone, to authorize the Supervisor and Clerk to enter into a Shared Services Agreement with the Washtenaw County Health Department for the 2022 Prescription for Health Program, subject to Township Attorney approval.

MOTION CARRIED

11.8 Adopt a Resolution to Rescind the Acceptance of Grant Funding to Install Non-Motorized and Green Infrastructure Along the State Street Corridor, Res #22-09

Moved by Trustee Krone, supported by Clerk Anzaldi, to adopt a Resolution to Rescind the Acceptance of Grant Funding to Install Non-Motorized and Green Infrastructure Along the State Street Corridor, Res #22-09.

Supervisor Grewal noted this resolution comes on the heels on the Working Session of the Board held on January 26, 2022.

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Krone, Urda-Thompson

NAYES: None

ABSENT: Scribner, Jaffer

ABSTAIN: None

MOTION CARRIED

11.9 Approve the 2022 Annual Local Road Maintenance Agreement Between Pittsfield Township and Washtenaw County Road Commission for an amount not to exceed \$918,481.62

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to approve the 2022 Annual Local Road Maintenance Agreement Between Pittsfield Township and Washtenaw County Road Commission for an amount not to exceed \$918,481.62.

Trustee Krone asked if this expenditure is coming from the Township's general fund, or if any is coming from the bond. Supervisor Grewal answered that there was about \$260,000 remaining from the bond.

MOTION CARRIED

12. Unfinished Business

None

13. New Business

13.1 Approve the First Reading for ZOA #21-221, Inglewood Park West Planned Unit Development

Clerical Note: Item 13.1 was not called.

14. Liaison/Trustee Reports

None

15. Public Comment II

None

15.1 Board Response to Public Comment II

None

16. Adjournment

Moved by Clerk Anzaldi, supported by Trustee Krone, to adjourn the meeting at 7:42 p.m.


MOTION CARRIED

Jonathan M. Mazza, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township

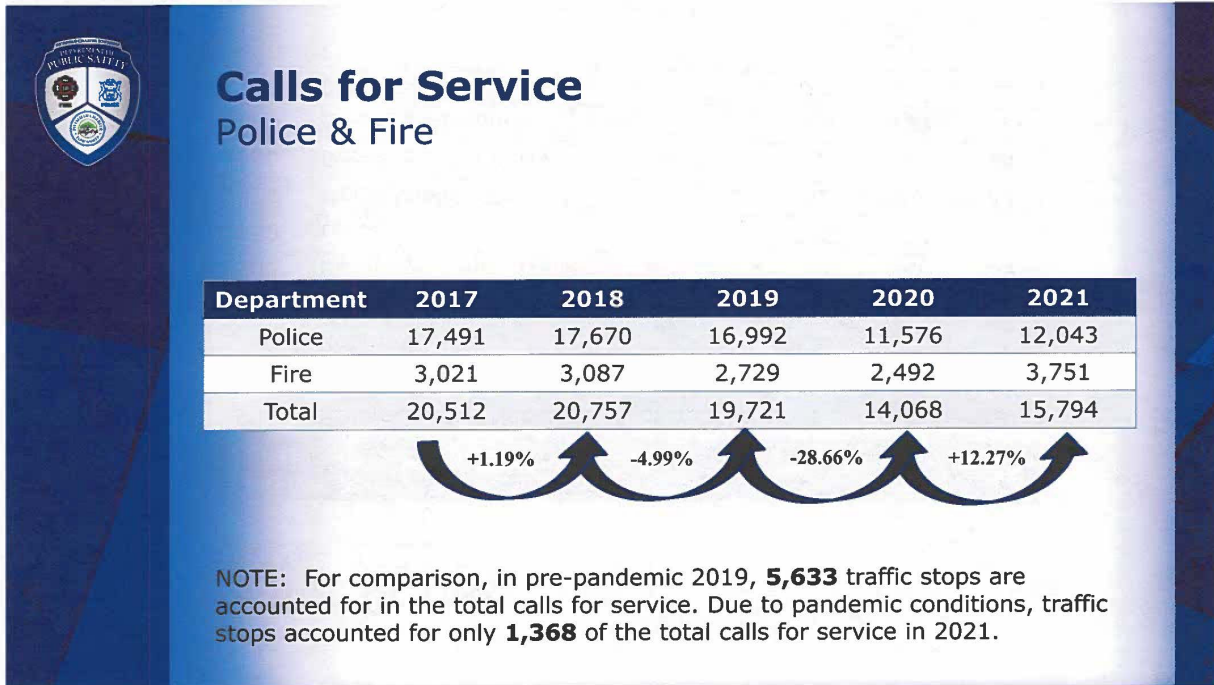




Public Safety Personnel 2021

Position	Actual	Authorized
Police Officer	32	40
Fire Fighter	23	26
Administrative Support & Part-Time	10	10
Volunteer (not counted in actual total)	1	n/a
Total	71	76

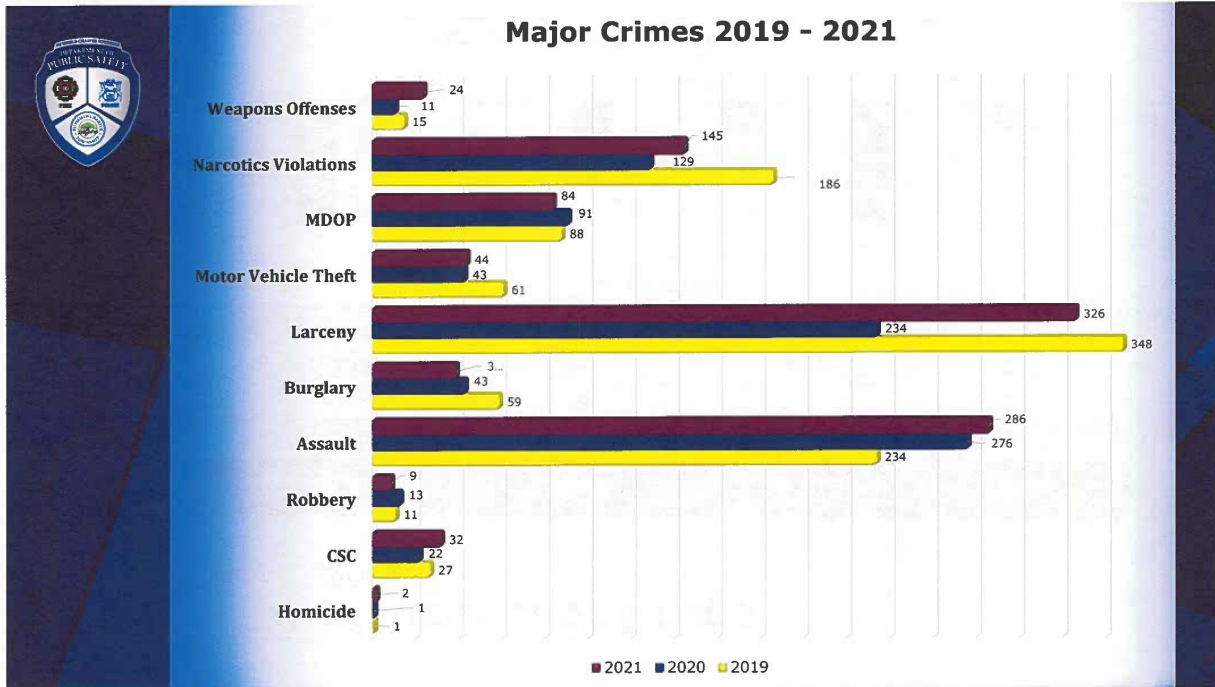
Note: Police officer staffing fluctuated during the year from 32 to 38 due to retirements (2), medical leaves (7), and unexpected departures (5). The director, two lieutenants and other non-patrol police staff are included in the numbers provided. Staffing for patrol shifts was at a critically low level for much of last year, as it is currently this year.

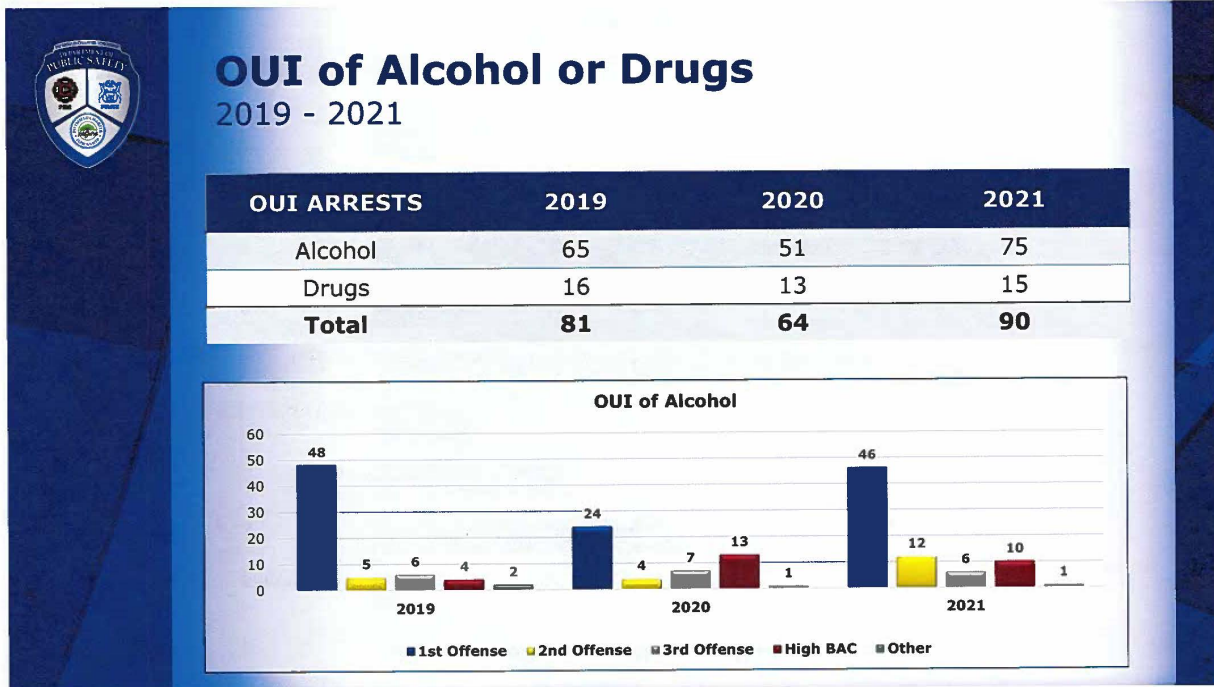





Major Crimes 2019 - 2021

File Class	Description	2019	2020	2021
0900	Homicide/Non-Negligent Manslaughter	1	2	2
1100	Criminal Sexual Conduct (CSC)	27	22	34
1200	Robbery	11	13	9
1300	Assault	234	276	286
2200	Burglary/Home Invasion	59	43	39
2300	Larceny	348	234	326
2400	Motor Vehicle Theft	61	43	44
2900	Damage to Property	88	91	84
3500	Narcotics Violations	186	129	145
5200	Weapons Offenses	22	11	24

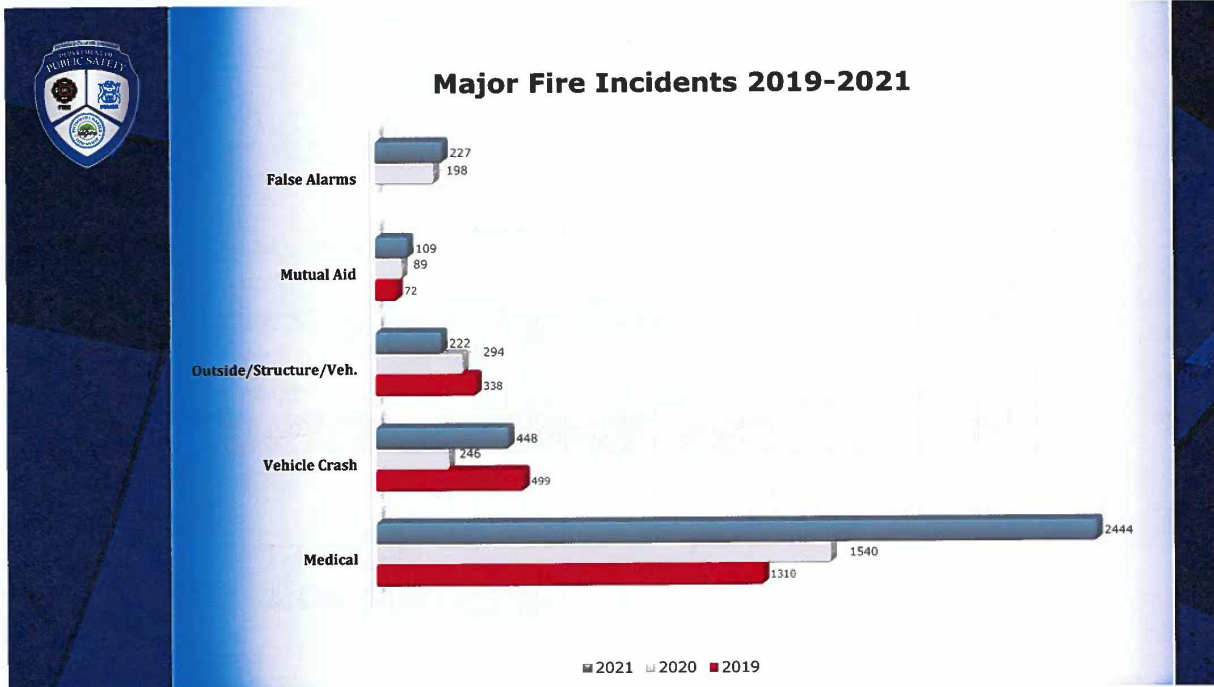






Major Fire Calls 2019-2021

Description	2019	2020	2021
Medical	1,310	1,540	2,444
MVA / Traffic Accident	499	246	448
Outside Fire / Structure Fire / Vehicle Fire	338	294	222
Mutual Aid	72	89	109
False Alarms	UNK	198	227





Regional Dispatch Services Performance 2021



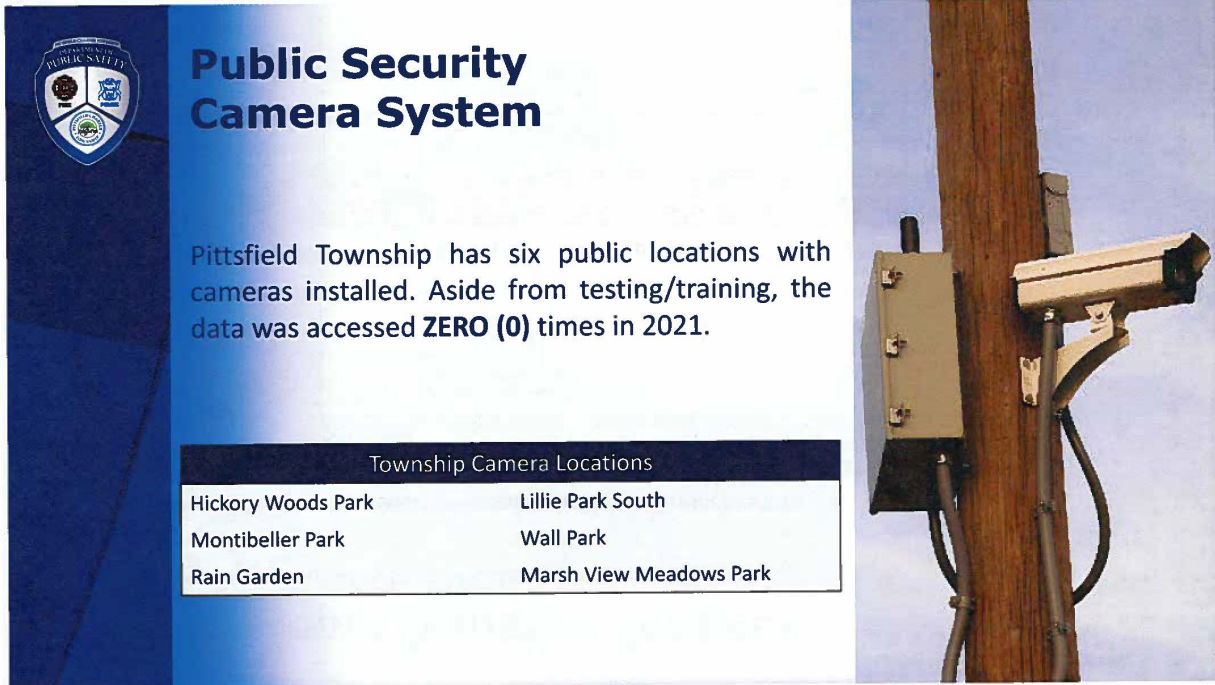
HVA

Pittsfield Township Police Dept. Response Times

Response Category	Time
Average Response Time: (Create to Dispatch)	3.29
Average Response Time: (Dispatch to Arrival)	3.47

Pittsfield Township Fire Dept. Response Times

Response Category	Time
Avg Call Turnout Time: (Dispatched to Enroute)	0:02:16
Avg Response Time: (Dispatched to "on scene")	0:07:17




The slide features the Pittsfield Charter Township Public Safety logo on the left. The title 'Public Security Camera System' is prominently displayed in the upper center. Below the title, a paragraph states that the township has six public locations with cameras and that data was accessed zero times in 2021. A table titled 'Township Camera Locations' lists six parks. On the right side of the slide, there is a photograph of a security camera mounted on a wooden utility pole.

Public Security Camera System

Pittsfield Township has six public locations with cameras installed. Aside from testing/training, the data was accessed **ZERO (0)** times in 2021.

Township Camera Locations	
Hickory Woods Park	Lillie Park South
Montibeller Park	Wall Park
Rain Garden	Marsh View Meadows Park



False Alarm Appeals 2021

The Pittsfield Township Department of Public Safety regularly responds to alarms that are deemed to be false. On occasion, individuals or businesses, who have incurred fees as a result of these false alarms, ask that their fees be waived because they feel they are not culpable. In 2021, there were ZERO False Alarm Appeals.

Police Officer & Firefighter of the Year

In 2021, the department implemented The Police Officer/Firefighter of the year award program. This may be awarded to any active member of the Department of Public Safety. Personnel will vote for the co-worker they wish to recommend within their respective group (police/fire). The award will be determined based on attitude, (department and public), personal appearance, and overall performance.

Voting for the Police Officer/Firefighter of the year will occur in January (based on the prior year's performance) and awarded in the spring, at the direction of the Director of Public Safety.



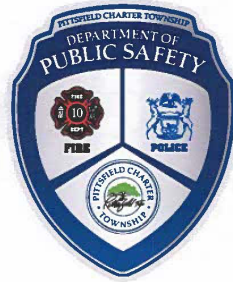
Police Officer & Firefighter of the Year

2020 Awardees:

Officer Samuel Bradley



Firefighter Russell Girbach



2021 Awardees:

Sergeant Eric Roth



Firefighter Paul Damon





INGLEWOOD WEST

TOWNSHIP BOARD

MARCH 23, 2022

Public Engagement:

- Applicant met with Silo Ridge Homeowners Association
- Five meetings with Planning Commission (January 2020-December 2021)
- Multiple concept plans
- One public hearing (December 9, 2021)
 - No one from public attended

Planning Commission:

- Planning Commission held a public hearing on October 7, 2021 and postponed action of the Preliminary PUD
 - Applicant amended plan based on Planning Commission direction
- Planning Commission voted 7-0 to recommend approval on December 9, 2021

Background:

- +/- 70 acre site
- Directly fronts on Lavender Lane
- Zoned Business District
- Seeking rezoning to PUD



Site Plan:

- The development will consist of two (2) types of residential products:
 - 106 Townhome units (clusters of 4 to 6 units each)
 - 78 Duplex units
- 100,000± square foot flex office/industrial space
- Preservation of southern portion of parcel as open/green space
- No vehicular access to Textile



Plan Evolution:

- Based on direction from the Planning Commission the applicant has made the following changes to the Plan:
 - Removed all vehicular access to Textile
 - Reconfigured office layout and location to provide buffer to the car storage yard.
 - Road reconfiguration based on changes to office and residential layout.
 - Added site amenities including lighting, bicycle racks, pedestrian walks, pet waste stations, playscapes, seating, and gazebo
 - Reduced number of housing units by 15



Natural Feature Impact:

- Tree Mitigation:
 - The Natural Features Plan demonstrates a total of 25 trees will be removed from the site to accommodate the proposed development.
 - Of those 25 trees to be removed, 19 are invasive species.
 - No Heritage trees will be removed.
 - No tree mitigation is required or proposed for this project.
- Wetland Impact Review:
 - The site maintains 7.37 acres (321,037) of regulated wetland area on the site.
 - Total impact of 685 sq/ft to wetland
 - +5,000 sq/ft of wetland mitigation on site



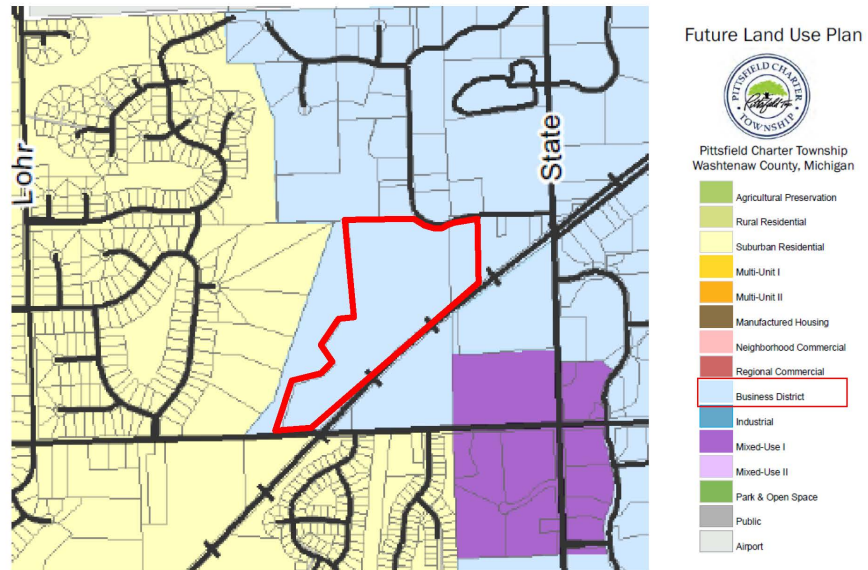
Open Space and Preserves:

- 58.5% of the 70.24-acre site (gross) – approximately 41 acres.
- The majority of the open space area will remain in a natural state (southern portion of the site abutting Textile Road).



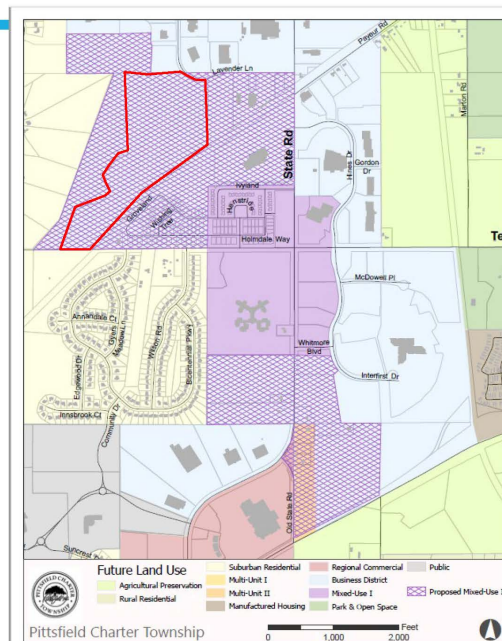
Master Plan:

- The current Master Plan designation of the subject site and properties to the north and east is shown as Business District.
- Properties to the south are planned as Mixed-Use I and Suburban Residential.



Master Plan Update (ongoing):

- Proposed amended FLU Plan to include this area as Mixed Use I
- Preliminary PUD has been recommended for approval by the PC after consideration of PUD standards



Findings:

- Section 6.02 B. set forth PUD Standards
 - Standards discuss consistency with Master Plan, compatibility with adjacent parcels, ability to serve development, etc
- We find that all standards have been met

DRAFT