

DELOOF | DEVER | EBY
WRIGHT, MILLIMAN, BOURQUE & ISSA, PLLC
ATTORNEYS & COUNSELORS

301 N. MAIN STREET, 2ND FLOOR
ANN ARBOR, MICHIGAN 48104

TELEPHONE: (734) 994-1295
FACSIMILE: (734) 994-0206
www.deloofofdeverebey.com

Keith O. Smillie
Email: ksmillie@aol.com

MARK J. EBY
MICHAEL G. MILLIMAN**
THOMAS B. BOURQUE
MUNEER M. ISSA

*LICENSED IN MICHIGAN & ILLINOIS
**LL.M. IN TAXATION

OF COUNSEL
THOMAS M. WRIGHT
THOMAS E. DEW
KEITH O. SMILLIE
MARGARET J. KRASNOFF

PETER H. DELOOF (RETIRED)
DANA A. DEVER (RETIRED)
PAT D. CONNER (RETIRED)
LESLIE SEELIGSON (1942-2006)

November 17, 2021

Philip Biscomer, Director of Parks & Recreation
Pittsfield Charter Township
701 West Ellsworth Road
Ann Arbor, MI 48108

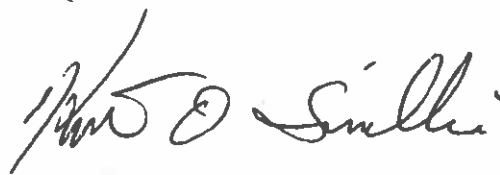
Re: Helen McCalla Trust

Dear Mr. Biscomer:

I represent the Trustees of the Helen McCalla Trust. My clients have reviewed your proposal dated September 30, 2021 for a distribution from the Trust. Your organization has been chosen as a recipient of a distribution from the Trust in the amount of \$13,575.00. This distribution would come upon the condition that your organization use and expend the funds for the limited purpose described in paragraph C. of the attached Agreement. Please review this Agreement and if the terms are acceptable, have it signed by the person in your organization who has the authority for this purpose. Then return it to me within 14 days of the date of this letter. My client then intends to make the distribution before December 31, 2021.

Very truly yours,

DELOOF DEVER EBY WRIGHT MILLIMAN
BOURQUE & ISSA, PLLC



Keith O. Smillie

KOS\sf

Enclosure

cc: Caroline Chipman & James McGuire Co-Trustees

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AGREEMENT

Effective Date: November 16, 2021

Donor: The Helen McCalla Trust
c/o Keith O. Smillie Attorney
301 N. Main Street Second Floor
Ann Arbor, MI 48104

Donee: Mandy Grewal, Supervisor,
Pittsfield Charter Township
70 I West Ellsworth Road
Ann Arbor, MI 48108

Proposal Date: September 30, 2021

Distribution: \$13,575.00

PREMISES

- A.) Donor is a charitable foundation qualified by the Internal Revenue Service under Section 501(c)(3) of the Internal Revenue Code.
- B.) Under the terms of the trust and as required to maintain its charitable foundation status, Donor is to make annual distributions to recipients who meet certain qualifications and who agree to use that distribution for certain limited purposes. The limited purposes as stated in the trust are "for permanent or semi-permanent buildings and/or equipment benefitting elderly persons and/or handicapped children and not for any specific individuals or operational expenses."
- C.) Donee has submitted a proposal to the Donor for use of a distribution from Donor. That proposal, or a portion of that proposal as described below, has been approved. The approval is for the following:
- Install a paved patio area surrounded by raised bed herb and flower gardens.
543 sq. ft Paved Patio Area - \$13,575.00
(the "Approved Proposal").
- D.) Donee has been chosen by Donor as a recipient for the tax year ending December 31, 2020, of a distribution from the trust, which distribution is being made in the calendar year 2021 and which is in the amount described above (the "Distribution").
- E.) Donee has agreed to accept the Distribution upon the terms and conditions as stated herein.

NOW THEREFORE, in consideration for the payment to Donee of the Distribution, Donee agrees to use and expend the Distribution for the limited purposes described in the Approved Proposal. After the expenditures have been completed, Donee shall submit to Donor's counsel at the above address, a summary of Donee's expenditure of the Distribution with copies of cancelled checks.

DONOR:
Helen McCalla Trust

DONEE:
Pittsfield Charter Township

By: Caroline Chipman, Vice President
Key Bank, National Association, Co-Trustee

By: Mandy Grewal, Supervisor

By: James McGuire, Co-Trustee