PROPOSED

Minutes of a Regular Meeting Pittsfield Charter Township Board of Trustees, November 10, 2021 E.A. Jackson Morris Hall, The Robert A. Lillie Service Center 6201 W. Michigan Avenue, Ann Arbor, Michigan 48108

Members Present: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

Members Absent: Scribner

Others Present: Deputy Clerk Jill Mitchell, Director Tracy Watkins, Director Billy

Weirich, Director Matt Harshberger, Director Matthew Best, Director Patricia Denig, Township Attorney James Fink, Andrew Gibbs, Bob Gibbs, Commissioner Caroline Sanders, Christina Lirones, D. Duerst, Deena, Jeremiah Diamond, Kristi Jenkins, Lucas Larson, Theo Eggermont, Valerie VanHaaften, Larry Osterling, Forest Yang, Ken Anderson, Yuval Grinspun.

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance

Led by Clerk Anzaldi.

3. Roll Call

Members Present: Grewal (meeting remotely at Pittsfield Township)

Anzaldi (meeting remotely at Pittsfield Township)

Edwards-Brown (meeting remotely at Pittsfield Township)

Jaffer (meeting remotely at Pittsfield Township) Krone (meeting remotely at Pittsfield Township)

Urda-Thompson (meeting remotely at Pittsfield Township)

Members Absent: Scribner

3.1 Approval of the Agenda

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve the agenda as amended. Clerk Anzaldi requested the addition of Item 10.1, a motion to adopt Amended Resolutions for Woodlands of Arbor Ridge Subdivision, Arbor Ridge Subdivision, Phase 1, and Arbor Ridge Crossing Phase II Street Lighting District approving the placement of the Street Lighting Special Assessment Districts on the 2021 tax roll.

MOTION CARRIED

PITTSFIELD CHARTER TOWNSHIP Board of Trustees Minutes for a Regular Meeting Held November 10, 2021

4. Public Comment I

None

4.1 Board Response to Public Comment I

None

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on October 27, 2021

Moved by Trustee Krone, supported by Clerk Anzaldi, to approve the minutes of the Regular Meeting held on October 27, 2021.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

6.1 AAATA 2045 Long-Range Plan, Forest Yang

Forest Yang and Ken Anderson, TheRide representatives, gave a status update on the fixed route, FlexRide, and A-Ride services, and the effect of the pandemic on ridership numbers.

Trustee Edwards-Brown requested clarification on if FlexRide services individuals with disabilities, and if the service operated on the weekends.

Mr. Anderson responded that the FlexRide service is available to anyone within the boundaries of the service area.

Supervisor Grewal went on to state that while the FlexRide service is not available on weekends, the goal was to get to that point over a period of time depending on ridership.

Yuval Grinspun, Left Turn Right Turn representative, shared the goals and next steps of TheRide's 2045 long-range plan, and detailed different scenarios currently being considered.

Supervisor Grewal asked if the Township's needs will be addressed, and if any representative from the Township was included in the decision-making process.

Mr. Grinspun and Mr. Yang confirmed that a resident of the Township is part of the Public Advisory Group.

Trustee Edwards-Brown asked how this plan improves access to housing for people living in poverty, and how they may be impacted by fare costs.

Mr. Grinspun responded that social equity was considered throughout the process, and that proximity of housing to transit and high-frequency transit services were metrics used to evaluate the projected improvement to connectivity to a broader geographical area of housing.

Mr. Yang stated that fares are not expected to significantly increase in the future.

6.2 Sutherland Square Presentation, Bob Gibbs. See Attachment 1

Bob Gibbs, Gibbs Planning Group, presented on the proposed Sutherland Square neighborhood development.

Supervisor Grewal thanked Mr. Gibbs for his presentation and acknowledged the work of the developer, Township Planning Commission, and residents throughout the planning process.

Trustee Krone asked where on Textile and State Road this project is being proposed.

Supervisor Grewal replied that the development would be south of the StoryPoint Senior Community.

Trustee Urda-Thompson shared concern on the high density of the community, and that there is only one access road onto State Street.

Mr. Gibbs stated there is a second emergency drive on the south end of the development, which he hopes to work with the Washtenaw County Road Commission to build as an access street.

Clerk Anzaldi shared concerns on the lack of availability of affordable housing in the community, and asked about the prices ranges of the proposed housing.

Mr. Gibbs replied that while he can not provide an exact quote, there are deliberate plans to include affordable, entry-level housing options within the development.

Supervisor Grewal added that the Board has promoted affordable housing options and a diverse housing stock over the past five years by working to control the design of new developments.

7. Communications

7.1 Communications

Moved by Trustee Krone, supported by Clerk Anzaldi, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

- 8.1 Receive the November 10, 2021 Personnel Report
- 8.2 Approve payment of Accounts Payable Checks #40123 thru 40235 in the amount of \$2,125,100.07
- 8.3 Approve payment of Accounts Payable ACH #10 thru #17 in the amount of \$154,033.61

- 8.4 Approve payment of Tax Checking Payables Checks #23041 through #23051 in the amount of \$482,450.07
- 8.5 Approve payment of Payroll Payables Checks #1451 thru #1455 in the amount of \$3,259.17
- 8.6 Approve payment of Payroll Payables ACH #3 in the amount of \$550.00
- 8.7 Receive the October 2021 Revenue/Expenditure Report
- 8.8 Approve payment to Consultants for UMS General Services in the amount of \$7994.87
- 8.9 Approve payment to Consultants for General Services in the amount of \$15,833.34

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve consent agenda items 8.1 through 8.9.

MOTION CARRIED

9. Items from the Treasurer

None

10. Items from the Clerk

10.1 Motion to adopt Amended Resolutions for Woodlands of Arbor Ridge Subdivision, Arbor Ridge Subdivision, Phase 1, and Arbor Ridge Crossing Phase II Street Lighting District approving the placement of the Street Lighting Special Assessment Districts on the 2021 tax roll

Moved by Clerk Anzaldi, supported by Trustee Krone, to adopt Amended Resolutions for Woodlands of Arbor Ridge Subdivision, Arbor Ridge Subdivision, Phase 1, and Arbor Ridge Crossing Phase II Street Lighting District approving the placement of the Street Lighting Special Assessment Districts on the 2021 tax roll.

Clerk Anzaldi explained that the three resolutions are returning to correct errors from when they originally appeared in the October 27, 2021 Board packet.

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYES: None ABSENT: Scribner ABSTAIN: None

MOTION CARRIED

11. Items from the Supervisor

11.1 Authorize the Supervisor and Clerk to enter into an agreement with Fink & Fink PLLC for general services for the township, at a rate of \$215.00 per hour beginning January 1, 2022

Moved by Trustee Krone, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into an agreement with Fink & Fink PLLC for general services for the township, at a rate of \$225.00 per hour beginning January 1, 2022.

MOTION CARRIED

11.2 Authorize the Supervisor and Clerk to enter into an agreement with Fink & Fink, PLLC for prosecution services for the township, at a flat fee cost of \$95,000 for calendar year 2021 and \$104,000 for calendar year 2022

Moved by Clerk Anzaldi, supported by Trustee Krone, to authorize the Supervisor and Clerk to enter into an agreement with Fink & Fink, PLLC for prosecution services for the township, at a flat fee cost of \$95,000 for calendar year 2021 and \$104,000 for calendar year 2022.

Trustee Edwards-Brown asked if we have a contract for the current year, and asked when Konrad Siller began working with Township Attorney James Fink.

Supervisor Grewal replied that Mr. Fink has been working for the Township without a contract, and stated her appreciation for the work of Mr. Fink and his team.

Mr. Fink stated that Mr. Siller began working alongside him last year, following Mr. Siller's retirement from the Washtenaw County Prosecutor's Office.

MOTION CARRIED

11.3 Authorize the Supervisor and Clerk to enter into a Master Services Agreement with Stantec Consulting Michigan, Inc., for Engineering Services, subject to Township Attorney approval

Moved by Trustee Krone, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into a Master Services Agreement with Stantec Consulting Michigan, Inc., for Engineering Services, subject to Township Attorney approval.

MOTION CARRIED

11.4 Approve the replacement of the gutters and fascia at Station One due to the failure of the fascia and gutters at a cost not to exceed \$26,903

Moved by Trustee Krone, supported by Clerk Anzaldi, to approve the replacement of the gutters and fascia at Station One due to the failure of the fascia and gutters at a cost not to exceed \$26,903.

Trustee Krone highlighted that many projects had been put on hold, and much-need funds are now available to catch-up on such repairs.

MOTION CARRIED

11.5 Authorize payment to Cadillac Paving for emergency pavement restoration efforts to various sites as a result of five (5) water and sewer repairs, for a cost not to exceed \$28,362.00

Moved by Clerk Anzaldi, supported by Trustee Krone, to authorize payment to Cadillac Paving for emergency pavement restoration efforts to various sites as a result of five (5) water and sewer repairs, for a cost not to exceed \$28,362.00.

MOTION CARRIED

11.6 Adopt a Resolution to set Utility Rates and Charges in the amount of \$5.65 per unit for residential and commercial water accounts, \$5.00 per unit for residential sewer accounts, \$5.67 per unit for commercial sewer accounts, and the fee schedule. Rate and charge adjustments will be effective on January 1, 2021, Resolution #21-59

Moved by Trustee Krone, supported by Clerk Anzaldi, to adopt a Resolution to set Utility Rates and Charges in the amount of \$5.65 per unit for residential and commercial water accounts, \$5.00 per unit for residential sewer accounts, \$5.67 per unit for commercial sewer accounts, and the fee schedule. Rate and charge adjustments will be effective on January 1, 2021, Resolution #21-59.

Supervisor Grewal commented that references to 2021 within the resolution are typos, and will be updated to 2022.

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYES: None ABSENT: Scribner ABSTAIN: None PITTSFIELD CHARTER TOWNSHIP

Board of Trustees Minutes for a Regular Meeting Held November 10, 2021

MOTION CARRIED

11.7 Adopt a resolution to approve the First Amended Articles of Incorporation of the Washtenaw Regional Resource Management Authority

Moved by Clerk Anzaldi, supported by Trustee Jaffer to adopt a resolution to approve the First Amended Articles of Incorporation of the Washtenaw Regional Resource Management Authority.

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYES: None ABSENT: Scribner ABSTAIN: None

MOTION CARRIED

11.8 Adopt a Resolution Appointing a Delegate and Alternative to Washtenaw Regional Resource Management Authority (WRRMA)

Moved by Clerk Anzaldi, supported by Trustee Krone, to adopt a Resolution Appointing a Delegate and Alternative to Washtenaw Regional Resource Management Authority (WRRMA).

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYES: None
ABSENT: Scribner
ABSTAIN: None

MOTION CARRIED

11.9 Motion to authorize the Supervisor and Clerk to make interim decisions regarding the pending national Class Action Opioid Litigation and to communicate those decisions to counsel on behalf of the Township

Moved by Trustee Krone, supported by Trustee Jaffer, motion to authorize the Supervisor and Clerk to make interim decisions regarding the pending national Class Action Opioid Litigation and to communicate those decisions to counsel on behalf of the Township.

Supervisor Grewal stated that the Board approved the Township entering into a classaction lawsuit several years ago, and this authorization would allow the Supervisor and

Clerk to communicate directly with the attorneys on behalf of the Township within the scope of their authority.

Township Attorney Jim Fink reiterated that this motion would authorize the Township to provide input on which direction in which to move in regards to decisions surrounding the ongoing litigation, without having to delay decisions until after a Board meeting.

MOTION CARRIED

11.10 Adopt a Resolution to Approve the FY 2022 Pittsfield Charter Township Budget, Resolution #21-60

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution to Approve the FY 2022 Pittsfield Charter Township Budget, Resolution #21-60

Supervisor Grewal noted that the Resolution will be updated to reflect the correct year of 2022.

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYES: None ABSENT: Scribner ABSTAIN: None

MOTION CARRIED

12. Unfinished Business

None

13. New Business

13.1 Compensation Commission Salary Determination Memo

13.2 Motion to accept Compensation Commission Determination of Salaries for Supervisor, Clerk, and Treasurer; Compensation Commission Resolution #21-01

Moved by Trustee Krone, supported by Trustee Jaffer, to accept Compensation Commission Determination of Salaries for Supervisor, Clerk, and Treasurer; Compensation Commission Resolution #21-01

Supervisor Grewal noted that she had brought a resolution before the Board in August requesting a zero percent salary increase which did not pass, and commended the work of the Compensation Commission.

ROLL CALL:

AYES: Edwards-Brown, Urda-Thompson NAYES: Grewal, Anzaldi, Jaffer, Krone

ABSENT: Scribner **ABSTAIN:** None

MOTION CARRIED

13.3 Motion to accept Compensation Commission Determination of Salaries for Township Trustees; Compensation Commission Resolution #21-02

Moved by Clerk Anzaldi, supported by Trustee Krone, to accept Compensation Commission Determination of Salaries for Township Trustees; Compensation Commission Resolution #21-02

Trustee Krone requested confirmation that the resolution recommends no changes and then Supervisor Grewal confirmed.

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYES: None ABSENT: Scribner ABSTAIN: None

MOTION CARRIED

13.4 Motion to accept Compensation Commission Determination of Salaries for Park Commissioners; Compensation Commission Resolution #21-03

Moved by Trustee Krone, supported by Trustee Jaffer, to accept Compensation Commission Determination of Salaries for Park Commissioners; Compensation Commission Resolution #21-03

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYES: None ABSENT: Scribner ABSTAIN: None

MOTION CARRIED

PITTSFIELD CHARTER TOWNSHIP Board of Trustees Minutes for a Regular Meeting Held November 10, 2021

13.5 Approve the First Reading of ZOA #21-220, Sutherland Square PUD as recommended by the Planning Commission.

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve the First Reading of ZOA #21-220, Sutherland Square PUD as recommended by the Planning Commission.

Trustee Krone thanked Mr. Gibbs for his presentation to the Board, and though he is concerned about the availability of affordable housing within the Township, he recognizes Mr. Gibbs is working towards meeting that need.

Supervisor Grewal highlighted resident engagement carried out by Mr. Gibbs, as well as Public Hearings held by the Planning Commission, prior to arriving before the Board for consideration.

Trustee Urda-Thompson voiced concerns on affordability and housing density within the proposed development, as well as the impact on traffic within the State Street corridor.

Trustee Edwards-Browns commended Mr. Gibb's inclusion of the plaque commemorating the Sutherland Square area as a stop on the Underground Railroad.

ROLL CALL:

AYES: Grewal, Anzaldi, Edwards-Brown, Jaffer, Krone

NAYES: Urda-Thompson

ABSENT: Scribner ABSTAIN: None

MOTION CARRIED

14. Liaison Reports

None

15. Public Comment II

Larry Osterling, Saline Chamber of Commerce, let the Board know that on December 4th the Christmas parade will return.

Christina Lirones, 151 East Textile Road, stated that she is concerned that the Sutherland Square PUD rezoning does not fit the master plan. Ms. Lirones went on to ask about the voting on the motion to accept the Compensation Commission's determination of salaries for the Supervisor, Clerk, and Treasurer, as she believes that the motion did not fail with a simple majority vote.

Commissioner Caroline Saunders voiced enthusiasm regarding the possibility of the Township having multi-level income housing, and appreciates movement being made in that direction.

15.1 Board Response to Public Comment II

Supervisor Grewal noted that the rezoning is running parallel to the master plan revision.

Pittsfield Charter Township

16. Adjournment

Moved by Trustee Krone, supported by Trustee Jaffer, to adjourn the meeting at 8:23 p.m.

MOTION CARRIED Jonathan Mazza, Recording Clerk Pittsfield Charter Township Michelle L. Anzaldi, Clerk Pittsfield Charter Township Mandy Grewal, Supervisor



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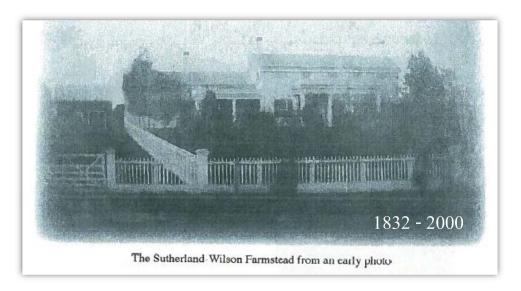
EATON GROUP, LLC Gibbs Planning Group





Sutherland Square: Missing Middle Housing EATON GROUP, LLC Gibbs Planning Group EATON GROUP, LLC Gibbs





Sutherland Square: Sutherland Homestead

EATON GROUP, LLC Gibbs





Sutherland Square: Master Plan
Pittsfield Township, Michigan
20 July 2020
2007 Square: Master Planning Group, Int.
20 July 2020





Sutherland Square: Master Plan
Pittsfield Township, Michigan
20 July 2020
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EATON GROUP, LLC Gibbs



Sutherland Square: Master Plan
Pittsfield Township, Michigan
20 July 2021
2021 Gibbs Phanning Gous. Inc.
20 July 2021

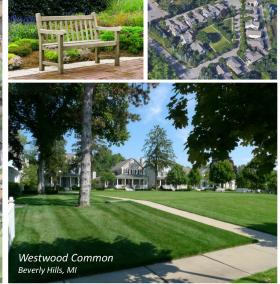




Sutherland Square Parks
Pittsfield Township, Michigan

EATON GROUP, LLC Gibbs





Sutherland Square: Square Pittsfield Township, Michigan Copyright 2021 Gibbs Planning Group, Inc.





Sutherland Square: Office-Shops-4,500 sf Eaton Group, LLC Gibbs Pittsfield Township, Michigan



Sutherland Square: Office-Shops-4,500 sf Eaton Group, LLC Gibbs Pittsfield Township, Michigan







Sutherland Square: 24 Cottages
Pittsfield Township, Michigan
Congrided 2013 (Bills Planning Count For

EATON GROUP, LLC Gibbs









Sutherland Square: Front Porches
Pittsfield Township, Michigan
Copyright 2020 Globs Planning Group, Inc.

EATON GROUP, LLC





Sutherland Square: Alleys
Pittsfield Township, Michigan
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Sutherland Square: 10-Duplex Homes
Pittsfield Township, Michigan
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Sutherland Square: 59-Town & Carriage Homes
Pittsfield Township, Michigan
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EATON GROUP



Sutherland Square: 106 Lofts
Pittsfield Township, Michigan
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EATON GROUP, LLC Gibbs Planning Group



Sutherland Square: Architectural Character
Pittsfield Township, Michigan
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A-9 WALL STONE (TYPICAL)



Sutherland Square: Architectural Standards
Pittsfeld To Management of the Management

EATON GROUP, LLC





Sutherland	Square
6464 State Street	

Conceptual Building Architectural Standards

18 March 2021



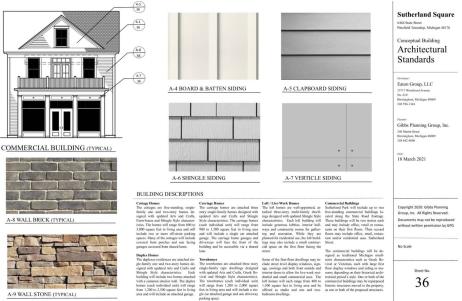
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Sutherland Square: Architectural Standards
Pittsfield Township, Michigan
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PITTSFIELD CHARTER TOWNSHIP

Board of Trustees Minutes for a Regular Meeting Held November 10, 2021 Attachment 1



Sutherland Square: Architectural Standards
Pittsfield Township, Michigan
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EATON GROUP, LLC Gibbs





Sutherland Square: View from State Street

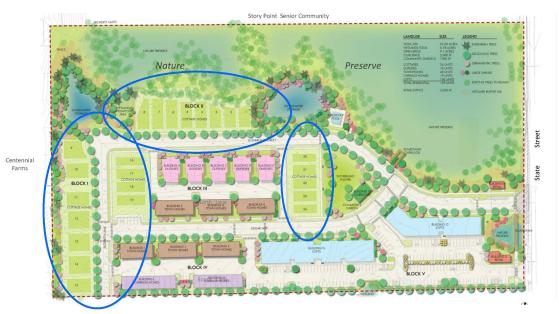
EATON GROUP, LLC Gibbs Group



Sutherland Square: Park Features
Pittsfield Township, Michigan







Sutherland Square: 24 Cottages
Pittsfield Township, Michigan
Copyright 2021 Globs Planning Group, Inc.
20 July 2021



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Sutherland Square: 4,500 sf Commercial Pittsfield Township, Michigan Copyright 2013 (Bibbs Phanning Group. Inc.

EATON GROUP, LLC Gibbs Group



Sutherland Square: 40 Townhomes
Pittsfield Township, Michigan
20 July 2021
20 July 2021



EATON GROUP, LLC Gibbs



Sutherland Square: 19 Carriage Homess
Pittsfield Township, Michigan
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20 July 2021



Sutherland Square: 106 Lofts
Pittsfield Township, Michigan
Copyright 2021 Glöbs Planning Group, Inc.
20 July 2021







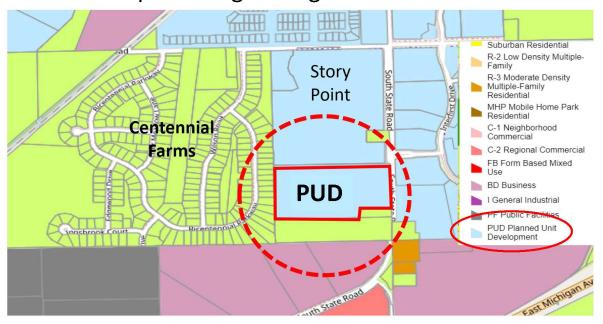






Sutherland Square: 199 Homes – 4,500 sf Commercial EATON GROUP, LLC Gibbs Planning Group, Inc.

Pittsfield Twp. Existing Zoning Districts: PUD





Sweetwater PUD Major Amendment
Pittsfield Township, Michigan 25 May 2019





Sutherland Square: Master Plan
Pittsfield Township, Michigan
20 July 2020
2020 Group File Township, Michigan
20 July 2020



