

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees April, 28, 2021
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson
Members Absent: Edwards-Brown
Others Present: Deputy Clerk Lyn Sebestyen, Director Billy Weirich, Director Patricia Denig, Attorney Jim Fink, Planner Ben Carlisle, Engineer Mark Pascoe, Hillary Venier, Christina Lirones, Emma Fitzer, Drew Saunders, Mike Camilleri, Sara Camilleri, Pam Demic

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal (meeting remotely at Pittsfield Township)
Anzaldi (meeting remotely at Pittsfield Township)
Scribner (meeting remotely at Pittsfield Township)
Jaffer (meeting remotely at Pittsfield Township)
Krone (meeting remotely at Pittsfield Township)
Urda-Thompson (meeting remotely at Pittsfield Township)
Members Absent: Edwards-Brown

3.1 Approval of the Agenda

Moved by Trustee Krone, supported by Trustee Jaffer, to approve the agenda.

MOTION CARRIED

4. Public Comment I

Christina Lirones, 151 E. Textile Road, requested No Thru Truck signs for Campbell, Payeur, Morgan, and the gravel portion of Stone School roads in the Pittsfield Preserve neighborhood, according to Township Ordinance.

4.1 Board Response to Public Comment I

None

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on April 14, 2021

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the minutes of the regular meeting held on April 14, 2021.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

None

7. Communications

7.1 Communications

Moved by Clerk Anzaldi, supported by Trustee Krone, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

- 8.1 Approve payment of Accounts Payable checks #38251 through #38400 in the amount of \$289,803.91**
- 8.2 Approve payment of Payroll Payables checks #1358 through #1364 in the amount of \$3,097.71**
- 8.3 Approve payment of Payables from January-March 2021 through Electronic Transfers in the amount of \$1,380,344.38**
- 8.4 Approve payment of Clerk's Office subscription invoices in the amount of \$8,904**
- 8.5 Approve payment to Consultants for Parks and Recreation General Services in the amount of \$20,671.39**
- 8.6 Approve the application for additional credited service through the Municipal Employees Retirement System (MERS) for Mandeep Grewal, with the entire cost of the purchase of time to be funded by Ms. Grewal**
- 8.7 Receive the January 2021 Revenue/Expenditure Report**
- 8.8 Receive the February 2021 Revenue/Expenditure Report**
- 8.9 Receive the March 2021 Building Activity Report**
- 8.10 Receive the April 28, 2021 Personnel Report**

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve consent agenda items 8.1 through 8.10.

MOTION CARRIED

9. Items from the Treasurer

9.1 Quarterly Cash Balance Report

Treasurer Scribner provided the Quarterly Cash Balance Report (see Attachment 1).

Moved by Clerk Anzaldi, supported by Trustee Krone, to receive and file the Quarterly Cash Balance Report.

MOTION CARRIED

10. Items from the Clerk

10.1 Authorize the Supervisor and Clerk to enter into an Agreement with General Code for hosting and maintaining the Township Zoning Ordinance, for an amount not to exceed \$9,000, subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to authorize the Supervisor and Clerk to enter into an Agreement with General Code for hosting and maintaining the Township Zoning Ordinance, for an amount not to exceed \$9,000, subject to Township Attorney approval.

Clerk Anzaldi stated that the current zoning ordinance is hosted and maintained by Carlisle Wortman and the Clerk's Office is seeking to move the zoning ordinance to the same platform as General Code. This is a one-time migration cost and future costs will be associated with ordinance updates.

MOTION CARRIED

10.2 Pre-Election Update

Clerk Anzaldi shared deadline information for a November 2021 Election. She added that the Clerk's Office has sent over 12,500 Absent Voter Applications and 4,724 ballots for the May 4, 2021 Special Election. She added that election results are uploaded to the Washtenaw County website within 15 minutes of the close of the polls.

10.3 Adopt a Resolution Supporting Safe, Secure, and Transparent Elections and Open Access for the Voters of Pittsfield Charter Township, Resolution #21-22

Moved by Trustee Krone, supported by Clerk Anzaldi, to adopt Res #21-22, a Resolution Supporting Safe, Secure, and Transparent Elections and Open Access for the Voters of Pittsfield Charter Township.

Clerk Anzaldi stated that several bills have been introduced recently that are harmful to voter rights and participation. She will continue to monitor these bills and will apprise the Board with any updates or adoptions.

Trustee Krone offered a few corrections to the Resolution.

A friendly amendment was offered by Clerk Anzaldi, supported by Trustee Krone, to add “restricted use” and “Election” to the Resolution.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda- Thompson

NAYS: None

ABSENT: Edwards-Brown

ABSTAIN: None

MOTION CARRIED

11. Items from the Supervisor

11.1 Adopt a Resolution to Release the Updated Pittsfield Township Master Plan for Public Review, Resolution #21-23

Moved by Treasurer Scribner, supported by Trustee Urda-Thompson, to adopt Res #21-23, a Resolution to Release the Updated Pittsfield Township Master Plan for Public Review.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda- Thompson

NAYS: None

ABSENT: Edwards-Brown

ABSTAIN: None

MOTION CARRIED

11.2 Adopt a Resolution to Amend the 2021 General Fund Budget, Resolution #21-25

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to adopt Res #21-25, a Resolution to Amend the 2021 General Fund Budget.

Supervisor Grewal added that an upcoming working session will take place during the summer to discuss the Public Safety Millage and federal rescue funding.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda- Thompson

NAYS: None

ABSENT: Edwards-Brown

ABSTAIN: None

MOTION CARRIED

11.3 Approve payment to Michigan CAT for emergency repairs to the 10 yard Caterpillar Dump Truck, for a cost not to exceed \$8,481.32

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve payment to Michigan CAT for emergency repairs to the 10 yard Caterpillar Dump Truck, for a cost not to exceed \$8,481.32.

MOTION CARRIED

11.4 Approve reimbursement of costs for water mitigation to Sandy Charkowske, 3658 Fieldcrest Lane, for an amount not to exceed \$5,470.16

Moved by Trustee Jaffer, supported by Trustee Krone, to approve reimbursement of costs for water mitigation to Sandy Charkowske, 3658 Fieldcrest Lane, for an amount not to exceed \$5,470.16.

Director Billy Weirich clarified that debris was found in the sewer line which caused a backup. As there was significant damage to the basement, a reimbursement was offered for mitigation and sanitation.

MOTION CARRIED

12. Unfinished Business

None

13. New Business

13.1 Approve the First Reading of Ordinance #21-214 to Amend the Pittsfield Charter Township Zoning Ordinance

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to approve the First Reading of Ordinance #21-214 to Amend the Pittsfield Charter Township Zoning Ordinance

Attorney Fink shared historical and legal information on this ordinance.

Planner Ben Carlisle clarified information regarding temporary signs.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda- Thompson

NAYS: None

ABSENT: Edwards-Brown

ABSTAIN: None

MOTION CARRIED

13.2 Motion to move into closed session pursuant to Sec. 8(e) and (h) of the Open Meetings Act for the following purposes:

- a. To consult with the Township Attorney regarding trial or settlement strategy in connection with Superior Lawn Car & Snow Removal LLC v Pittsfield Charter Township, Case No. 21-312-CZ because an open meeting would have a detrimental financial effect on the litigating or settlement position of the Township;**
- b. To consider an attorney-client privileged communication from the attorney, which is exempt from disclosure by state or federal statute**

Moved by Clerk Anzaldi, supported by Trustee Krone, to move into closed session pursuant to Sec. 8(e) and (h) of the Open Meetings Act for the following purposes: a. To consult with the Township Attorney regarding trial or settlement strategy in connection with Superior Lawn Car & Snow Removal LLC v Pittsfield Charter Township, Case No. 21-312-CZ because an open meeting would have a detrimental financial effect on the litigating or settlement position of the Township; b. To consider an attorney-client privileged communication from the attorney, which is exempt from disclosure by state or federal statute.

MOTION CARRIED

The Board moved into a closed session at 7:01 p.m.

The Board reconvened into regular session at 7:37 p.m.

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to authorize the Township Attorneys to file pleadings as discussed in the closed session and authorize the Township Attorneys to proceed with action as recommended in the attorney-client privileged communication considered in closed session.

MOTION CARRIED

14. Liaison Reports

None

15. Public Comment II

Mike Camilleri, Merritt Road, requested more information regarding the upcoming Public Safety Millage.

15.1 Board Response to Public Comment II

Supervisor Grewal shared her contact information so Mr. Camilleri can discuss his questions with her after the meeting.

16. Adjournment

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adjourn the meeting at 7:44 p.m.

MOTION CARRIED

A Working Session of the Board of Trustees will convene following the Regular Meeting of the Board of Trustees.

Jill Mitchell, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township



Pittsfield Charter Township

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Office of the Treasurer

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Kristina L. Dillion
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Board Meeting Notes for April 28, 2021 - Quarterly Cash Balance

Good Evening, as Treasurer, I am providing a summary of the investment activities as required by state law governing the investment of surplus funds. Public Act 20 Stipulates that the investment officers shall provide a written report quarterly to the governing body concerning the investment of funds.

As our Certificates of Deposit mature, we are exploring ways to keep our funds secure and available as needed by the Township. We are focusing on the security of our funds as we keep an eye out for any rate increases.

As previously discussed I am taking a conservative approach to the investments and make sure our money is safe as supported by our auditors. The Federal Reserve has reported that the interest rates will continue to stay low throughout 2021.