## COMMUNITY DEVELOPMENT GENERAL SERVICE INVOICES

BOT Meeting Date
4/14/2021

| Invoice Date | Invoice Number | Vendor | Acct. # | Description | Period Ending | | | Amount |
|---|---|---|---|---|---|---|---|---|
| 3/17/2021 | 1765498 | Stantec | 101.725.821 | Preserving Pittsfield (Waters/Oak Valley) | 3/5/2021 | | | $ 951.85 |
| 3/27/2021 | 1765499 | Stantec | 101-900-972-002 | CDBG Program | 3/5/2021 | | | $ 4,478.03 |
| | | | | | | | **TOTAL** | $5,429.88 |

Stantec

# INVOICE



| | |
|---|---|
| **Invoice Number** | 1765498 |
| **Invoice Date** | March 17, 2021 |
| **Purchase Order** | N/A |
| **Customer Number** | 49378 |
| **Project Number** | 2075001316 |

**Bill To**
Pittsfield Charter Township
Elizabeth Bergeron
6201 West Michigan Avenue
Ann Arbor MI 48108
United States

**Please Remit To**
Stantec Consulting Michigan Inc.
13980 Collections Center Drive
Chicago IL 60693
United States

**Project** **2016 - 2020 MUNICIPAL GENERAL SERVICES**

| | | | |
|---|---|---|---|
| Project Manager | Pascoe, Mark D | For Period Ending | **March 5, 2021** |
| Current Invoice Total (USD) | 951.82 | | |

**Top Task** **213** **Preserving Pittsfield (Waters/Oak Valley)**

**<u>Professional Services</u>**

| **Category/Employee** | | **Current Hours** | **Rate** | **Current Amount** |
|---|---|---|---|---|
| | Serazin, Hallie J | 4.00 | 163.33 | 653.32 |
| | Pascoe, Mark D | 1.50 | 199.00 | 298.50 |
| | **Subtotal Professional Services** | 5.50 | | 951.82 |

| | | |
|---|---|---|
| Top Task Subtotal | Preserving Pittsfield (Waters/Oak Valley) | 951.82 |
| | **Total Fees & Disbursements** | 951.82 |
| | **INVOICE TOTAL (USD)** | **951.82** |

**Due upon receipt or in accordance with terms of the contract**

Billing Backup

| Date | Project | Task | Employee/Supplier | Quantity | Comment |
|---|---|---|---|---|---|
| 02/11/21 | 2075001316 | 213 | PASCOE, MARK D | 0.50 | PUBLIC MTG COORD. ENVIRONMENTAL. |
| 03/03/21 | 2075001316 | 213 | PASCOE, MARK D | 0.50 | PROJECT/PRINCIPAL MANAGEMENT. PUBLIC MTG PREP W/ TWP. |
| 03/03/21 | 2075001316 | 213 | SERAZIN, HALLIE J | 2.50 | REVIEW PUBLIC MEETING SLIDES. PREP FOR CALL AND CLIENT CALL. |
| 03/04/21 | 2075001316 | 213 | PASCOE, MARK D | 0.50 | PROJECT/PRINCIPAL MANAGEMENT. PUBLIC MTG PREP. |
| 03/05/21 | 2075001316 | 213 | SERAZIN, HALLIE J | 1.50 | CALL WITH JESS TO REVIEW NEEDED EDITS FOR SLIDES. |
| | | | **Total Top Task 213** | **5.50** | |

Stantec

# INVOICE



| | |
|---|---|
| **Invoice Number** | 1765499 |
| **Invoice Date** | March 17, 2021 |
| **Purchase Order** | N/A |
| **Customer Number** | 49378 |
| **Project Number** | 2075001316 |

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United States

**Project** **2016 - 2020 MUNICIPAL GENERAL SERVICES**

| | | | |
|---|---|---|---|
| Project Manager | Pascoe, Mark D | For Period Ending | **March 5, 2021** |
| Current Invoice Total (USD) | 4,478.03 | | |

## Top Task 219 2021 CDBG Program

**Professional Services**

| Category/Employee | | Current Hours | Rate | Current Amount |
|---|---|---|---|---|
| | Winner, Cassandra R | 4.00 | 88.37 | 353.47 |
| | Ahrens, Bradley William (Brad) | 9.50 | 107.55 | 1,021.72 |
| | Stevens, Ann Megowen | 16.00 | 131.74 | 2,107.84 |
| | Pascoe, Mark D | 5.00 | 199.00 | 995.00 |
| | **Subtotal Professional Services** | 34.50 | | 4,478.03 |

| | | |
|---|---|---|
| Top Task Subtotal | 2021 CDBG Program | 4,478.03 |
| | **Total Fees & Disbursements** | 4,478.03 |
| | **INVOICE TOTAL (USD)** | **4,478.03** |

**Due upon receipt or in accordance with terms of the contract**

Billing Backup

| Date | Project | Task | Employee/Supplier | Quantity | Comment |
|---|---|---|---|---|---|
| 02/09/21 | 2075001316 | 219 | PASCOE, MARK D | 1.00 | PROJECT MANAGEMENT. REVISED DRAWINGS. COSTS. |
| 02/13/21 | 2075001316 | 219 | AHRENS, BRADLEY WILLIAM (BRAD) | 3.50 | REVISIONS TO CDBG FIGURES |
| 02/16/21 | 2075001316 | 219 | PASCOE, MARK D | 1.00 | PROJECT MANAGEMENT. |
| 02/16/21 | 2075001316 | 219 | STEVENS, ANN MEGOWEN | 2.00 | UPDATE STUDY AREAS |
| 02/17/21 | 2075001316 | 219 | AHRENS, BRADLEY WILLIAM (BRAD) | 1.00 | REVISIONS TO CDBG FIGURES |
| 02/17/21 | 2075001316 | 219 | STEVENS, ANN MEGOWEN | 4.00 | REFINE STUDY AREAS, PLANTING PALETTE |
| 02/19/21 | 2075001316 | 219 | STEVENS, ANN MEGOWEN | 2.00 | REVIEW W/ TWP. & GRANT INFORMATION |
| 02/23/21 | 2075001316 | 219 | PASCOE, MARK D | 1.00 | MTG PREP. PLANS. COSTS. |
| 02/24/21 | 2075001316 | 219 | PASCOE, MARK D | 1.00 | SUPERVISOR MTG. |
| 02/24/21 | 2075001316 | 219 | STEVENS, ANN MEGOWEN | 2.00 | REVIEW W/ TOWNSHIP & FOLLOW UP |
| 02/25/21 | 2075001316 | 219 | STEVENS, ANN MEGOWEN | 2.00 | REVISE AND ADD ADDITIONAL INFORMATION PER TWP. COMMENTS |
| 02/26/21 | 2075001316 | 219 | STEVENS, ANN MEGOWEN | 4.00 | REVISE AND ADD ADDITIONAL INFORMATION PER TWP. COMMENTS |
| 03/01/21 | 2075001316 | 219 | AHRENS, BRADLEY WILLIAM (BRAD) | 5.00 | CDBG PLAN REVISIONS |
| 03/02/21 | 2075001316 | 219 | PASCOE, MARK D | 1.00 | PROJECT/PRINCIPAL MANAGEMENT. FINAL PLANS & COSTS FOR 2021 APPLICATION. |
| 03/05/21 | 2075001316 | 219 | WINNER, CASSANDRA R | 4.00 | EOC REVIEW |
| | | | **Total Top Task 219** | **34.50** | |