

**PITTSFIELD CHARTER TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN  
RES #21-18**

**RESOLUTION TO ADOPT ELECTRONIC MEETING PROCEDURES  
FOR THE PITTSFIELD CHARTER TOWNSHIP BOARD OF TRUSTEES**

**April 14, 2021**

At a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, located at the Township Administration Building, 6201 W. Michigan Avenue, in said Township, on the 14<sup>th</sup> day of April, 2021 at 6:30 p.m.

Present:

Absent:

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, The Michigan Open Meetings Act (Act 267 of 1976) (the “OMA”) authorizes public bodies to meet electronically through December 31, 2021 under a state of emergency such as that declared by the Washtenaw County Board of Commissioners on March 17, 2021;

**NOW THEREFORE BE IT RESOLVED**, by the Board of Trustees of Pittsfield Charter Township that:

In compliance with the OMA, the Board of Trustees establishes the following:

1. Meetings will be held electronically until the end of the state of emergency, OR December 31, 2021, OR the Board of Trustees determines it will no longer hold electronic meetings.
2. Notice that the Board of Trustees will meet electronically shall be posted on the Township’s website and will include the following information:
  - a. The Board of Trustees is meeting electronically due to the state of emergency declared by the Washtenaw County Board of Commissioners;
  - b. The public may participate by zoom, with links and phone numbers posted on the website;
  - c. Members of the public may contact members of the Board of Trustees prior to the meeting. Contact information for the Board may be found at [www.pittsfield-mi.gov/118/Board-of-Trustees](http://www.pittsfield-mi.gov/118/Board-of-Trustees)
  - d. Persons with disabilities may participate in the meeting by contacting the clerk’s office at 734-822-3120 for assistance.
3. For electronic meetings:
  - a. Each member of the Board of Trustees attending the electronic meeting will participate by Zoom and shall ensure the member has two-way communication.
  - b. Each member shall, at the outset of the meeting, state that the member is attending remotely and, if not absent for military duty, state the county and city, township, or village from which the member is attending the meeting remotely.
  - c. Members of the public will be provided the information listed in Section 2, above by posting on the Township website, including the information regarding how to contact members of the Board of Trustees in advance of the meeting.

**ROLL CALL VOTE:**

**AYES:** -

**NAYS:** -

**ABSENT:** -

**ABSTAIN:** -

**RESOLUTION DECLARED** \_\_\_\_\_.

---

Mandy Grewal, Supervisor  
Pittsfield Charter Township

Dated: April \_\_\_\_, 2021

## **CERTIFICATE**

I, Michelle L. Anzaldi, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on April 14, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

---

Michelle L. Anzaldi, Clerk  
Pittsfield Charter Township

Dated: April \_\_, 2021