

**PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #21-17**

**RESOLUTION TO APPROVE A REORGANIZATION
WITHIN THE SUPERVISOR'S OFFICE**

March 24, 2021

At a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 24th day of March, 2021 at 6:30 p.m.

Present:

Absent:

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, Pittsfield Charter Township has been engaged in setting the gold standard for public service since 2009; and

WHEREAS, delivering on this motto has helped us create a strong ethic of team work amongst Pittsfield Township staff while also establishing a sense of community in Pittsfield Township, rooted in respect for and inclusivity of all, which has placed as the 8th most diverse suburb in the State of Michigan; and

WHEREAS, one of the most significant contributors to our ability to establish a sense of community has to do with the fact that we have committed ourselves to continually not just listening to the needs and priorities of our residents but responding to the same through, among other things, program prioritization and program/service delivery; and

WHEREAS, as part of continually improving on our program/service delivery, we have undertaken, on average, about one (1) reorganization per year, since 2009; and

WHEREAS, to support our goals of continued service delivery improvement within a fiscally responsible framework, changes are being recommended within the Departments of Assessing (planning for upcoming retirement), Community Development (realignment), Information Technology (addressing the heightened need for cyber security and software management), Parks & Recreation (restoring to pre-COVID level), along with a re-organization of the Department of Utilities & Municipal Services (UMS) into two separate departments as noted below; and

WHEREAS, the latter department, i.e. UMS, has experienced significant staff turnover in the past year, this re-organization is an opportunity to re-assess, independent of existing staff needs, service delivery within the context of resident priorities, in particular for such sustainability-centric programs as electric vehicle and renewable energy infrastructure, green corridors, recycling and composting, and revised development standards to be formally articulated and adopted in the upcoming update to the Pittsfield Township Master Plan;

NOW THEREFORE BE IT RESOLVED, that the Pittsfield Township Board of Trustees hereby authorizes the creation and/or modification of the following positions effective March 29, 2021 with modifications and adjustments therein as determined appropriate by the Supervisor.

Position Title	Group	Create	Modify	Eliminate
Department of Assessing				
Appraiser I/II (from Appraiser I) ^{1,3}	Non-Union		1.0	
Appraiser I/II (from Appraiser II) ^{1,3}	Non-Union		2.0	
Department of Community Development				
Department Coordinator ^{1,2}	Non-Union	1.0		
Department Administrative Assistant ⁴	TPOAM			1.0
Department of Information Technology				
IT Support Technician I/II (from IT Support Tech) ^{1,3}	Non-Union		1.0	
IT Support Technician I/II ²	Non-Union	1.0		
Department of Municipal Services⁵				
Director of Municipal Services (From Director of UMS) ^{3,4}	Non-Union		1.0	
Planning & Zoning Manager ⁴	Non-Union			1.0
Department (Billing) Specialist ^{1,2}	TPOAM	1.0		
Department Administrative Assistant ²	TPOAM	1.0		
Department of Parks & Recreation				
Department Specialist ²	TPOAM	1.0		
Recreation Support Assist. (PT) (from Senior Nutrition Program Assistant) ^{1,3}	Non-Union		0.5	
Department of Utilities⁵				
Director of Utilities (from Deputy Director) ^{1,3}	Non-Union		1.0	
Utilities Superintendent (from Foreman) ^{1,3}	Non-Union		1.0	
Department Coordinator ^{1,2}	Non-Union	1.0		
Accountant ¹	TPOAM			1.0

¹ Existing Staff (in position or transfer into position)

² New Position

³ Title Change

⁴ Vacant Position

⁵ UMS Split into Two Departments: Department of Municipal Services and Department of Utilities

ROLL CALL VOTE:

AYES: -

NAYS: -

ABSENT: -

ABSTAIN: -

RESOLUTION DECLARED _____.

Mandy Grewal, Supervisor
Pittsfield Charter Township

Dated: March ____, 2021

CERTIFICATE

I, Michelle L. Anzaldi, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on March 24, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Dated: March __, 2021