

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, March 10, 2021
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
Members Absent: None
Others Present: Deputy Clerk Lyn Sebestyen, Director Jessica West, Planner Ben Carlisle, Engineer Mark Pascoe, Christina Lirones, Deborah Nystrom, Bob Gibbs, Carol Ullmann, Denise Ralph, Drew Saunders, Kat Bergman, Leslie Wilkins, Margaret Schankler, S. Dari, Jangharn Su, Matt McLane.

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

Supervisor Grewal asked for a moment of silence for those lost to COVID-19 and to mark the one-year anniversary of COVID-19 being recognized as a global health threat in the United States. The Governor of Michigan has requested lights be turned on from 8:00 p.m. to 9:00 p.m. in remembrance of the one-year anniversary.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal (meeting remotely at Pittsfield Township),
Anzaldi (meeting remotely at Pittsfield Township),
Scribner (meeting remotely at Pittsfield Township),
Edwards-Brown (meeting remotely at Pittsfield Township),
Jaffer (meeting remotely at Pittsfield Township),
Krone (meeting remotely at Pittsfield Township),
Urda-Thompson (meeting remotely at Pittsfield Township)
Members Absent: None

3.1 Approval of the Agenda

Supervisor Grewal requested to remove item 11.2.

Moved by Trustee Krone, supported by Clerk Anzaldi, to approve the agenda as amended.

MOTION CARRIED

4. Public Comment I

Christina Lirones, 151 E. Textile Road, thanked the Supervisor for the public forum on the Waters/Oak Valley Park held last night. She requested No Thru Truck signs for Campbell, Payeur, Morgan, and Stone School roads in the Pittsfield Preserve neighborhood. With the thaw, she expressed concern of truck traffic damaging the gravel roads. She also requested information regarding the Utilities and Municipal Services Department and the upcoming major sewer project.

Deborah Nystrom, 2842 Hawks Avenue, stated her support for item 11.1. She stated her safety concerns for her neighborhood.

Leslie Wilkins, 2472 Grant Drive, stated her support for item 11.1. She advocated for the safety of pedestrians and residents.

4.1 Board Response to Public Comment I

None

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on February 24, 2021

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve the minutes of the regular meeting held on February 24, 2021.

MOTION CARRIED

5.2 Approve the Minutes of the Working Session held on February 24, 2021

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the minutes of the working session held on February 24, 2021.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

None

7. Communications

7.1 Communications

Moved by Clerk Anzaldi, supported by Trustee Krone, to receive and file communications.

Supervisor Grewal noted the letter from City of Ann Arbor.

MOTION CARRIED

8. Consent Agenda

8.1 Approve payment of Accounts Payable checks #37775 through #37899 in the amount of \$1,684,084.93

8.2 Approve payment of Payroll Payables checks #1336 through #1340 in the amount of \$2,920.34

- 8.3 Approve payment of Tax Checking Payables checks #22918 through #22934 in the amount of \$5,307,225.77**
- 8.4 Approve payment to Consultants for UMS General Services in the amount of \$50,530.82**
- 8.5 Approve payment to Consultants for Community Development General Services in the amount of \$4,765.66**
- 8.6 Approve payment of service & subscription invoices in the amount of \$7,920**
- 8.7 Receive the March 10, 2021 Personnel Report**

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve consent agenda items 8.1 through 8.7.

MOTION CARRIED

9. Items from the Treasurer

9.1 Winter Collection Update

Treasurer Scribner provided the Winter Collection Update (see Attachment 1).

Moved by Trustee Krone, supported by Trustee Jaffer, to receive and file the Winter Collection Update.

MOTION CARRIED

10. Items from the Clerk

None

11. Items from the Supervisor

11.1 Authorize the purchase and installation of street lights per DTE recommendations in the Washtenaw Heights neighborhood, for an estimated cost not to exceed \$160,000 including contingency

Moved by Clerk Anzaldi, supported by Trustee Edwards-Brown, to authorize the purchase and installation of street lights per DTE recommendations in the Washtenaw Heights neighborhood, for an estimated cost not to exceed \$160,000 including contingency.

Clerk Anzaldi expressed support for item 11.1. She believes the Township should consider solar-powered streetlights.

Supervisor Grewal referenced the working session with DTE representatives where it was concluded that solar-powered streetlights were not the best option for this project. However, the Township is always looking at renewable energy sources for power, such as the MIGreenPower program DTE offers.

Clerk Anzaldi mentioned there are other sources for solar-powered streetlights outside of DTE. She believes the higher upfront cost to purchase and install solar-powered streetlights is worth the cost savings in the long term.

MOTION CARRIED

Supervisor Grewal recognized Ms. Nystrom for her continued partnership with the Township and her dedication to her neighborhood's safety and quality of life.

11.3 Authorize the Supervisor and Clerk to enter into a Utility Service Agreement with Saline Area Schools and City of Saline, subject to Township Attorney approval

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into a Utility Service Agreement with Saline Area Schools and City of Saline, subject to Township Attorney approval.

Trustee Edwards-Brown stated her support for item 11.3. She emphasized the importance of access to water and found the lack of access troubling.

Treasurer Scribner agreed the Board should support item 11.3 for health reasons.

Trustee Krone asked for the timeline for this agreement upon approval.

Supervisor Grewal stated there is a five-year limit to completing the project, but hopes it will be completed within the next couple of years.

MOTION CARRIED

11.4 Authorize the Supervisor and Clerk to enter into a contract with Burman's Tree Service for pre-construction work for Platt Road Greenway, Phase II, for a cost not to exceed \$50,000, subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to authorize the Supervisor and Clerk to enter into a contract with Burman's Tree Service for pre-construction work for Platt Road Greenway, Phase II, for a cost not to exceed \$50,000, subject to Township Attorney approval.

MOTION CARRIED

11.5 Receive and file the 2020 Pittsfield Charter Township Planning Commission Annual Report

Moved by Trustee Jaffer, supported by Treasurer Scribner, to receive and file the 2020 Pittsfield Charter Township Planning Commission Annual Report.

MOTION CARRIED

12. Unfinished Business

None

13. New Business

13.0 Consideration of the Planning Commission recommendation to deny the First Reading of ZOA # 21-213

Planner Ben Carlisle provided background information on item 13.0 (see Board Packet).

13.1 Adopt a Resolution Receiving Zoning Ordinance Amendment on First Reading RZ 20-01 Geddes Vista ZOA #21-213, Resolution #21-14

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution Receiving Zoning Ordinance Amendment on First Reading RZ 20-01 Geddes Vista ZOA #21-213, Resolution #21-14.

ROLL CALL

AYES: None

NAYS: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson

ABSENT: None

ABSTAIN: None

MOTION DENIED

13.2 Adopt a Resolution Declining to Rezone Property RZ 20-01 Geddes Vista ZOA #21-213, Resolution #21-15

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to adopt a Resolution Declining to Rezone Property RZ 20-01 Geddes Vista ZOA #21-213, Resolution #21-15.

ROLL CALL

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION CARRIED

14. Liaison Reports

Trustee Edwards-Brown asked if exit interviews are conducted when Township staff leave. She expressed interest in hearing their reasons for leaving.

Supervisor Grewal stated the Utilities and Municipal Services Department has entered the part of a cycle where there is employee turnover in response to reviewing the Department's processes and seeking opportunities for improvement.

Trustee Edwards-Brown asked about Director Lyon's resignation. Supervisor Grewal noted that Mr. Lyon is a Township resident, so the Township will leave open opportunities for partnership but not in the same capacity as when he was Director.

Trustee Edwards-Brown relayed to the Board of upcoming mask distribution events: Friday from 5:00 p.m. to 7:00 p.m. at the Hamptons of Cloverlane, where Trustee Jaffer will be in attendance, and Saturday from 12:00 p.m. to 2:00 p.m. at the Pines of Cloverlane. She thanked Director Jessica West for helping the Township acquire 6,000 face masks from Washtenaw County. She hopes to identify and partner with additional communities that could benefit from a mask distribution event. The Township identified the Cloverlane communities from the County's recently published Opportunity Index.

Supervisor Grewal and the Board applauded Trustee Edwards-Brown's initiative to organize mask distribution events. She expressed her appreciation for Trustee Edwards-Brown representing the community and values the Township hold dear. She also relayed to the Board plans to retrofit Morris Hall to safely conduct in-person meetings with 6-foot spacing between participants. Last week there was a bill introduced at the state level to extend virtual meetings through June 2021, but pending the bill being signed into law, the Township is preparing to go back to in-person open meetings starting next month.

15. Public Comment II

Leslie Wilkins thanked the Board for their support and investment in safety for the Washtenaw Heights neighborhood.

15.1 Board Response to Public Comment II

None

16. Adjournment

Moved by Trustee Krone, supported by Clerk Anzaldi, to adjourn the meeting at 7:09 p.m.

MOTION CARRIED

Rita Lee, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township



Pittsfield Charter Township

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Board Meeting Notes for March 10, 2021

Winter Tax Collection - update

February 16th was the due date for the taxes to be paid on-time. Unfortunately, severe weather conditions caused our offices to be closed. Therefore, we extended the payment due date through February 17th.

With the Covid-19 pandemic, our office urged residents and businesses to take advantage of the many payment options listed on the back of their bills. The majority of tax payments were received by the US Postal Service and our drop box.

Also, we received winter tax payments from our other payment options as follows:

TCF received – 162 payments

Bank of Ann Arbor received – 220 payments

Online payments received – 858 payments

We have collected 98.5% of the overall tax roll. Which is consistent with past years. Our community is fortunate that we haven't seen any reduction in our tax payments received due to the Covid-19 pandemic.