

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, February 10, 2021
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
Members Absent: None
Others Present: Deputy Clerk Lyn Sebestyen, Director Matt Harshberger, Director Craig Lyon, Director Kurt Weiland, Director John Adams, Superintendent Billy Weirich, Engineer Mark Pascoe, Christina Lirones, Alize Asberry Payne, Drew Saunders, Kiersten Gawronski, Margaret Shankler, Laura & Jennifer Blakemore.

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal (meeting remotely at Pittsfield Township), Anzaldi (meeting remotely at Pittsfield Township), Scribner (meeting remotely at Pittsfield Township), Edwards-Brown (meeting remotely at Pittsfield Township), Jaffer (meeting remotely at Pittsfield Township), Krone (meeting remotely at Pittsfield Township), Urda-Thompson (meeting remotely at Pittsfield Township)
Members Absent: None

3.1 Approval of the Agenda

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve the agenda.

MOTION CARRIED

4. Public Comment

Christina Lirones, 151 E. Textile Road, requested No Thru Truck signs for the Pittsfield Preserve neighborhood on the following roads: Campbell, Payeur, Stone School, and Morgan Roads.

4.1 Board Response to Public Comment

Trustee Urda-Thompson supported Ms. Lirones' request, and asked for the Board's support to post No Thru Truck signs in the Pittsfield Preserve neighborhood before spring, so that weight restrictions on those roads can be enforced.

Supervisor Grewal stated she will share with Trustee Urda-Thompson the packet related to Ms. Lirones' request.

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on January 27, 2021

Moved by Trustee Krone, supported by Clerk Anzaldi, to approve the minutes of the regular meeting held on January 27, 2021.

MOTION CARRIED

5.2 Approve the Minutes of the Working Session held on January 27, 2021

Moved by Trustee Krone, supported by Trustee Jaffer, to approve the minutes of the working session held on January 27, 2021.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

None

7. Communications

7.1 Communications

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

- 8.1 Approve payment of Accounts Payable checks #37523 through #37648 in the amount of \$1,811,279.10**
- 8.2 Approve payment of Payroll Payables checks #1324 through #1328 in the amount of \$3,981.58**
- 8.3 Approve payment of Tax Checking Payables checks #22881 through #22901 in the amount of \$5,237,593.00**
- 8.4 Approve payment to consultants for Community Development General Services in the amount of \$19,668.43**
- 8.5 Approve payment to consultants for UMS General Services in the amount of \$39,905.35**
- 8.6 Receive the January 2021 Building Activity Report**

8.7 Receive the February 10, 2021 Personnel Report

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve consent agenda items 8.1 through 8.7.

MOTION CARRIED

9. Items from the Treasurer

9.1 Deadline for Winter Taxes

Treasurer Scribner provided the Deadline for Winter Taxes report (see Attachment 1).

Moved by Trustee Krone, supported by Clerk Anzaldi, to receive and file the Deadline for Winter Taxes report.

10. Items from the Clerk

None

11. Items from the Supervisor

11.1 Adopt a Resolution to Recommend Green Building Standards to the Planning Commission for New and Re-Developments in Pittsfield Township, Resolution #21-09

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to adopt a Resolution to Recommend Green Building Standards to the Planning Commission for New and Re-Developments in Pittsfield Township, Resolution #21-09.

Clerk Anzaldi advocated for the Township to seek consultation with a conservationist when the Board is considering new and re-developments. While Supervisor Grewal is well-versed in environmental issues and Township planning, the rest of the Board is not. She believes having a couple work sessions with an environmental consultant would be beneficial in these considerations.

Supervisor Grewal recalled the Board had briefly discussed this option during the adoption of the Preservation Plan and the Sustainability Blueprint last year. The Sustainability Committee would like to look into this option. Consulting Washtenaw County's many non-profit organizations engaged in environmental conservation is part of the Board's resolution to be proactive and thoughtful in these considerations. She noted before the pandemic hit, a forum and a panel with the Conservancy were being planned. She agreed that it is something the Township needs to do more of.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION CARRIED

11.2 Adopt a Resolution to Request the Michigan Department of Transportation to Provide for Safer Left Turn Lanes onto Michigan Avenue from Residential Neighborhoods as Part of the 2022 Michigan Avenue Reconstruction Project, Resolution #21-10

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution to Request the Michigan Department of Transportation to Provide for Safer Left Turn Lanes onto Michigan Avenue from Residential Neighborhoods as Part of the 2022 Michigan Avenue Reconstruction Project, Resolution #21-10.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.3 Adopt a Resolution to Request the Michigan Department of Transportation to Designate Paved Shoulders as Multi-Use Pathways as Part of the 2022 Michigan Avenue Reconstruction Project, Resolution #21-11

Moved by Treasurer Scribner, supported by Trustee Krone, to adopt a Resolution to Request the Michigan Department of Transportation to Designate Paved Shoulders as Multi-Use Pathways as Part of the 2022 Michigan Avenue Reconstruction Project, Resolution #21-11.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.4 Adopt a Resolution to increase the per inspection fee that the township may pay for independent contract building and trade inspections from \$30 to \$40 per inspection, Resolution #21-08

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution to increase the per inspection fee that the township may pay for independent contract building and trade inspections from \$30 to \$40 per inspection, Resolution #21-08.

Trustee Edwards-Brown asked what the impetus was for bringing Resolution #21-08.

Director Kurt Weiland stated that this is to keep the Township's pay competitive. Currently, the Township has one of the lowest inspection fees in the County, and if it

were not for the large volume of inspections the Township receives, inspectors would potentially look to other jurisdictions that pay more per inspection.

Supervisor Grewal added that for about fourteen months the Building Department has relied on an inspector that retired. Increasing the per inspection fee will attract more inspectors of high caliber rather than relying on inspectors that have resigned or are entering retirement.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.5 Authorize the Supervisor and Clerk to enter into a leaf-collection Service Agreement with TJ's Services, Inc. for Oak Hill Subdivision for a cost not to exceed \$27,000/year, subject to Township Attorney approval

Moved by Trustee Krone, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into a leaf-collection Service Agreement with TJ's Services, Inc. for Oak Hill Subdivision for a cost not to exceed \$27,000/year, subject to Township Attorney approval.

Trustee Urda-Thompson asked how this service is being paid. Supervisor Grewal stated it would be paid through the Township General Fund.

Clerk Anzaldi stated that the cost is quite high for a service that benefits one subdivision in the Township. She feels sympathetic to Oak Hill Subdivision because their neighborhood has large, beautiful trees and its residents have come to the Board to emphasize how labor intensive it was to dispose its leaves. However, she believes a more equitable way of paying for the service would be through an assessment, grant-sharing, or a user fee since the service would not be offered to the entire Township.

Supervisor Grewal reminded the Board that Oak Hill Subdivision had been given exception from the Township ordinance banning open burning on residential property, and the plan was to enter into the leaf-collection service agreement so that Oak Hill residents would no longer find open burning necessary.

Trustee Edwards-Brown asked if there are other subdivisions that have a similar issue collecting their leaves and would want the same service.

Supervisor Grewal stated to her knowledge there was not, which is why the Board is now considering this service so that Oak Hill residents do not burn their leaves.

Director Matt Harshberger reviewed the history of item 11.5 with the Board (see Board Packet). He stated Michigan is pushing for bans on open burning leaves for public health reasons. Pittsfield Township is one of the few Michigan jurisdictions that still practice

open burning leaves via Oak Hill Subdivision. While receiving feedback from Oak Hill residents, the compromise to removing the open burn practice was to provide leaf-collection service.

Trustee Edwards-Brown stated she is torn about providing this service, and asked if the Board would spend \$27,000/year providing other needed services to poor neighborhoods.

Supervisor Grewal believes the Board would want to be equal, but also to be fair. Given the history of how the subdivision has dealt with its uniquely large volume of leaves and the Township insisting they don't burn leaves anymore, this is in line with the Board's goal to be fair.

Treasurer Scribner asked about logistics of the service and if the service impacts an Oak Hill resident differently depending on how large their parcel is.

Director Harshberger stated the service agreement asks all residents that wish to participate in leaf-collection to collect the leaves on their property and bring them to the curb for collection. TJ's Services, Inc. agreed to a flat rate per parcel.

Trustee Urda-Thompson suggested providing leaf-collection services just once for 2021, and then looking at alternative solutions, such as offering roll-off boxes that residents can place the leaves in within the undeveloped park in the subdivision.

Supervisor Grewal mentioned the solution of providing the leaf-collection service was reached after over a year of discussion with Oak Hill residents. One of Supervisor Grewal's first suggestions early in the discussion was a composting site. She agrees the service should be evaluated for effectiveness next year.

Trustee Urda-Thompson believes the smaller parcels on Merritt Road could potentially have leaves scattered along the road trying to participate in the service if they were not well-informed on the exact time and day leaf-collection was.

Treasurer Scribner suggested that if the parcels are smaller to cut the number of collection days in half as a trial and re-evaluate its effectiveness the next year.

Trustee Urda-Thompson would recommend no collection days in the spring and two collection days in the fall. She emphasized she collected over 500 bags of leaves last fall from Oak Hill Subdivision for gardening. She felt collection days in the fall would be more advantageous.

Treasurer Scribner asked if cutting the two spring collection days from the service agreement would cut the price in half.

Supervisor Grewal noted that while spring normally has less to collect, this spring will be an exception because the first collection will yield leaves the Oak Hill Subdivision was unable to dispose of from last fall.

Trustee Edwards-Brown asked if there was any reason this service was not being handled through an assessment.

Supervisor Grewal stated that Oak Hill Subdivision had already been given exception from the no-burn ordinance, and there was a lot of resistance to a leaf-collection

assessment from the residents when they were allowed to burn leaves in the past. She said if the Board does not approve this service agreement, it will be something the Oak Hill residents will have to discuss to find a different solution than burning leaves.

Trustee Edwards-Brown asked how the Township would handle residents who did not sign the petition requesting leaf-collection.

Supervisor Grewal said participation in the service is completely voluntary, but overall providing the leaf-collection service to Oak Hill Subdivision to end open burning in the Township was the solution favored by most folks. This is also why the residents went through a petition process so that the Board had information demonstrating support from the residents.

Trustee Krone also expressed ambivalence about approving the leaf-collection service that only benefits one subdivision. He asked if the service agreement is amendable to cutting half the collection days in order to lower the anticipated service cost by half.

Superintendent Billy Weirich confirmed that the service agreement could just be for fall collection, or once in the spring and once in the fall.

Trustee Edwards-Brown and Trustee Jaffer expressed support for cutting the service in half before approval.

Trustee Urda-Thompson clarified her recommendation to cut the service to two collection days in the fall. She noted some Oak Hill residents have found people to bag leaves for them in exchange for community service hours. She emphasized her support for ending the practice of open burning leaves because of the smell it generates.

Treasurer Scribner offered a friendly amendment to reduce the number of collection days in half.

Superintendent Weirich confirmed that the cost is based on the number of participating parcels and number of collection days, so cutting the number of collection days in half would cut the cost in half.

Supervisor Grewal noted that though the Board's intention was to concentrate the two collection days to the fall, Oak Hill residents could request one collection day in the spring and one in the fall without needing to bring the motion back to the Board. The Board's main consideration is that the Township is not paying more than \$13,500/year for the service.

Moved by Trustee Krone, supported by Trustee Jaffer, to accept the friendly amendment of reducing the cost to \$13,500/year.

MOTION CARRIED

Moved by Trustee Krone, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into a leaf-collection Service Agreement with TJ's Services, Inc. for Oak Hill Subdivision for a cost not to exceed \$13,500/year, subject to Township Attorney approval.

MOTION CARRIED

11.6 Authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting Michigan Inc., for design engineering services related to the Michigan Avenue Sewer Rehabilitation Project, for an amount not to exceed \$1,716,900, subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Trustee Krone, to authorize the Supervisor and Clerk to enter into an Agreement with Stantec Consulting Michigan Inc., for design engineering services related to the Michigan Avenue Sewer Rehabilitation Project, for an amount not to exceed \$1,716,900, subject to Township Attorney approval.

MOTION CARRIED

12. Unfinished Business

12.1 Adopt at Second Reading ZOA #21-212, an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance

Moved by Treasurer Scribner, supported by Trustee Krone, to adopt at Second Reading ZOA #21-212, an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance.

Trustee Krone asked if any open space created under ZOA #21-212 would require maintenance be provided by the Township.

Supervisor Grewal stated that if it were a public park, then the Township pays to maintain it. If it is simply publicly accessible green space, the Township enters into a development agreement that requires the developer to secure funding to maintain it. She provided an example of the WCRC no longer accepting any new public roads, and since then the Township has included in development agreements a requirement for the developer to secure funding to maintain new roads they were proposing to build.

Clerk Anzaldi pointed out section O-2 still does not reflect how the Township zoning map actually gets updated, and expressed hesitation in voting to approve ZOA #21-212 knowing this discrepancy exists.

Supervisor Grewal relayed that Planner Ben Carlisle stated he would address the discrepancy with Clerk Anzaldi but could not speak beyond that.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION CARRIED

13. New Business

None

14. Liaison Reports

None

15. Public Comment II

Christina Lirones, 151 E. Textile Rd., asked if video recordings of the Board of Trustees could be published online for full transparency. She believes residents could benefit from having access to those recordings as the Board is currently considering large projects that will impact many Township residents. She pointed out there is a conservation easement on Hickory Woods Park, which is inside the project boundaries for the Sewer Rehabilitation Project.

15.1 Board Response to Public Comment II

None

16. Adjournment

Moved by Clerk Anzaldi, supported by Trustee Krone, to adjourn the meeting at 7:20 p.m.

MOTION CARRIED

Rita Lee, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township



Pittsfield Charter Township

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Board Meeting Notes for February 10, 2021

Good evening, tonight I want to remind everyone that February 16th, 2021 is the last day to pay 2020 winter tax bill on time. Typically, it is on February 14th, however, this year it falls on a weekend so, the due date is moved to the next business day February 16th. This allows residents two extra days to get their taxes in on-time. Payments received on February 17, 2021 will receive interest and penalties.

The unpaid 2020 real property taxes will be turned-over to the County, March 1, 2021 for collection. The Township will continue to collect the business personal property taxes.
