



Pittsfield Charter Township
Department of Parks & Recreation

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Mandy Grewal, Supervisor

MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees

THROUGH: Mandy Grewal, Supervisor

FROM: Philip Biscorner, Director of Parks and Recreation

DATE: December 9, 2020

SUBJECT: Park Commission Liaison Report

With regard to the Park Commission meeting held on December 1, 2020:

- The grant application was among those recommended for approval to receive a Land and Water Conservation Fund (LWCF) development grant in the amount of \$300,000.00.
- The Lillie Park Trail Connection project is substantially complete and open to the public. The Commission has requested that Director Biscorner look into signage regarding the steep slopes of certain sections of the trail along with concerns about the public continuing to walk on the boardwalk regardless of the closure signs.
- The Park Commission unanimously voted to have the Park Commission Chairperson request from the Clerk quarterly financial statements for the Parks Millage fund that will include both the revenue and expenses.
- Asset Management System is up and running. Staff is gearing up to begin collecting data for Winter Maintenance. Once Staff is able to see how this process goes, they will be able to determine next steps for collection of data for 2021.
- In regards to the Enhancing Food Supply and Access article in the Pittsfield Post, the Commission agrees that Community Gardening has been a focal point in the Township since 2012. The Commission is requesting to be involved in the planning and approval of any gardening or farming with Township park land. The Commission unanimously voted in favor to request that the Park Commission be notified when any land area is utilized for the enhancing food supply and access is within a township park before action is approved and undertaken.