

PROPOSED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, October 28, 2020
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
Members Absent: None
Others Present: Deputy Clerk Lyn Sebestyen, Recording Clerk Rita Lee, Park
Commissioner Theresa Tupacz, Park Commissioner Annie
Fortunato, Director Tracy Watkins, Director Jessica West,
Director Patricia Denig, Township Planner Benjamin Carlisle,
Specialist Jonathan Mazza, Deputy CEO Forest Yang, Christina
Lirones, Darcy Berwick, Janet Nevaux.

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

3. Roll Call

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
Members Absent: None

3.1 Approval of the Agenda

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the agenda.

MOTION CARRIED

4. Public Comment

Christina Lirones, 151 E. Textile Road, requested No Thru Truck signs for the health, safety, and welfare of its residents and visitors in the Pittsfield Preserve neighborhood on the following roads: Campbell, Payeur, Stone School and Morgan Roads.

Park Commissioner Theresa Tupacz stated that the Park Commission found a 2019 transfer of \$500,000 from the General Fund into the Park Millage had been removed in December 2019. She refutes that the money was not for purchasing park land at Waters-Oak Valley, but instead used for Township employees' wages, salaries, and fringes. She requested that the 2019 funds be reinstated.

Darcy Berwick stated she requested information about the proposed 2021 budget and was directed to Finance Director Tracy Watkins. She asked Director Watkins in an earlier

meeting about Fund 208, and Director Watkins stated that Fund 208 was used for Township employees' wages and benefits.

Janet Nevaux claimed that the Supervisor, without approval from the Park Commission, and without approval from the Board of Trustees, withdrew \$500,000 to purchase park land. She stated her support for the Park Commission. She requested that the Board reinstate the 2019 General Budget fund transfer, and requested a formal quarterly financial report for the Parks Millage fund.

Park Commissioner Annie Fortunato, 4817 Sandstone Pass, stated that the \$500,000 transfer from the Park Millage into the General Fund for purchase of the Waters-Oak Valley land was done without the support of the Park Commission. She emphasized that the Park Commission strongly disapproved purchasing this park land and also stated that the Park Millage is now in deficit, which affects the Park Commission's plan to build a pavilion for Montibeller Park in 2021. She urged that the \$500,000 be reinstated to the Park Millage. She refutes any claim that the economic effects of COVID-19 be cited as reason to not reinstate the \$500,000.

4.1 Board Response to Public Comment

Supervisor Grewal stated that she does not have the authority to expend that kind of money without Board approval. The expenditure and purchase of the property was completely transparent and approved by the current Board.

5. Approval of Minutes

5.1 Approve Minutes of the Regular Meeting held on September 23, 2020

Moved by Trustee Krone, supported by Clerk Anzaldi, to approve the minutes of the September 23, 2020 regular meeting.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

6.1 Proclamation Establishing October as Domestic Violence Awareness Month in Pittsfield Charter Township

Supervisor Grewal proclaimed October as Domestic Violence Awareness Month in Pittsfield Charter Township.

6.2 Proclamation Establishing November 19 as World Pancreatic Cancer Day in Pittsfield Township

Supervisor Grewal proclaimed November 19 as World Pancreatic Cancer Day in Pittsfield Township. She thanked Monica Mishra and her group for their work promoting awareness in the community about Pancreatic Cancer. Supervisor Grewal also stated the

Township is shining a purple light on its building to promote pancreatic cancer awareness.

6.3 Public Hearing: Proposed FY 2021 Pittsfield Charter Township Budget

Supervisor Grewal opened the public hearing at 6:43 p.m.

Christina Lirones, 151 E. Textile Road, supported all who spoke regarding the proposed 2021 budget during Public Comment. She criticized the current Board's use of the Park Millage and Parks and Recreation Department resources. She believes the budget can be trimmed down without hurting any Township staff or services.

Supervisor Grewal closed the public hearing at 6:48 p.m.

6.4 Public Hearing: Meadows at Arbor Ridge Phase 2 Street Lighting Special Assessment District (SAD)

Supervisor Grewal opened the public hearing at 6:48 p.m.

Supervisor Grewal closed the public hearing at 6:48 p.m.

6.5 Public Hearing: Arbor Ridge Crossing Phase 2 Street Lighting Special Assessment District (SAD)

Supervisor Grewal opened the public hearing at 6:48 p.m.

Supervisor Grewal closed the public hearing at 6:48 p.m.

6.6 Public Hearing: Arbor Ridge Crossing Phase 3 Street Lighting Special Assessment District (SAD)

Supervisor Grewal opened the public hearing at 6:49 p.m.

Supervisor Grewal closed the public hearing at 6:49 p.m.

7. Communications

7.1 Communications

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

8.1 Approve payment of Accounts Payables checks #36461 through #36649 in the amount of \$1,552,667.14

- 8.2 Approve payment of Account Payables checks #36650 through #36812 in the amount of \$1,232,392.94**
- 8.3 Approve payment of Payroll Payables checks #1270 through #1276 in the amount of \$4,441.11**
- 8.4 Approve payment of Payroll Payables checks #1277 through #1285 in the amount of \$4,800.14**
- 8.5 Approve payment of Tax Checking Fund checks #22761 through #22777 in the amount of \$37,024,416.15**
- 8.6 Approve Payment of Tax Checking Fund checks #22778 through #22790 in the amount of \$2,195,443.35**
- 8.7 Approve payment of Payables from January-September 2020 through Electronic Transfers in the amount of \$2,829,389.55**
- 8.8 Approve payment to Consultants for General Services in the amount of \$18,522.50**
- 8.9 Approve payment to Consultants for General Services in the amount of \$45,006.13**
- 8.10 Receive the July 2020 Revenue/Expenditure Report**
- 8.11 Receive the August 2020 Revenue/Expenditure Report**
- 8.12 Approve retroactively inspection coverage for the month of August by Code Enforcement Services for all mechanical and plumbing inspections, for a cost not to exceed \$37,884**
- 8.13 Receive the August 2020 Building Activity Report**
- 8.14 Receive the August 2020 Republic Services Rubbish Collection Report**
- 8.15 Receive the October 28, 2020 Personnel Report**
- 8.16 Receive the Parks and Recreation Director's Monthly Report**
- 8.17 Accept the resignation of George Cook from the Pittsfield Charter Township Zoning Board of Appeals**

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve consent agenda items 8.1 through 8.17.

Trustee Krone acknowledged George Cook as a valuable resource and for his work as a Zoning Board of Appeals member, and is sad that he has to resign in order to avoid conflict of interest. Supervisor Grewal concurred with those sentiments.

MOTION CARRIED

9. Items from the Treasurer

9.1 Update on Delinquent Personal Property

Treasurer Scribner provided an Update on Delinquent Personal Property (see Attachment 1).

10. Items from the Clerk

10.1 Approve placement of the Street Lighting Special Assessment Districts on the 2020 tax roll

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve placement of the Street Lighting Special Assessment Districts on the 2020 tax roll.

MOTION CARRIED

10.2 Adopt a Resolution for Annexation of Parcels to the City of Ann Arbor, Resolution #20-49

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution for Annexation of Parcels to the City of Ann Arbor, Resolution #20-49.

Clerk Anzaldi provided background information for item 10.2.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION CARRIED

11. Items from the Supervisor

11.1 Receive and File the Report on Proposed Master Plan Amendments

Moved by Trustee Krone, supported by Clerk Anzaldi, to receive and file the Report on Proposed Master Plan Amendments.

Supervisor Grewal provided background information for item 11.1.

MOTION CARRIED

11.2 Authorize the Supervisor and Clerk to enter into a Purchase of Service Agreement with the Ann Arbor Area Transportation Authority (AAATA) from January 1, 2021 through December 31, 2021 at a cost not to exceed \$556,246.80, subject to Township Attorney approval

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into a Purchase of Service Agreement with the Ann Arbor Area Transportation Authority (AAATA) from January 1, 2021 through December 31, 2021 at a cost not to exceed \$556,246.80, subject to Township Attorney approval.

Supervisor Grewal provided background information for item 11.2.

Trustee Krone asked if the AAATA had any plans for reinstating fixed bus routes that service the southern part of the Township.

Supervisor Grewal stated that those fixed routes for AAATA have been replaced with the FlexRide service to reduce costs for the Township and increase area of service after economic analysis provided by Mr. Yang and feedback from the Township's most vulnerable communities. She acknowledged Mr. Yang and the AAATA staff for their work with the Township.

MOTION CARRIED

11.3 Adopt a Resolution to Approve the FY 2021 Pittsfield Charter Township Budget, Resolution #20-47

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to adopt a Resolution to Approve the FY 2021 Pittsfield Charter Township Budget, Resolution #20-47.

Supervisor Grewal provided background information for item 11.3.

Clerk Anzaldi thanked the Park Commissioners for their outstanding job and for handling the Park Millage carefully. She is not certain there are enough funds in the proposed 2021 budget for the Park Commission to complete projects like the Montibeller Park Pavilion. She supports the budget as proposed, but stated the Board can transfer funds to the Park Millage at a later time.

Trustee Edwards-Brown asked if the Board could wait to approve the 2021 budget until the end of FY 2020, even though historically the Township approved the next year's budget around the end of October. She requested a hard copy of the proposed budget and possibly delaying the vote until the next Board meeting.

Trustee Krone asked if delaying the vote would require a second public hearing.

Clerk Anzaldi will look into whether or not tabling item 11.3 requires another public hearing.

Trustee Jaffer agreed with Clerk Anzaldi.

Trustee Ralph believes the Park Millage should receive all or part of the requested \$500,000 to help support the Park Commission and the Parks and Recreation Department's plans to build and restore Township park assets.

Clerk Anzaldi clarified that she would be in favor of approving the budget as is, knowing the Board has the ability to transfer funds to the Park Millage at a later date through the amendment process. She is also in favor of tabling the motion in order to give the Board more time to review and bring back the motion until the following Board meeting.

Supervisor Grewal requested clear feedback from the Board so that the budget would reflect any changes the Board would like to make now and not continually be delayed for approval until the end of the fiscal year.

Trustee Edwards-Brown agreed with Trustee Ralph about transferring \$500,000 from the General Fund back to the Park Millage.

Treasurer Scribner stated that COVID-19 has placed a lot of stress on Township families, and the one nice thing for residents and herself has been the Township parks. She also supports transferring \$500,000 from the General Fund into the Park Millage.

Supervisor Grewal reminded the Board that the \$500,000 was transferred for the purchase of Waters-Oak Valley Park land, which all active Board members voted for.

Trustee Krone asked, while acknowledging the current financial restraints on the Township, if transferring \$500,000 from the General Fund into the Park Millage can be done over two fiscal years, so the Park Commission is at least aware there will be an additional \$250,000 for FY 2021, and then an additional \$250,000 for FY 2022 to complete projects for the Township parks.

Trustee Ralph clarified that he wants to transfer enough funds to the Park Millage for the Parks and Recreation Department to complete projects like the restoration of the Pavilion.

Trustee Jaffer agreed with Trustee Krone that if a later review demonstrated that the Township's finances had the funds available to transfer funds to the Park Millage, he would support a \$250,000 transfer in FY 2021 and an additional \$250,000 transfer in FY 2022.

Director Watkins emphasized that the budget is a guideline for Township funds. Any transfer of funds into the Park Millage budget can be done at a later date. She wanted the Board to be aware that the Township is approaching 15% fund balance. She cautioned that FY 2022 is very unpredictable, and assigning \$500,000 could potentially bring the Township's fund balance to \$900,000. She likes the approach of waiting to see where the actual costs for Parks Commission lands for completing its projects and then transferring funds to cover those costs.

Supervisor Grewal provided three recommendations: the first would be to adopt the budget as proposed tonight, and amend the budget, if Township finances allow it in the first quarter of FY 2021, to transfer some funds to the Park Millage. The second recommendation would be to table the motion and bring it back amended for the next Board meeting to include a \$500,000 transfer from the General Fund into the Park

Millage. The third recommendation would be to table the motion and bring it back amended for the next Board meeting to include a \$250,000 transfer from the General Fund into the Park Millage with the assumption that another \$250,000 transfer can be done in FY 2022.

Clerk Anzaldi supported Trustee Krone's recommendation of amending the proposed 2021 budget to transferring \$250,000 for the FY 2021 to support the Park Commission's ability to plan projects and possibly complete. She is in favor of the third recommendation provided by Supervisor Grewal.

Trustee Krone, Treasurer Scribner, Trustee Edwards-Brown, Trustee Jaffer, and Trustee Ralph affirmed they would like to go with the third recommendation provided by Supervisor Grewal.

Supervisor Grewal offered a friendly amendment to include a \$250,000 transfer to the Park Millage budget in FY 2021.

Clerk Anzaldi and Treasurer Scribner accepted the friendly amendment.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED AS AMENDED

11.4 Adopt a Resolution Authorizing an Agreement With Safehouse Center For Domestic Violence and Sexual Assault Prevention and Assistance Services, Resolution #20-46

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution Authorizing an Agreement With Safehouse Center For Domestic Violence and Sexual Assault Prevention and Assistance Services, Resolution #20-46.

Treasurer Scribner stated that, as always, she is very grateful that the Township is adopting this resolution for the Safehouse Center for Domestic Violence and Sexual Assault Prevention and Assistance Services.

Supervisor Grewal noted that the Township is increasing its contributions to Safehouse Center.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph

NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.5 Adopt a Resolution for Appointments and Re-Appointments to Township Boards, Commissions, and Committees, Resolution #20-45

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to adopt a Resolution for Appointments and Re-Appointments to Township Boards, Commissions, and Committees, Resolution #20-45.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.6 Authorize the Supervisor and Clerk to enter into an amended Agreement for the 2020 Double Up Food Bucks Farmers Market Grant, and allow Pittsfield Charter Township to be reimbursed up to an additional \$1,600 for Double Up Food Bucks incentives redeemed by SNAP customers at the Pittsfield Farmers Market, subject to Township Attorney approval

Moved by Treasurer Scribner, supported by Trustee Edwards-Brown, to authorize the Supervisor and Clerk to enter into an amended Agreement for the 2020 Double Up Food Bucks Farmers Market Grant, and allow Pittsfield Charter Township to be reimbursed up to an additional \$1,600 for Double Up Food Bucks incentives redeemed by SNAP customers at the Pittsfield Farmers Market, subject to Township Attorney approval.

Trustee Edwards-Brown thinks this agreement is wonderful.

Supervisor Grewal thanked Trustee Edwards-Brown for stating that, as this program is near and dear to her heart. Some might think it's expensive, but she thinks it is a very important service the Township provides for many in the community.

MOTION CARRIED

11.7 Approve the purchase of one (1) 62" UTV Snow Blower from Diuble Equipment, Inc. for the Parks and Recreation Department, for a cost not to exceed \$3,918.56

Moved by Trustee Krone, supported by Clerk Anzaldi, to approve the purchase of one (1) 62" UTV Snow Blower from Diuble Equipment, Inc. for the Parks and Recreation Department, for a cost not to exceed \$3,918.56.

MOTION CARRIED

11.8 Authorize the Supervisor and Clerk to enter into an amended Agreement for Sub-Award of Federal Financial Assistance between Washtenaw County and Pittsfield Charter Township dated September 26, 2019 to end on December 31, 2020, with an option to extend for an additional 6 months, subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to authorize the Supervisor and Clerk to enter into an amended Agreement for Sub-Award of Federal Financial Assistance between Washtenaw County and Pittsfield Charter Township dated September 26, 2019 to end on December 31, 2020, with an option to extend for an additional 6 months, subject to Township Attorney approval.

Trustee Krone asked which date the six month extension option applied to.

Director West stated that COVID-19 has significantly delayed this project, and the request is to extend the agreement until December 31, 2020, and the extension option beyond December 31, 2020 is in the unlikely event another COVID-19-related delay stops the project from going forward.

Trustee Krone stated concern that any extension beyond December 31, 2020 would not be financially feasible for the Township.

MOTION CARRIED

11.9 Adopt a Resolution to Reaffirm Compliance with the Requirements of PA 152 of 2011 for Fiscal Year 2021 by Adopting the Hard Cap Option, Resolution #20-48

Moved by Treasurer Scribner, supported by Clerk Anzaldi, to adopt a Resolution to Reaffirm Compliance with the Requirements of PA 152 of 2011 for Fiscal Year 2021 by Adopting the Hard Cap Option, Resolution #20-48.

Trustee Krone asked why the premiums for two people are more than double that of a single person's premium.

Director Denig provided background information for PA 152 of 2011, and why the two-person premium has increased beyond double that of a single person premium.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
NAYS: None
ABSENT: None

ABSTAIN: None

MOTION CARRIED

11.10 Approve the selection of Change Works Consulting to provide Diversity, Equity, and Inclusion (DEI) training “Confronting Unintentional Bias” for a fee not to exceed \$10,000

Moved by Treasurer Scribner, supported by Trustee Jaffer, to approve the selection of Change Works Consulting to provide Diversity, Equity, and Inclusion (DEI) training “Confronting Unintentional Bias” for a fee not to exceed \$10,000.

Trustee Edwards-Brown requested clarification on what the training is responding to, what the plan is addressing, and wonders why the Township is not waiting to see how the County implements similar training regionally. She does not see the urgency in approving item 11.10. She also wonders if it is worth \$10,000. She went to the website and did not understand what Change Works Consulting is providing.

Treasurer Scribner agreed with Trustee Edwards-Brown that it was not clear what Change Works Consulting was offering. She noted it did not provide credentials of all the people involved in providing this service. She asked if this is the only company the Township approached about providing this service.

Supervisor Grewal stated that due to COVID-19, there aren't many other organizations using this service, or they are only doing it remotely. She acknowledged concerns of the proposal being more vague than the Board likes to see.

Clerk Anzaldi also agreed with Trustee Edwards-Brown's suggestion of waiting to see what the County does in this regard. She thinks Pittsfield Township is a very unique area and a localized service would be nice. She stated her preference would be to table item 11.10.

Trustee Krone also agreed with tabling 11.10, and looking at what the County does along with what other companies offer.

Trustee Jaffer agreed with Trustee Edwards-Brown that, upon reviewing Change Works Consulting's website and another website similar to it, he is not impressed with any of the proposals he saw. Trustee Ralph echoed those sentiments.

Supervisor Grewal acknowledged Director Denig's efforts on finding a service like this for the Township. She and Director Denig did not want to wait to implement this kind of training. Hearing feedback from the other Board members, she understands where they are all coming from. She and Director Denig will give the Board's feedback to Change Works Consulting and, with the understanding that Change Works Consulting was ready to move forward, check in with Change Works Consulting in the first quarter of 2021.

Director Denig stated that the Township certainly wants to partner with the County and their DEI initiative. She has been in communication with Washtenaw County Racial Equity Officer Alize Asberry Payne, and they said because of COVID-19, everything regarding the County's DEI initiative is being postponed until at least Spring 2021. She made clear with all potential companies, including Change Works Consulting, that the Township wants to partner with the County. Change Works Consulting is also local, which was a major consideration. She stated the company has provided services to City of Ann Arbor, Washtenaw County, Saline, Ypsilanti Township, in addition to many non-profit organizations. Director Denig and Director Harshberger attended Change Works Consulting's 9-month training, and found the company well respected in the community.

MOTION FAILED

11.11 Authorize the Supervisor and Clerk to enter into an Agreement for employer provided insurance benefit rates for 2021, subject to Township Attorney approval

Moved by Trustee Krone, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into an Agreement for employer provided insurance benefit rates for 2021, subject to Township Attorney approval.

MOTION CARRIED

11.12 Authorize the Supervisor and Clerk to enter into a Development Agreement between Pittsfield Charter Township and Kirco Development for the Wacker Development (CSPA 20-07), subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to authorize the Supervisor and Clerk to enter into a Development Agreement between Pittsfield Charter Township and Kirco Development for the Wacker Development (CSPA 20-07), subject to Township Attorney approval.

MOTION CARRIED

11.13 Adopt a Resolution declaring the township's intent to establish a street lighting Special Assessment District in Meadows at Arbor Ridge Phase 2, and setting a Public Hearing date, Resolution #20-42

Supervisor Grewal noted that Resolutions #20-42, #20-43, and #20-44 the public hearing dates need to be corrected to November 18, 2020.

Moved by Clerk Anzaldi, supported by Trustee Edwards-Brown, to adopt a Resolution declaring the township's intent to establish a street lighting Special Assessment District in Meadows at Arbor Ridge Phase 2, and setting a Public Hearing date, Resolution #20-42.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.14 Adopt a Resolution declaring the township's intent to establish a street lighting Special Assessment District in Arbor Ridge Crossing Phase 2, and setting a Public Hearing date, Resolution #20-43

Moved by Clerk Anzaldi, supported by Treasurer Scribner, to adopt a Resolution declaring the township's intent to establish a street lighting Special Assessment District in Arbor Ridge Crossing Phase 2, and setting a Public Hearing date, Resolution #20-43.

Clerk Anzaldi acknowledged that the process of creating special assessment districts are very complicated and there is a lot of paperwork that is involved, and commended Community Development Specialist Jonathan Mazza for being very diligent in learning the process, his dedication, and for doing a great job.

Supervisor Grewal also commended Director West and Mr. Mazza for their work.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.15 Adopt a Resolution declaring the township's intent to establish a street lighting Special Assessment District in Arbor Ridge Crossing Phase 3, and setting a Public Hearing date, Resolution #20-44

Moved by Trustee Krone, supported by Trustee Jaffer, to adopt a Resolution declaring the township's intent to establish a street lighting Special Assessment District in Arbor Ridge Crossing Phase 3, and setting a Public Hearing date, Resolution #20-44.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

12. Unfinished Business

None

13. New Business

13.1 Approve the First Reading of Ordinance #20-211 to Amend the Pittsfield Charter Township Zoning Ordinance, as recommended by the Planning Commission, with additional proposed revisions

Moved by Treasurer Scribner, supported by Trustee Jaffer, to approve the First Reading of Ordinance #20-211 to Amend the Pittsfield Charter Township Zoning Ordinance, as recommended by the Planning Commission, with additional proposed revisions.

Treasurer Scribner asked what kind of vehicle trailers the amendment is referencing.

Township Planner Benjamin Carlisle clarified that the vehicle trailers referenced include recreational vehicle trailers, and how the amendment is to regulate outdoor storage of vehicle trailers.

Trustee Krone asked if this amendment includes regulation of trailers that people haul and park at work and home regularly.

Township Planner Carlisle clarified sections 4 and 5 of the amendment. The language of the amendment was presented to the Planning Commission by Zoning Administrator Kingsley because without this language, she has had numerous issues being able to enforce these regulations.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Ralph

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION CARRIED

13. Liaison Reports

None

14. Adjournment

Moved by Trustee Krone, supported by Clerk Anzaldi, to adjourn the meeting at 7:56 p.m.

MOTION CARRIED

Rita Lee, Recording Clerk
Pittsfield Charter Township

Michelle L. Anzaldi, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township

TO: Board of Trustees
FROM: Patricia Tupacz Scribner, Treasurer
DATE: October 28, 2020
SUBJECT: DELINQUENT PERSONAL PROPERTY TAX COLLECTION

At our Board of Trustees Meeting on June 10, 2020, I reported we are working closely with our business community in collecting the delinquent personal property taxes for 2019. Due to the financial strains Covid-19 has caused our businesses, we continue to make phone calls and hand delivered notices to the businesses. Payment plans are being offered to the businesses who cannot pay in full.

My office will continue its due diligence in resolving the delinquent personal property taxes and I will update the Board in early 2021.