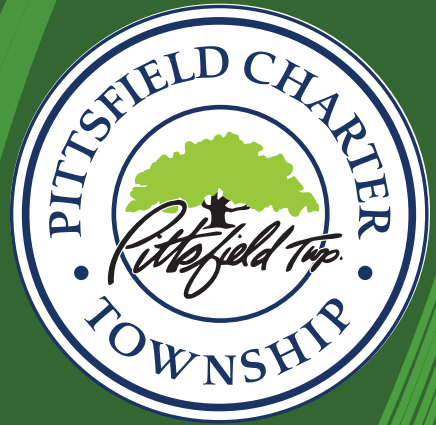


2021 Fiscal Year Budget



Pittsfield Charter Township

MICHIGAN

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PITTSFIELD CHARTER TOWNSHIP
Year 2021
Glossary of Terms

Amended budget: the original adopted budget plus any amendment passed as of a certain date.

Budget public hearing act: requires that the Township hold a public hearing on its proposed budget. Notice must be given in a newspaper of general circulation within the Township at least six days prior to the hearing.

Charter township act: passed in 1947 by the State of Michigan, the Act affords the Township added local discretions, general taxing power, and greater territorial integrity.

Contingencies: a budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Capital assets: assets of a significant value having a useful life of several years.

Capital outlay: expenditures for the acquisition of capital assets.

Capital expenditures: items that normally last more than one year and cost more than a specified dollar amount; capital general includes personal property such as vehicles, computers, office furniture, and playgroups equipment.

Depreciation: (1) expiration in the services life of capital assets attributable to wear and tear, deterioration, inadequacy, or obsolescence; (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

Enterprise funds: funds maintained to support commercial-type operations such as public utilities, where the costs of providing the services are financed by user charges.

Final millage: the tax rate adopted in the final public hearing of a taxing authority.

Freedom of information act (FOIA): requires that all public records be disclosed except those that are specifically exempted (MCL 15.243). Sometimes the Township may charge a fee for requesting the documents or incur an expense for providing documents.

Fund balance: the excess of the Township's assets over its liabilities; a negative fund balance is called a deficit.

General fund: general unrestricted revenues of the Township government, or funds whose use is not restricted to a specific purpose.

Headlee amendment: keeps the Township's revenue increase on the existing tax base at or below the rate of inflation.

Internal service funds: funds derived from transfers from one department of the Township to another to account for services rendered such as printing and vehicle maintenance.

Law enforcement information network (LEIN): through the LEIN, the Township's firefighters are able to obtain complete information about the hazardous materials being carried in their vehicle and how to deal with them in the event of a spill.

PITTSFIELD CHARTER TOWNSHIP
Year 2021

Glossary of Terms

Mill: how property tax rate is expressed with one mill being one-tenth of a percent. As applied to property taxes, a one-mill rate yields \$1 of revenue for every \$1,000 of assessed value. For example, a property tax rate of 68.5 mills as applied to a \$120,000 property assessed at 20 percent of market value would yield \$1,644 ($120 \times 0.2 \times 68.5 = 1,644$).

Millage rate: the rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value; a mill is equal to 0.1 percent.

Special revenue fund: funds broken down into a number of individual units whose use is earmarked for a specific purpose; these might include federal and state grant funds, specialized fees, etc.

Truth-in-taxation: the Township board must reduce its tax rate on last year's tax base so that it does not generate more revenue than the amount it did during the prior year. The Township board must hold a public hearing and advertise the hearing in a newspaper of general circulation in the area. The public hearing can be held in conjunction with the regularly required hearing on the Township budget.

Zoning board of appeals (ZBA): this body serves as the first step in the appeals process as it considers requests for relief from zoning rules that may be too stringent under certain circumstances. Its main duty is to consider appeals from previous decisions regarding requests for variances and special use permits allowed in the zoning ordinance.

2020 Millage and Tax Levy Information

2020 Assessed Value is	\$2,631,169,200
2020 State Equalized Valuation is	\$2,631,169,200
2020 Taxable Value is	\$2,129,914,501
2020 Industrial Facilities Taxable Value is	\$ 19,622,690

Authorized Millage

1. Charter Township Act	Voted 1972	5.0000 Mills
2. Parks Special Voted	Voted 2016	0.4855 Mills
3. Public Safety Special Voted	Voted 2012	1.9500 Mills
4. Headlee Constitutional Amendment MCL 211.34d*		
a. 2020 Millage Reduction Fraction		= .9897
b. 2020 Maximum Allowable Millage		
i. <i>General Fund</i>	.9897 x 4.0989Mills	= 4.0566 Mills
ii. <i>Parks Fund</i>	.9897 x 0.4787 Mills	= 0.4737 Mills
iii. <i>Public Safety Fund</i>	.9897 x 1.9230 Mills	= <u>1.9031 Mills</u>
c. Total 2020 Millage		= 6.4334 Mills
5. Truth in Assessing Act MCL 211.34†		
a. Truth in Assessing Multiplier		= 1.0000
6. Truth in Taxation Act MCL 211.24e‡		
a. 2020 Truth in Taxation Multiplier		= 1.0000
b. 2020 Maximum Levy Without Public Hearing		
i. 2020 General Fund Operating Millage Rate		= 3.9923 Mills
2019 Millage Levy x 1.0000 = 3.9923 x 1.0000		= 3.9923 Mills
2020 General Fund Operating Tax Levy		= \$8,503,257
ii. 2020 Special Voted Parks Millage Rate		= 0.4662 Mills
2019 Millage Levy x 1.0000 = 0.4662 x 1.0000		= 0.4662 Mills
2020 Parks Fund Tax Levy		= \$ 992,966
iii. 2020 Special Voted Public Safety Millage Rate		= 1.8730 Mills
2019 Millage Levy x 1.0000 = 1.8730 x 1.0000		= 1.8730 Mills
2020 Public Safety Fund Tax Levy		= \$3,989,329

* MCL (Michigan Compiled Laws) 211.34d - All licensed homestead lands shall be assessed and treated as real property. The interest in land of any person holding part-paid certificates for the purchase of any state lands shall be assessed separate from other property. The assessment shall describe the land and shall state therein that the title is in the state.

† Truth in Assessing Act MCL 211.34 - Determination of county equalized value; conducting business at public meeting; notice of meeting; advising local taxing units of increased equalized value; reduction of maximum authorized millage rate; examination of assessment rolls to ascertain equal and uniform assessment of real and personal property; equalization procedure.

‡ Truth in Taxation Act MCL 211.24e - Property tax assessment roll; time; certification by state tax commission; appeal.

c. 2020 Tax Levy	
i. 2020 General Fund Operating Tax Levy	= \$ 8,503,257
ii. 2020 Parks and Recreation Tax Levy	= \$ 992,966
iii. 2020 Public Safety Tax Levy	= \$ 3,989,329
iv. 2020 Industrial Facilities Tax	= \$ <u>62,120</u>
d. Total 2020 Tax Levy	= \$13,547,672
7. Your Township tax rates levied in December 2020	
i. 2020 General Fund Operating Millage	= 3.9923Mills
ii. 2020 Special Voted Parks Millage	= 0.4662 Mills
iii. 2020 Special Voted Public Safety Millage	= <u>1.8730 Mills</u>
	= 6.3315 Mills

MCL (Michigan Compiled Laws) 211.34d - All licensed homesteads lands shall be assessed and treated as real property. The interest in land of any person holding part-paid certificates for the purchase of any state lands shall be assessed separate from other property. The assessment shall describe the land and shall state therein that the title is in the state.

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‡ Truth in Taxation Act MCL 211.24e - Property tax assessment roll; time; certification by state tax commission; appeal.

**Pittsfield Charter Township
General Fund Revenues
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed	Pct. Change
Revenue-General Fund					
	Taxes				
101-000-402	General Property Tax	\$ 7,734,692	\$ 8,017,349	\$ 8,503,258	6%
101-000-405	PA 425-Saline	\$ 27,042	\$ 27,000	\$ 27,000	0%
101-000-411	Delinquent Personal Property Tax	\$ 2,544	\$ 15,000	\$ 2,500	-83%
101-000-432	Payments in Lieu of Taxes	\$ 5,201	\$ 6,000	\$ 6,000	0%
101-000-434	Trailer Park Tax	\$ 3,874	\$ 4,000	\$ 4,000	0%
101-000-445	Penalties on Taxes	\$ 23,336	\$ 15,000	\$ 15,000	0%
101-000-447	Property Tax Administrative Fees	\$ 864,958	\$ 865,770	\$ 925,000	7%
	Special Assessments				
101-000-460	Street Lighting Special Assessment	\$ 394,743	\$ 400,000	\$ 400,000	0%
	Business and Non-Business Licenses				
101-000-475	Cable TV Franchise	\$ 518,840	\$ 590,000	\$ 525,000	-11%
101-000-491	Licenses & Inspections	\$ 13,860	\$ 500	\$ 500	0%
101-000-492	Soil Erosion	\$ 2,300	\$ 2,800	\$ 2,800	0%
101-000-493	Code Inspection	\$ 168,095	\$ 75,000	\$ 125,000	67%
	Intergovernmental Revenues				
101-000-501	Federal Grants	\$ 582	\$ 50,000	\$ -	-100%
101-000-510	Federal Grants-Senior Nutrition Award	\$ 4,020	\$ 4,000	\$ 5,000	25%
101-000-567	State Grant-DNR	\$ 615,000	\$ -	\$ -	0%
101-000-572	Metro Authority	\$ 15,818	\$ 15,000	\$ 15,000	0%
101-000-573	Local Community Stabilization Share	\$ 92,343	\$ 50,000	\$ 95,000	90%
101-000-574	State Revenue Sharing	\$ 3,146,506	\$ 2,813,215	\$ 2,883,243	2%
101-000-578	Financial Data Analytic Tool	\$ 3,301	\$ 3,302	\$ 3,302	0%
101-000-599	Other Grants	\$ -	\$ 20,000	\$ 20,000	0%
	Charges for Fees and Services				
101-000-605	Planning and Zoning	\$ 93,785	\$ 75,000	\$ 75,000	0%
101-000-643	Other Charges for Services	\$ 8,050	\$ 20,000	\$ 20,000	0%
101-000-648	Farmers Market Fees	\$ 2,398	\$ 5,000	\$ 5,000	0%
101-000-649	Community Garden Plot Fees	\$ 475	\$ 500	\$ 500	0%
	Parks & Recreation Programs				
101-651-001	Recreation Fees-Adult	\$ 32,144	\$ 20,000	\$ 2,000	-90%
101-651-002	Recreation Fees-Grade School	\$ 52,066	\$ 20,000	\$ 31,720	59%
101-651-003	Recreation Fees-Pre School	\$ 23,117	\$ 10,000	\$ 2,000	-80%
101-651-004	Recreation Fees-Other	\$ 2,601	\$ 5,500	\$ 1,000	-82%
101-651-006	Recreation Fees-T Ball	\$ 12,440	\$ 5,000	\$ -	-100%
101-651-007	Recreation Fees-Day Camp	\$ 65,455	\$ 5,000	\$ 50,000	900%
101-651-009	Recreation Fees-Seniors	\$ 4,133	\$ 5,000	\$ 2,000	-60%
101-651-010	Recreation Fees-Pavilion	\$ 17,795	\$ 10,000	\$ 20,000	100%
101-651-011	Recreation Fees-Senior Day Trips	\$ 46,856	\$ 5,000	\$ 5,000	0%
101-651-012	Recreation Fees-Field Rentals	\$ 29,046	\$ 15,000	\$ 30,000	100%
	Total Parks & Recreation Programs	\$ 285,653	\$ 100,500	\$ 143,720	43%

Pittsfield Charter Township
General Fund Revenues
2021 Budget Year

		2019 Actual	2020 Revised Estimate	2021 Proposed	Pct. Change
Revenue-General Fund					
101-000-657	Ordinance Fines	\$ 6,750	\$ 10,000	\$ 10,000	0%
101-000-665	Interest Earned	\$ 117,570	\$ 20,000	\$ 20,000	0%
Reimbursements					
101-000-677	General Reimbursements	\$ 22,313	\$ 30,000	\$ 30,000	0%
101-000-677.8	Elections Reimbursements	\$ 30,120	\$ 20,000	\$ 20,000	0%
101-000-678	Insurance Reimbursements	\$ -	\$ 185,000	\$ 50,000	-73%
101-000-679	Utilities Administrative Charge	\$ 449,168	\$ 500,000	\$ 500,000	0%
101-000-680	Other Administrative Charges	\$ 183,126	\$ 210,000	\$ 210,000	0%
Other Revenues					
101-000-667	Rental Income	\$ 48,888	\$ 50,000	\$ 50,000	0%
101-000-674	Donations	\$ 230,740	\$ 5,000	\$ 5,000	0%
101-000-674.2	Donations-Farmers Market	\$ 5,000	\$ 5,000	\$ 5,000	0%
101-000-682	Miscellaneous Income	\$ 10,000	\$ 50,000	\$ 10,000	-80%
101-000-682.3	Right-of-Way Fees	\$ -	\$ 200	\$ 200	0%
Net Revenues		\$ 15,131,091	\$ 14,260,136	\$ 14,712,023	3.17%
101-000-694.1	Fund Balance Reserves	-	508,618	486,280	-4.39%
Total Revenues		\$ 15,131,091	\$ 14,768,754	\$ 15,198,303	2.91%

**Pittsfield Charter Township
General Fund Expenditures
2021 Budget Year**

		<u>2019 Actual</u>	<u>2020 Revised Estimate</u>	<u>2021 Proposed</u>	<u>Pct. Change</u>
EXPENDITURES - General Fund					
101	Township Board	\$ 67,522	\$ 65,565	\$ 65,565	0%
171	Township Supervisor	\$ 135,519	\$ 138,900	\$ 116,195	-16%
201	Finance Department	\$ 350,691	\$ 349,825	\$ 343,174	-2%
215	Township Clerk	\$ 348,222	\$ 374,235	\$ 374,147	0%
228	Information Technology Services Dept.	\$ 400,229	\$ 431,014	\$ 427,979	-1%
247	Board of Review	\$ 3,103	\$ 4,312	\$ 3,800	-12%
250	General Services	\$ 62,950	\$ 72,994	\$ 77,000	5%
251	Community Development Services	\$ 358,039	\$ 367,188	\$ 362,733	-1%
252	Professional Services	\$ 502,333	\$ 287,500	\$ 292,000	2%
253	Township Treasurer	\$ 480,615	\$ 509,568	\$ 470,000	-8%
257	Assessing Department	\$ 419,885	\$ 521,165	\$ 521,055	0%
262	Elections Department	\$ 181,789	\$ 303,224	\$ 297,755	-2%
265	Building Maintenance Department	\$ 294,646	\$ 314,300	\$ 342,100	9%
270	Human Resources Department	\$ 327,949	\$ 337,386	\$ 314,594	-7%
272	Post Employment Services	\$ 200,169	\$ 170,000	\$ 386,698	100%
372	Property Maintenance Inspections Dept.	\$ 138,261	\$ 93,160	\$ 93,125	0%
572	Metro Authority	\$ -	\$ -	\$ 15,000	100%
704	Municipal Services Department	\$ 626,398	\$ 526,150	\$ 598,500	14%
751	Parks and Recreation Department	\$ 662,585	\$ 1,214,242	\$ 1,065,976	-12%
	P&R Reimbursable Programs	\$ 155,204	\$ 24,225	\$ 80,725	233%
803	Historical District Commission	\$ 4,374	\$ 12,670	\$ 12,670	0%
	Other Expenditures	\$ -	\$ -	\$ -	
445	Drains-at-Large	\$ 158,487	\$ 170,006	\$ 140,000	-18%
446	Township Roads & Maintenance	\$ 192,903	\$ 570,000	\$ 870,000	53%
448	Street Lighting	\$ 506,436	\$ 385,000	\$ 382,000	-1%
596	Transit	\$ 717,028	\$ 640,000	\$ 650,000	100%
904	Capital Outlay	\$ 1,366,720	\$ 200,000	\$ 200,000	0%
906	Debt Service	\$ -	\$ 428,250	\$ 436,112	100%
995	Transfers Out	\$ 6,167,972	\$ 6,057,875	\$ 6,059,400	0%
998	Contingencies	\$ 14,500	\$ 200,000	\$ 200,000	0%
	TOTAL EXPENDITURES	\$ 14,844,529	\$ 14,768,754	\$ 15,198,303	2.91%
	Net Revenues (Expenditures)	\$ 286,562	\$ (508,618)	\$ (486,280)	
	Fund Balance at January 1	\$ 5,232,110	\$ 5,518,672	\$ 5,010,054	
	Fund Balance at December 31	\$ 5,518,672 (Audited)	\$ 5,010,054 (Estimated)	\$ 4,523,774 (Estimated)	

**Pittsfield Charter Township
General Fund Department Line Items
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>101-Township Board</u>				
101-707	Trustee Salaries	\$ 26,920	\$ 29,200	\$ 29,200
101-719	Fringe Benefits	\$ 2,088	\$ 2,400	\$ 2,400
101-860	Meetings and Transportation	\$ -	\$ 400	\$ 400
101-957	Membership and Dues	\$ 38,357	\$ 32,715	\$ 32,715
101-955	Miscellaneous	\$ 10	\$ 250	\$ 250
101-960	Schooling/Seminar/Conferences	\$ 147	\$ 600	\$ 600
	TOTAL	\$ 67,522	\$ 65,565	\$ 65,565

<u>171-Supervisor's Office</u>				
171-701	Supervisor Salary	\$ 88,046	\$ 91,025	\$ 93,053
171-719	Fringe Benefits	\$ 45,828	\$ 46,125	\$ 21,392
171-740	Operating Supplies	\$ 156	\$ 250	\$ 250
171-860	Meetings and Transportation	\$ 929	\$ 750	\$ 750
171-955	Miscellaneous	\$ 560	\$ 500	\$ 500
171-960	Schooling/Seminar/Conferences	\$ -	\$ 250	\$ 250
	TOTAL	\$ 135,519	\$ 138,900	\$ 116,195

<u>201-Finance Department</u>				
201-702	Salaries	\$ 218,102	\$ 225,388	\$ 234,922
201-719	Fringe Benefits	\$ 121,950	\$ 113,337	\$ 98,782
201-740	Operating Supplies	\$ 2,001	\$ 2,000	\$ 1,000
201-823	Accounting Services	\$ 6,602	\$ 7,000	\$ 6,650
201-860	Meetings and Transportation	\$ 85	\$ 200	\$ 100
201-955	Miscellaneous	\$ 294	\$ 200	\$ 620
201-957	Membership/Dues	\$ 1,447	\$ 1,200	\$ 600
201-960	Schooling/Seminar/Conferences	\$ 210	\$ 500	\$ 500
	TOTAL	\$ 350,691	\$ 349,825	\$ 343,174

<u>215-Clerk's Office</u>				
215-701	Clerk Salary	\$ 83,644	\$ 86,470	\$ 89,064
215-702	Salaries	\$ 84,603	\$ 87,330	\$ 90,273
215-704	Deputy Salary	\$ 24,715	\$ 25,235	\$ 26,000
215-706	Wages	\$ 35,700	\$ 43,095	\$ 44,000
215-707	Per Diem Pay	\$ 318	\$ 1,200	\$ 1,200
215-712	Overtime Wages	\$ 272	\$ 2,000	\$ 1,000
215-719	Fringe Benefits	\$ 112,231	\$ 119,405	\$ 112,810
215-740	Operating Supplies	\$ 2,330	\$ 3,000	\$ 3,000
215-860	Meetings and Transportation	\$ 201	\$ 1,000	\$ 1,000
215-901	Advertising	\$ 1,547	\$ 2,000	\$ 2,000
215-955	Miscellaneous/FOIA	\$ -	\$ 500	\$ 500
215-957	Membership and Dues	\$ 783	\$ 1,000	\$ 800
215-960	Schooling/Seminars/Conference	\$ 1,878	\$ 2,000	\$ 2,500
	TOTAL	\$ 348,222	\$ 374,235	\$ 374,147

**Pittsfield Charter Township
General Fund Department Line Items
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>228-Information Technology Services</u>				
228-702	Salaries	\$ 135,464	\$ 139,644	\$ 143,794
228-712	Overtime	\$ -	\$ 250	\$ -
228-719	Fringe Benefits	\$ 66,803	\$ 66,170	\$ 56,235
228-740	Office Supplies	\$ 261	\$ 700	\$ 700
228-742	Computer Supplies	\$ 21,942	\$ 20,000	\$ 20,000
228-818	Contracted Services	\$ 2,243	\$ 3,000	\$ 2,000
228-828	Network Services	\$ 1,671	\$ 1,000	\$ 1,000
228-829	Software Programs	\$ 3,317	\$ 3,000	\$ 2,000
228-852	Communications Service	\$ 6,622	\$ 12,000	\$ 12,000
228-853	Telephone Services	\$ 17,392	\$ 22,000	\$ 24,000
228-860	Meetings and Transportation	\$ 159	\$ 500	\$ 500
228-927	Computer Upgrades	\$ 25,972	\$ 20,000	\$ 20,000
228-928	Hard/Soft Maintenance Agreements	\$ 94,829	\$ 117,000	\$ 119,500
228-934	Office Equipment Maintenance	\$ 22,959	\$ 17,000	\$ 24,000
228-955	Miscellaneous	\$ -	\$ 250	\$ 250
228-957	Memberships and Dues	\$ -	\$ 500	\$ 500
228-960	Schooling/Seminars/Conference	\$ 595	\$ -	\$ 500
228-970	Capital Outlay	\$ -	\$ 8,000	\$ 1,000
	TOTAL	\$ 400,229	\$ 431,014	\$ 427,979
<u>247-Board of Review</u>				
247-707	Per Diem Pay	\$ 2,880	\$ 4,000	\$ 3,500
247-719	Fringe Benefits	\$ 223	\$ 312	\$ 300
	TOTAL	\$ 3,103	\$ 4,312	\$ 3,800
<u>250-General Services</u>				
250-728	Postage	\$ 19,842	\$ 15,000	\$ 15,000
250-740	Operating Supplies	\$ 6,237	\$ 7,000	\$ 7,000
250-863	Vehicle Maintenance	\$ 1,686	\$ 3,000	\$ 3,000
250-867	Gas and Oil	\$ 1,655	\$ 2,000	\$ 2,000
250-899	Tax Refunds	\$ 6,445	\$ 16,994	\$ 20,000
250-934	Office Equipment Lease	\$ 4,464	\$ 7,000	\$ 7,000
250-955	Miscellaneous*	\$ 22,621	\$ 22,000	\$ 23,000
	TOTAL	\$ 62,950	\$ 72,994	\$ 77,000
<u>251-Community Development Services</u>				
251-702	Salaries	\$ 118,823	\$ 127,391	\$ 140,980
251-706	Wages	\$ 75,711	\$ 94,720	\$ 88,813
251-712	Overtime	\$ 79	\$ 500	\$ 250
251-719	Fringe Benefits	\$ 97,176	\$ 110,977	\$ 100,590
251-740	Operating Supplies	\$ 1,414	\$ 500	\$ 500
251-818	Contractual Services	\$ 4,173	\$ 5,000	\$ 5,000
251-860	Meetings and Transportation	\$ 275	\$ 500	\$ 500
251-905	Community Engagement	\$ 59,868	\$ 27,000	\$ 25,000
251-955	Miscellaneous	\$ 157	\$ 100	\$ 100
251-957	Membership and Dues	\$ 63	\$ 500	\$ 500
251-960	Schooling/Seminars/Conference	\$ 300	\$ -	\$ 500
	TOTAL	\$ 358,039	\$ 367,188	\$ 362,733

**Pittsfield Charter Township
General Fund Department Line Items
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>252-Professional Services</u>				
252-818	Contracted Services	\$ 76,616	\$ 65,000	\$ 65,000
252-819	Audit Service	\$ 25,430	\$ 24,500	\$ 25,000
252-821	Engineering Service	\$ 65,295	\$ 10,000	\$ 10,000
252-823	Accounting Service	\$ 4,000	\$ 3,000	\$ 7,000
252-824	Payroll/HR Services	\$ 52,339	\$ 60,000	\$ 60,000
252-826	Legal Service	\$ 67,391	\$ 35,000	\$ 35,000
252-910	Insurance	\$ 149,312	\$ 90,000	\$ 90,000
252-978	Bond Issue Costs	\$ 61,950	\$ -	\$ -
TOTAL		\$ 502,333	\$ 287,500	\$ 292,000

253-Treasurer's Office

253-701	Treasurer Salary	\$ 83,643	\$ 86,470	\$ 89,064
253-702	Salaries	\$ 61,818	\$ 63,622	\$ 65,480
253-704	Deputy Salary	\$ 71,748	\$ 73,879	\$ 76,675
253-706	Wages	\$ 79,750	\$ 85,277	\$ 86,489
253-712	Overtime Wages	\$ 71	\$ 150	\$ 250
253-719	Fringe Benefits	\$ 162,440	\$ 180,170	\$ 128,242
253-740	Operating Supplies	\$ 2,556	\$ 1,500	\$ 3,000
253-831	Tax Preparation	\$ 13,895	\$ 14,000	\$ 15,000
253-860	Meetings and Transportation	\$ 969	\$ 500	\$ 800
253-955	Miscellaneous	\$ 577	\$ 250	\$ 800
253-957	Membership and Dues	\$ 160	\$ 250	\$ 200
253-960	Schooling/Seminars/Conference	\$ 2,988	\$ 3,500	\$ 4,000
TOTAL		\$ 480,615	\$ 509,568	\$ 470,000

257-Assessing Department

257-702	Salaries	\$ 230,273	\$ 266,785	\$ 291,478
257-706	Wages	\$ 47,378	\$ 39,295	\$ 48,000
257-719	Fringe Benefits	\$ 121,519	\$ 145,235	\$ 107,025
257-728	Postage	\$ 5,401	\$ 5,600	\$ 6,000
257-740	Operating Supplies	\$ 1,423	\$ 1,800	\$ 1,800
257-818	Contractual Services	\$ -	\$ 14,500	\$ 18,000
257-826	Legal Services	\$ 7,534	\$ 40,000	\$ 40,000
257-833	Assessment Preparation	\$ 1,853	\$ 2,900	\$ 3,577
257-860	Meetings and Transportation	\$ 626	\$ 800	\$ 500
257-901	Advertising and Publishing	\$ 344	\$ 800	\$ 800
257-955	Miscellaneous	\$ 326	\$ 400	\$ 500
257-957	Membership and Dues	\$ 763	\$ 850	\$ 1,000
257-960	Schooling/Seminars/Conference	\$ 2,445	\$ 2,200	\$ 2,375
TOTAL		\$ 419,885	\$ 521,165	\$ 521,055

**Pittsfield Charter Township
General Fund Department Line Items
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>262-Elections Department</u>				
262-702	Salaries	\$ 23,151	\$ 23,840	\$ 24,548
262-706	Wages	\$ 70,182	\$ 86,814	\$ 89,181
262-708	Elections Workers Wage	\$ 20,278	\$ 73,500	\$ 48,000
262-712	Overtime	\$ 1,928	\$ 10,000	\$ 4,800
262-719	Fringe Benefits	\$ 45,443	\$ 46,920	\$ 41,076
262-728	Postage	\$ 4,952	\$ 12,000	\$ 6,000
262-740	Operating Supplies	\$ 12,040	\$ 20,000	\$ 15,000
262-818	Contractual Services	\$ 1,875	\$ 5,000	\$ 4,000
262-860	Meetings/Transportation	\$ 424	\$ 900	\$ 900
262-901	Advertising and Publishing	\$ 116	\$ 2,250	\$ 2,250
262-934	Equipment Maintenance	\$ -	\$ 1,000	\$ 58,000
262-946	Equipment Lease	\$ -	\$ 500	\$ 500
262-955	Miscellaneous	\$ 69	\$ 500	\$ 500
262-970	Capital Outlay	\$ 1,331	\$ 20,000	\$ 3,000
TOTAL		\$ 181,789	\$ 303,224	\$ 297,755

265-Building Maintenance

Robert E. Lillie Service Center; 6201 W. Michigan Ave.

265-776	Supplies and Materials	\$ 15,191	\$ 8,500	\$ 13,500
265-778	Building Maintenance	\$ 35,720	\$ 25,000	\$ 25,000
265-818	Building Cleaning Services	\$ 22,155	\$ 36,000	\$ 26,000
265-920	Utilities	\$ 45,792	\$ 48,000	\$ 50,000
265-931	Ground Maintenance	\$ 24,954	\$ 10,000	\$ 15,000
265-955	Miscellaneous	\$ 144	\$ 500	\$ 500
265-970	Capital Outlay	\$ 39,037	\$ 64,000	\$ 80,000
	Total Robert E. Lillie Service Center	\$ 182,993	\$ 192,000	\$ 210,000

Community Center; 701 W. Ellsworth

265-776.001	Supplies and Materials	\$ 5,593	\$ 3,000	\$ 3,000
265-778.001	Building Maintenance	\$ 34,159	\$ 13,000	\$ 18,000
265-818.001	Building and Cleaning Services	\$ 19,753	\$ 22,500	\$ 22,500
265-920.001	Utilities	\$ 18,255	\$ 23,000	\$ 25,000
265-970.001	Capital Outlay	\$ 4,443	\$ 50,000	\$ 50,000
	Total Community Center	\$ 82,203	\$ 111,500	\$ 118,500

Wilson Farm; 797 W. Textile

265-778.002	Building Maintenance	\$ 19,202	\$ 1,500	\$ 1,500
265-818.002	Contractual Services	\$ 603	\$ 1,000	\$ 1,000
265-910.002	Property Insurance	\$ 2,123	\$ 2,000	\$ 3,000
265-920.002	Utilities	\$ 2,722	\$ 2,500	\$ 2,500
265-970.002	Capital Outlay	\$ -	\$ 3,700	\$ 5,000
	Total Wilson Farm	\$ 24,650	\$ 10,700	\$ 13,000

Other Properties

265-776.003	Supplies and Materials	\$ 4,800	\$ 100	\$ 100
265-955.003	Miscellaneous	\$ -	\$ -	\$ 500
	Total Other Properties	\$ 4,800	\$ 100	\$ 600
TOTAL		\$ 294,646	\$ 314,300	\$ 342,100

**Pittsfield Charter Township
General Fund Department Line Items
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>270-Human Resources</u>				
270-702	Salaries	\$ 150,065	\$ 158,540	\$ 163,346
270-706	Wages	\$ 20,185	\$ 23,868	\$ 23,868
270-719	Fringe Benefits	\$ 73,279	\$ 73,028	\$ 60,730
270-740	Operating Supplies	\$ 2,241	\$ 500	\$ 500
270-818	Contractual Services	\$ 64,245	\$ 42,000	\$ 47,000
270-826	Legal Services	\$ -	\$ 8,000	\$ 2,000
270-832	Employee Expense	\$ 8,521	\$ 12,000	\$ 7,500
270-860	Meetings and Transportation	\$ 691	\$ 500	\$ 500
270-901	Advertising and Publishing	\$ 1,966	\$ 3,500	\$ 1,500
270-903	Publications/Subscriptions	\$ 34	\$ 250	\$ 250
270-955	Miscellaneous	\$ 1,745	\$ 500	\$ 500
270-957	Membership and Dues	\$ 514	\$ 1,500	\$ 600
270-960	Schooling/Seminars/Conference	\$ 1,576	\$ 2,200	\$ 300
270-961	Staff Training	\$ 2,887	\$ 11,000	\$ 6,000
	TOTAL	\$ 327,949	\$ 337,386	\$ 314,594
<u>272-Post Employment Services</u>				
272-716	Unemployment Claims	\$ 4,169	\$ 10,000	\$ 20,000
272-723	OPEB	\$ -	\$ -	\$ 66,918
272-724	Unfunded Liability - MERS	\$ -	\$ -	\$ 244,780
272-841	Cobra Insurance Premiums	\$ -	\$ 5,000	\$ 5,000
272-874	Retiree Health Premiums	\$ 196,000	\$ 155,000	\$ 50,000
		\$ 200,169	\$ 170,000	\$ 386,698
<u>372-Property Maintenance Inspections</u>				
372-702	Salaries	\$ 87,799	\$ 60,960	\$ 60,990
372-706	Wages	\$ 4,988	\$ -	\$ 2,000
372-719	Fringe Benefits	\$ 41,118	\$ 28,000	\$ 23,935
372-740	Operating Supplies	\$ 757	\$ 1,200	\$ 1,200
372-826	Legal Services	\$ 282	\$ 1,000	\$ 1,000
372-852	Communications	\$ 1,450	\$ 1,000	\$ 1,500
372-957	Membership/Dues	\$ 120	\$ 500	\$ 500
372-960	Schooling/Seminars/Conference	\$ 1,747	\$ 500	\$ 2,000
	TOTAL	\$ 138,261	\$ 93,160	\$ 93,125
<u>445-Drains at Large</u>				
445-818.001	Drains at Large Maintenance	\$ 158,487	\$ 170,006	\$ 140,000
	TOTAL	\$ 158,487	\$ 170,006	\$ 140,000
<u>446-Township Roads & Maintenance</u>				
446-818.005	Traffic Crossing Maintenance	\$ 44,872	\$ 50,000	\$ 50,000
446-818.006	Dust Control	\$ 18,992	\$ 20,000	\$ 20,000
446-818.008	Road Improvements	\$ 129,039	\$ 500,000	\$ 800,000
	TOTAL	\$ 192,903	\$ 570,000	\$ 870,000
<u>448-Street Lighting</u>				
448-920	Streetlights-Twp.	\$ 9,281	\$ 10,000	\$ 12,000
448-921	Streetlights at Large S.A.	\$ 497,155	\$ 375,000	\$ 370,000
	TOTAL	\$ 506,436	\$ 385,000	\$ 382,000

**Pittsfield Charter Township
General Fund Department Line Items
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>572-Metro Authority</u>				
572-970	Capital Outlay	\$ -	\$ -	\$ 15,000
TOTAL		\$ -	\$ -	\$ 15,000

<u>596-Transit</u>				
596-818.010	Transit-AAATA	\$ 717,028	\$ 640,000	\$ 650,000
TOTAL		\$ 717,028	\$ 640,000	\$ 650,000

<u>704-Municipal Services</u>				
704-702	Salaries	\$ 95,954	\$ 77,620	\$ 162,100
704-706	Wages	\$ 136,652	\$ 64,955	\$ 46,780
704-707	Per Diem Pay	\$ 25,625	\$ 24,600	\$ 39,600
704-712	Overtime Wages	\$ 2,354	\$ 1,500	\$ 3,000
704-719	Fringe Benefits	\$ 94,614	\$ 115,225	\$ 106,270
704-740	Operating Supplies	\$ 4,565	\$ 2,500	\$ 2,500
704-818	Contractual Services	\$ 5,333	\$ 50,000	\$ 50,000
704-820	Planning Consultant	\$ 125,829	\$ 90,000	\$ 90,000
704-821	Engineering Services	\$ 88,989	\$ 75,000	\$ 75,000
704-826	Legal Services	\$ 37,505	\$ 10,000	\$ 10,000
704-852	Communications	\$ 1,265	\$ 1,500	\$ 1,500
704-860	Meetings/Transportation	\$ 39	\$ 250	\$ 250
704-901	Advertising/Publishing	\$ 4,763	\$ 5,000	\$ 5,000
704-955	Miscellaneous	\$ 986	\$ 1,500	\$ 1,500
704-957	Membership and Dues	\$ 1,645	\$ 5,000	\$ 2,000
704-960	Schooling/Seminars/Conference	\$ 280	\$ 1,500	\$ 3,000
TOTAL		\$ 626,398	\$ 526,150	\$ 598,500

751-Parks and Recreation

Recreation

751-702	Salaries	\$ 197,452	\$ 301,054	\$ 256,108
751-706	Wages	\$ 137,728	\$ 376,553	\$ 339,728
751-707	Per Diem Wages	\$ 4,814	\$ 6,000	\$ 6,000
751-712	Overtime Wages	\$ -	\$ 13,500	\$ 13,500
751-719	Fringe Benefits	\$ 170,776	\$ 387,970	\$ 284,075
751-725	Uniforms	\$ 327	\$ 6,050	\$ 6,050
751-727	Office Supplies	\$ 4,106	\$ 6,500	\$ 6,500
751-728	Postage	\$ 8,968	\$ 4,000	\$ 4,000
751-734	Senior Nutritional Program	\$ 335	\$ 10,000	\$ 10,000
751-736	Harvest Festival Program	\$ 2,889	\$ 3,000	\$ 3,000
751-737	Farmers Market Program	\$ 24,448	\$ 20,000	\$ 25,000
751-801	Contractual Services	\$ 22,035	\$ 12,875	\$ 12,875
751-852	Communications	\$ 7,413	\$ 3,600	\$ 8,000
751-860	Meetings/Transportation	\$ 542	\$ 500	\$ 500
751-863	Vehicle Maintenance	\$ 5	\$ 2,000	\$ 2,000
751-867	Gas & Oil	\$ 136	\$ 5,000	\$ 12,000
751-901	Advertising/Publishing	\$ 3,361	\$ 5,000	\$ 2,000
751-902	Printing	\$ 21,485	\$ 9,000	\$ 5,000
751-910	Insurance	\$ 25,745	\$ 15,000	\$ 30,000
751-920	Utilities	\$ 17,496	\$ 15,000	\$ 18,000
751-942	Facility Rentals	\$ 2,565	\$ 2,600	\$ 2,600
751-955	Miscellaneous	\$ 137	\$ 500	\$ 500
751-957	Membership and Dues	\$ 2,832	\$ 2,540	\$ 2,540
751-960	Schooling/Seminars/Conference	\$ 4,533	\$ 6,000	\$ 6,000
751-970	Capital Outlay	\$ 2,457	\$ -	\$ 10,000
TOTAL		\$ 662,585	\$ 1,214,242	\$ 1,065,976

**Pittsfield Charter Township
General Fund Department Line Items
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>751-Parks and Recreation Reimbursable Programs</u>				
751-717	Day Camp Wages	\$ 29,528	\$ 1,225	\$ 29,225
751-718	Instructor's Wages	\$ 20,466	\$ 8,000	\$ 14,000
751-735	Senior Program	\$ 50,751	\$ 5,000	\$ 10,000
751-738	Day Camp Program	\$ 16,634	\$ -	\$ 15,000
751-739	Recreation Program	\$ 37,825	\$ 10,000	\$ 12,500
		<u>\$ 155,204</u>	<u>\$ 24,225</u>	<u>\$ 80,725</u>
<u>803-Historical District Commission</u>				
803-706	Wages	\$ 1,217	\$ 4,000	\$ 6,000
803-707	Per Diem	\$ 2,800	\$ 3,000	\$ 4,000
803-719	Fringe Benefits	\$ 312	\$ 600	\$ 770
803-740	Operating Supplies	\$ -	\$ -	\$ 500
803-818	Contractual Services	\$ -	\$ 4,520	\$ 500
803-860	Meetings/Transportation	\$ 45	\$ -	\$ 300
803-901	Advertising	\$ -	\$ 50	\$ 100
803-957	Membership and Dues	\$ -	\$ 500	\$ 500
	TOTAL	<u>\$ 4,374</u>	<u>\$ 12,670</u>	<u>\$ 12,670</u>
<u>904-Capital Outlay</u>				
904-970	Capital Outlay	\$ 1,366,720	\$ 200,000	\$ 200,000
	TOTAL	<u>\$ 1,366,720</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>
<u>906 - Debt Service</u>				
906-991	Bond Principal	\$ -	\$ 336,000	\$ 361,000
906-992	Bond Interest	\$ -	\$ 92,250	\$ 75,112
	TOTAL	<u>\$ -</u>	<u>\$ 428,250</u>	<u>\$ 436,112</u>
<u>995-Transfers</u>				
995-986.003	Transfer Out-Public Safety	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000
995-986.006	Transfer Out-MI East Central Drain	56,300	57,875	59,400
995-986.015	Transfer Out-Other CI Projects	\$ 111,672	\$ -	\$ -
	TOTAL	<u>\$ 6,167,972</u>	<u>\$ 6,057,875</u>	<u>\$ 6,059,400</u>
	TOTAL EXPENDITURES	<u>\$ 14,830,029</u>	<u>\$ 14,568,754</u>	<u>\$ 14,998,303</u>
998-988	Contingency	\$ 14,500	\$ 200,000	\$ 200,000
	TOTAL GENERAL FUND EXPENDITURE BUDGET	<u><u>\$ 14,844,529</u></u>	<u><u>\$ 14,768,754</u></u>	<u><u>\$ 15,198,303</u></u>

Pittsfield Charter Township
Special Funds
2021 Budget Year

		2019 Actual	2020 Revised Estimate	2021 Proposed
205-PUBLIC SAFETY MILLAGE BUDGET				
Revenue				
205-402	General Property Tax-Special Voted	\$ 3,633,264	\$ 3,761,364	\$ 3,989,329
205-427	Community Wide Public Safety SA	\$ 717,658	\$ 725,000	\$ 725,000
205-490	State Liquor Licenses	\$ 13,860	\$ 25,000	\$ 25,000
205-501	Federal Grant	\$ 437,686	\$ 20,000	\$ 20,000
205-543	Police Training Grant-PA 302	\$ 6,407	\$ 8,000	\$ 8,000
205-573	Local Community Stabilization Share	\$ 43,413	\$ 25,000	\$ 25,000
205-577	Fire Protection-State Facility	\$ 19,210	\$ 22,000	\$ 22,000
205-599	Other Grants	\$ 2,500	\$ 1,000	\$ 1,000
205-613	Permits Fees	\$ 312	\$ 200	\$ 200
205-614	Police Reports Fees	\$ 6,173	\$ 10,000	\$ 10,000
205-615	Fire Reports Fees	\$ -	\$ 200	\$ 200
205-616	Towing Fees	\$ 14,340	\$ 20,000	\$ 20,000
205-617	Fire Inspection Fees	\$ 25,630	\$ 20,000	\$ 20,000
205-619	False Alarms Fees	\$ 19,500	\$ 22,000	\$ 22,000
205-620	Fire Cost Recovery Fees	\$ 20,059	\$ 30,000	\$ 30,000
205-629	Contracted Patrol Staff	\$ 52,359	\$ 70,000	\$ 70,000
205-630	Contracted Fire Staff	\$ -	\$ 1,000	\$ 1,000
205-631	Contracted School Resource Officer	\$ 59,049	\$ 37,000	\$ 55,000
205-657	Ordinance Fines	\$ 123,124	\$ 95,000	\$ 145,000
205-665	Interest Income	\$ 14,592	\$ 10,000	\$ 10,000
205-674	Donations	\$ -	\$ 500	\$ 500
205-677	General Reimbursements	\$ 11,527	\$ 20,000	\$ 20,000
205-678	Insurance Reimbursements	\$ -	\$ -	\$ 114,000
205-682	Miscellaneous Income	\$ 92,107	\$ 10,000	\$ 10,000
205-683	Drug Forfeiture	\$ 3,482	\$ 20,000	\$ 20,000
205-699	Transfer In General Fund	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000
	Total Public Safety Millage Fund Revenue	\$ 11,316,252	\$ 10,953,264	\$ 11,363,229

Expenditures

301-Public Safety Millage Fund-Police Department

205-301-702	Salaries	\$ 3,043,573	\$ 3,090,916	\$ 3,317,705
205-301-710	Officer Overtime	\$ 140,627	\$ 180,000	\$ 180,000
205-301-719	Fringe Benefits	\$ 1,955,205	\$ 2,210,266	\$ 1,542,638
205-301-723	Officer Equipment	\$ 49,219	\$ 16,000	\$ 18,500
205-301-725	Uniform Allowance	\$ 20,999	\$ 20,500	\$ 20,500
205-301-741	Law Enforcement Supply	\$ 48,099	\$ 47,095	\$ 42,845
205-301-826	Legal Services	\$ 107,830	\$ 112,000	\$ 114,000
205-301-860	Meetings and Transportation	\$ -	\$ 3,500	\$ 3,500
205-301-860.1	Police Training	\$ 9,331	\$ 8,000	\$ 8,000
205-301-861	Conference/Investigations	\$ 2,112	\$ 10,000	\$ 9,000
205-301-863	Vehicle Maintenance and Repairs	\$ 88,577	\$ 73,340	\$ 78,340
205-301-867	Gas and Oil	\$ 82,657	\$ 90,000	\$ 90,000
205-301-910	Insurance	\$ 181,161	\$ 185,000	\$ 205,000
205-301-955	Miscellaneous	\$ 587	\$ 2,580	\$ 3,000
205-301-957	Membership and Dues	\$ 1,380	\$ 2,120	\$ 1,700
205-301-960	Schools/Seminars/Conferences	\$ 15,001	\$ 21,300	\$ 19,300
205-301-962	Crime Prevention	\$ 2,524	\$ 3,025	\$ 3,025
205-301-970	Capital Outlay	\$ 150,497	\$ 238,967	\$ 285,890
	TOTAL	\$ 5,899,379	\$ 6,314,609	\$ 5,942,943

**Pittsfield Charter Township
Special Funds
2021 Budget Year**

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>336-Public Safety Millage Fund-Fire Department</u>				
205-336-702	Salaries	\$ 1,804,189	\$ 1,794,277	\$ 1,888,826
205-336-712	Overtime Wage	\$ 54,322	\$ 50,000	\$ 50,000
205-336-715	Overtime Wages-Contractual	\$ 130,723	\$ 142,000	\$ 152,000
205-336-719	Fringe Benefits	\$ 992,122	\$ 1,083,095	\$ 979,021
205-336-725	Uniforms-Other	\$ 73,306	\$ 35,000	\$ 31,000
205-336-777	Fire Equipment Supplies	\$ 44,028	\$ 37,715	\$ 36,000
205-336-778	Building and Equipment Maintenance	\$ 81,661	\$ 112,000	\$ 72,100
205-336-860	Meetings & Transportation	\$ -	\$ 1,500	\$ 1,500
205-336-863	Vehicle Maintenance/Repairs	\$ 99,157	\$ 105,000	\$ 105,000
205-336-867	Gas and Oil	\$ 24,591	\$ 55,325	\$ 30,000
205-336-910	Insurance	\$ 83,279	\$ 70,000	\$ 90,000
205-336-920	Utilities	\$ 59,623	\$ 60,000	\$ 63,000
205-336-931	Grounds Maintenance	\$ 1,005	\$ 5,000	\$ 3,000
205-336-955	Miscellaneous	\$ 469	\$ 2,500	\$ 3,250
205-336-956	Training	\$ 323	\$ 2,600	\$ 2,000
205-336-957	Membership and Dues	\$ 2,320	\$ 3,795	\$ 3,760
205-336-958	Fire Prevention	\$ 328	\$ 1,500	\$ 1,500
205-336-960	Schools/Seminars/Conferences	\$ 5,303	\$ 10,000	\$ 7,900
205-336-970	Capital Outlay	\$ 508,815	\$ -	\$ 50,000
TOTAL		\$ 3,965,564	\$ 3,571,307	\$ 3,569,857

340-Public Safety Millage Fund-Support Services

205-340-702	Salaries	\$ 291,182	\$ 302,172	\$ 317,290
205-340-703	Liaison Wage	\$ 33,355	\$ 45,000	\$ 36,000
205-340-706	Support Services Wage	\$ 59,500	\$ 72,000	\$ 72,000
205-340-713	Other Wages	\$ 8,966	\$ 15,000	\$ 15,000
205-340-719	Fringe Benefits	\$ 214,403	\$ 213,780	\$ 148,670
205-340-723	Health Care - OPEB	\$ -	\$ -	\$ 102,256
205-340-724	Unfunded Liability - MERS	\$ -	\$ -	\$ 1,052,046
205-340-727	Office Supplies	\$ 8,624	\$ 15,320	\$ 15,320
205-340-816	Professional Services	\$ 3,900	\$ 16,000	\$ 16,000
205-340-818	Contractual Services	\$ 101,945	\$ 230,148	\$ 288,510
205-340-851	Radio Maintenance	\$ 9,134	\$ 13,000	\$ 13,000
205-340-853	Telephone	\$ 19,627	\$ 25,000	\$ 28,000
205-340-874	Retiree Health Premiums	\$ -	\$ -	\$ 114,000
205-340-899	Tax Refunds	\$ 2,487	\$ 35,000	\$ 35,000
205-340-927	Computer Upgrades	\$ 26,085	\$ 21,000	\$ 21,000
205-340-934	Office Equipment Maintenance	\$ 4,413	\$ 7,800	\$ 7,800
205-340-957	Membership and Dues	\$ -	\$ 100	\$ 100
205-340-970	Capital Expenditures	\$ -	\$ 7,564	\$ 3,500
205-340-986	Transfer Out	\$ 146,875	\$ -	\$ -
TOTAL		\$ 930,496	\$ 1,018,884	\$ 2,285,492
Total Public Safety Millage Fund Expenditures		\$ 10,795,439	\$ 10,904,800	\$ 11,798,292
Excess of Revenues over Expenditures		\$ 520,813	\$ 48,464	\$ (435,063)
Reserve-January 1		\$ 1,615,493	\$ 2,136,306	\$ 2,184,770
Reserve-December 31		\$ 2,136,306	\$ 2,184,770	\$ 1,749,707

Pittsfield Charter Township
Special Funds
2021 Budget Year

		2019 Actual	2020 Revised Estimate	2021 Proposed
208-PARKS MILLAGE BUDGET				
Revenue				
208-402	General Property Tax-Special Voted	\$ 865,886	\$ 936,224	\$ 992,966
208-573	Local Community Stabilization Share	\$ 10,371	\$ 6,000	\$ 6,000
208-643	Charges for Services	\$ 7,628	\$ 10,000	\$ 10,000
208-665	Interest Income	\$ 5,292	\$ 3,000	\$ 500
	Total Parks Millage Revenue	\$ 889,177	\$ 955,224	\$ 1,009,466
Expenditures				
208-702	Salaries	\$ 88,443	\$ -	\$ -
208-706	Wages	\$ 218,433	\$ -	\$ -
208-709	Seasonal Wages	\$ 56,373	\$ 77,315	\$ 77,315
208-712	Overtime Wages	\$ 9,998	\$ -	\$ -
208-719	Fringe Benefits	\$ 170,685	\$ 7,500	\$ 7,500
208-725	Uniforms	\$ 4,052	\$ 500	\$ 500
208-780	Grounds Maint/Landscaping	\$ 45,637	\$ 40,000	\$ 55,886
208-781	Equipment Maintenance	\$ 22,353	\$ 24,000	\$ 24,000
208-801	Contractual Services	\$ 46,578	\$ 92,000	\$ 74,000
208-816	Professional Services	\$ -	\$ 18,500	\$ 86,000
208-821	Engineering Services	\$ 54,303	\$ 10,000	\$ 20,000
208-826	Legal Services	\$ 136	\$ 1,000	\$ 1,000
208-852	Communications	\$ -	\$ 3,600	\$ 3,600
208-863	Vehicle Maintenance	\$ 13,989	\$ 8,500	\$ 8,500
208-867	Gas & Oil	\$ 18,356	\$ 15,000	\$ 15,000
208-899	Tax Refunds	\$ 605	\$ 5,000	\$ 8,000
208-910	Insurance	\$ -	\$ 15,000	\$ 15,000
208-955	Miscellaneous	\$ 251	\$ 500	\$ 3,500
208-970	Capital Outlay	\$ 99,464	\$ 21,339	\$ 69,000
208-977	Construction	\$ -	\$ 50,000	\$ 1,269,000
208-986	Transfer Out	\$ 146,875	\$ -	\$ -
	Total Parks Millage Expenditures	\$ 996,531	\$ 389,754	\$ 1,737,801
	Excess of Revenues over Expenditures	\$ (107,354)	\$ 565,470	\$ (728,335)
	Reserve-January 1	\$ 886,615	\$ 779,261	\$ 1,344,731
	Reserve-December 31	\$ 779,261	\$ 1,344,731	\$ 616,396

249-BUILDING DEPARTMENT BUDGET

Revenue				
249-476	Building Permits	\$ 742,633	\$ 700,000	\$ 700,000
249-478	Heating/Cooling Permits	\$ 182,866	\$ 110,000	\$ 120,000
249-479	Plumbing Permits	\$ 253,317	\$ 200,000	\$ 200,000
249-480	Electrical Permits	\$ 119,965	\$ 100,000	\$ 100,000
249-494	Community Review/Inspection Fees	\$ 74,444	\$ 110,000	\$ 50,000
249-665	Interest Earnings	\$ 9,244	\$ 4,000	\$ 2,000
249-678	Insurance Reimbursements	\$ -	\$ -	\$ 8,400
249-682	Miscellaneous Income	\$ -	\$ 2,000	\$ 1,000
	Total Building Fund Revenue	\$ 1,382,469	\$ 1,226,000	\$ 1,181,400

Pittsfield Charter Township
Special Funds
2021 Budget Year

		2019 Actual	2020 Revised Estimate	2021 Proposed
249-BUILDING DEPARTMENT BUDGET				
Expenditures				
249-702	Salaries	\$ 305,528	\$ 443,530	\$ 331,871
249-706	Wages	\$ 74,013	\$ 78,612	\$ 83,387
249-712	Overtime	\$ 1,035	\$ 1,000	\$ 2,000
249-719	Fringe Benefits	\$ 202,631	\$ 271,404	\$ 238,347
249-723	OPEB	\$ -	\$ -	\$ 5,000
249-724	Unfunded Liability - MERS	\$ -	\$ -	\$ 24,500
249-725	Uniform Expense	\$ 244	\$ 5,000	\$ 5,000
249-740	Operating Supplies	\$ 6,119	\$ 10,000	\$ 10,000
249-801	Contracted Services	\$ 2,677	\$ 20,000	\$ 10,000
249-818	Contracted Services-Inspections	\$ 109,278	\$ 150,000	\$ 200,000
249-823	Accounting	\$ -	\$ 750	\$ 1,000
249-826	Legal Services	\$ 312	\$ 2,100	\$ 2,500
249-852	Communications	\$ 2,495	\$ 3,500	\$ 3,500
249-860	Meetings & Transportation	\$ 6,405	\$ 250	\$ 350
249-863	Vehicle Maintenance	\$ -	\$ 4,000	\$ 5,000
249-867	Gas and Oil	\$ 5,947	\$ 7,500	\$ 9,000
249-874	Retiree Health Premiums	\$ -	\$ -	\$ 8,400
249-910	Insurance	\$ 6,133	\$ 10,000	\$ 10,000
249-928	Hardware/Software Maintenance Agreements	\$ -	\$ -	\$ 5,000
249-955	Miscellaneous	\$ 277	\$ 500	\$ 500
249-957	Membership and Dues	\$ 1,390	\$ 2,000	\$ 2,500
249-960	Schooling/Seminars/Conference	\$ 81	\$ 3,000	\$ 5,500
249-966	Administration Charge	\$ 150,834	\$ 200,000	\$ 210,000
249-970	Capital Outlay	\$ 72,350	\$ -	\$ 43,500
	Total Building Fund Expenditures	\$ 947,749	\$ 1,213,146	\$ 1,216,855
	Excess of Revenues over Expenditures	\$ 434,720	\$ 12,854	\$ (35,455)
	Reserve-January 1	\$ 1,282,655	\$ 1,717,375	\$ 1,730,229
	Reserve-December 31	\$ 1,717,375	\$ 1,730,229	\$ 1,694,774

260-800 MHZ COMMUNICATIONS FUND BUDGET

Revenue				
260-632	800 MHz Management Services	\$ 40,000	\$ 40,000	\$ 52,500
260-665	Interest	\$ 64	\$ 100	\$ 10
	Total 800 MHz Communication Revenue	\$ 40,064	\$ 40,100	\$ 52,510
Expenditures				
260-706	Wages	\$ 38,825	\$ 36,000	\$ 48,000
260-719	Fringe Benefits	\$ 3,017	\$ 3,600	\$ 3,800
260-955	Miscellaneous	\$ -	\$ 500	\$ 200
	Total 800 MHz Communication Expenditures	\$ 41,842	\$ 40,100	\$ 52,000
	Excess of Revenues over Expenditures	\$ (1,778)	\$ -	\$ 510
	Reserve-January 1	\$ 23,370	\$ 21,592	\$ 21,592
	Reserve-December 31	\$ 21,592	\$ 21,592	\$ 22,102

261-911 SERVICE FUND BUDGET

Revenue				
261-665	Interest Income	\$ 414	\$ 50	\$ -
	Total 911 Service Fund Revenue	\$ 414	\$ 50	\$ -
Expenditures				
261-818	Contractual Services-Metro Dispatch	\$ 145,000	\$ 53,138	\$ 314
	Total 911 Service Fund Expenditures	\$ 145,000	\$ 53,138	\$ 314
	Excess of Revenues over Expenditures	\$ (144,586)	\$ (53,088)	\$ (314)
	Reserve-January 1	\$ 197,988	\$ 53,402	\$ 314
	Reserve-December 31	\$ 53,402	\$ 314	\$ -

Pittsfield Charter Township
Special Funds
2021 Budget Year

		2019 Actual	2020 Revised Estimate	2021 Proposed
<u>262 - FEDERAL FORFEITURES BUDGET</u>				
Revenue				
262-665	Interest Income	\$ -	\$ 10	\$ 10
262-683	Drug Forfeiture Funds	\$ -	\$ 30,000	\$ 20,000
	Total Federal Forfeiture Fund Revenue	\$ -	\$ 30,010	\$ 20,010
Expenditures				
262-955	Miscellaneous	\$ -	\$ 10	\$ 10
262-970	Capital Expenditures	\$ -	\$ 30,000	\$ 20,000
	Total Federal Forfeiture Fund Expenditures	\$ -	\$ 30,010	\$ 20,010
	Excess of Revenues over Expenditures	\$ -	\$ -	\$ -
	Reserve-January 1	\$ -	\$ -	\$ -
	Reserve-December 31	\$ -	\$ -	\$ -

264-DRUG FORFEITURE FUND BUDGET

Revenue				
264-665	Interest Income	\$ -	\$ 10	\$ 10
264-683	Drug Forfeiture Funds	\$ -	\$ 50,000	\$ 50,000
	Total 911 Service Fund Revenue	\$ -	\$ 50,010	\$ 50,010
Expenditures				
264-955	Miscellaneous	\$ -	\$ 1,000	\$ 500
264-970	Capital Expenditures	\$ -	\$ 45,000	\$ 48,000
	Total 911 Service Fund Expenditures	\$ -	\$ 46,000	\$ 48,500
	Excess of Revenues over Expenditures	\$ -	\$ 4,010	\$ 1,510
	Reserve-January 1	\$ -	\$ -	\$ 4,010
	Reserve-December 31	\$ -	\$ 4,010	\$ 5,520

280-TREE MITIGATION FUND BUDGET

Revenue				
280-665	Interest Income	\$ 1,195	\$ 700	\$ 50
280-681	Tree Mitigation Contributions	\$ -	\$ 200,000	\$ 200,000
	Total Tree Mitigation Fund Revenue	\$ 1,195	\$ 200,700	\$ 200,050
Expenditures				
280-802	Tree Planting	\$ -	\$ 200,000	\$ 200,000
280-818	Contractual Services	\$ 6,531	\$ 50,500	\$ 70,000
	Total Tree Mitigation Fund Expenditures	\$ 6,531	\$ 250,500	\$ 270,000
	Excess of Revenues over Expenditures	\$ (5,336)	\$ (49,800)	\$ (69,950)
	Reserve-January 1	\$ 326,412	\$ 321,076	\$ 271,276
	Reserve-December 31	\$ 321,076	\$ 271,276	\$ 201,326

Pittsfield Charter Township
Special Funds
2021 Budget Year

		2019 Actual	2020 Revised Estimate	2021 Proposed
282-SIDEWALK RESERVE FUND BUDGET				
Revenue				
282-685	Sidewalk Improvement Contributions	\$ 17,402	\$ 30,000	\$ 30,000
282-665	Interest Income	\$ 223	\$ 100	\$ 100
	Total Sidewalk Reserve Fund Revenue	\$ 17,625	\$ 30,100	\$ 30,100
Expenditures				
282-941	Sidewalk Improvements	\$ 609	\$ 30,000	\$ 30,000
	Total Sidewalk Reserve Fund Expenditures	\$ 609	\$ 30,000	\$ 30,000
	Excess of Revenues over Expenditures	\$ 17,016	\$ 100	\$ 100
	Reserve-January 1	\$ 74,467	\$ 91,483	\$ 91,583
	Reserve-December 31	\$ 91,483	\$ 91,583	\$ 91,683

596-REFUSE BUDGET

Revenue				
596-628	Refuse Billings	\$ 1,670,755	\$ 1,738,098	\$ 2,119,677
596-655	Forfeited Discounts	\$ 22,810	\$ 25,000	\$ 25,000
596-665	Interest Income	\$ 2,091	\$ 1,000	\$ 500
	Total Revenue for Refuse Budget	\$ 1,695,656	\$ 1,764,098	\$ 2,145,177
Expenditures				
596-740	Operating Supplies	-	500	500
596-815	Refuse Contract Payments	\$ 1,676,152	\$ 1,676,032	\$ 1,921,356
596-954	Clean up Day	\$ 21,240	\$ 55,000	\$ 55,000
596-955	Miscellaneous	\$ 295	\$ 5,000	\$ 5,000
596-966	Administration Charge	\$ 5,192	\$ 25,000	\$ 25,000
	Total Refuse Fund Expenditures	\$ 1,702,879	\$ 1,761,532	\$ 2,006,856
	Excess of Revenues over Expenditures	\$ (7,223)	\$ 2,566	\$ 138,321
	Reserve-January 1	\$ 525,422	\$ 518,199	\$ 520,765
	Reserve-December 31	\$ 518,199	\$ 520,765	\$ 659,086

592-UTILITIES FUND BUDGET

Revenue				
592-539	State Grant Revenue	\$ 148,765	\$ -	\$ -
592-636	Sewer Benefit Charges	\$ 706,163	\$ 40,000	\$ 40,000
592-637	Water Benefit Charges	\$ 727,016	\$ 35,000	\$ 35,000
592-640	Turn On/Off Charges	\$ 7,643	\$ 5,000	\$ 5,000
592-642	Meter Charges	\$ 383,298	\$ 200,000	\$ 200,000
592-643	Other Charges for Services	\$ -	\$ 10,000	\$ 10,000
592-644	Water Billings	\$ 6,829,981	\$ 7,386,385	\$ 7,677,513
592-645	Sewer Billings	\$ 5,764,243	\$ 6,589,888	\$ 6,839,534
592-646	Meters & Supplies	\$ 37,610	\$ 50,000	\$ 50,000
592-647	Capital Improvement-Water	\$ 1,110	\$ 5,000	\$ 5,000
592-648	Capital Improvement-Sewer	\$ 1,024	\$ 5,000	\$ 5,000
592-649	Fire Line Charges	\$ 78,750	\$ 20,000	\$ 20,000
592-655	Forfeited Discounts	\$ 97,445	\$ 50,000	\$ 50,000
592-665	Interest - O&M	\$ 100,845	\$ 20,000	\$ 20,000
592-677	General Reimbursements	\$ 4,504	\$ 5,000	\$ 5,000
592-680	Administrative Charges	\$ 10,192	\$ 28,000	\$ 28,000
592-682	Miscellaneous Income	\$ 311	\$ 2,500	\$ 2,500
592-699.4	Transfer In	\$ 293,750	\$ -	\$ -
	Total Operating Revenue for Utilities Fund	\$ 15,192,650	\$ 14,451,773	\$ 14,992,547

**Pittsfield Charter Township
Special Funds
2021 Budget Year**

		2019	2020	2021
		Actual	Revised Estimate	Proposed
Expenditures				
592-702	Salaries	\$ 176,349	\$ 225,000	\$ 252,629
592-706	Wages	\$ 553,245	\$ 600,152	\$ 644,552
592-712	Overtime Wages	\$ 55,039	\$ 66,000	\$ 84,000
592-719	Fringe Benefits	\$ 425,097	\$ 504,319	\$ 518,548
592-723	Health Care - OPEB	\$ -	\$ -	\$ 20,301
592-724	Unfunded Liability - MERS	\$ -	\$ -	\$ 68,088
592-728	Postage	\$ 10,097	\$ 15,000	\$ 15,000
592-740	Operating Supplies	\$ 33,575	\$ 37,500	\$ 37,500
592-758	Uniform Expense	\$ 5,461	\$ 6,750	\$ 7,500
592-778	Building Maintenance/Supplies	\$ 21,166	\$ 9,000	\$ 10,000
592-801	Contracted Services	\$ 115	\$ 49,500	\$ 55,000
592-810	Bad Debt Expense	\$ -	\$ 30,000	\$ 30,000
592-819	Audit Services	\$ 10,000	\$ 10,000	\$ 10,000
592-821	Engineering Services	\$ 146,161	\$ 556,000	\$ 150,000
592-823	Accounting Services	\$ -	\$ 8,000	\$ 8,000
592-826	Legal Services	\$ 1,985	\$ 25,000	\$ 10,000
592-852	Communications	\$ 7,066	\$ 15,500	\$ 15,500
592-860	Meetings/Transport	\$ 47	\$ 900	\$ 1,000
592-863	Vehicle Maint/Repairs	\$ 28,682	\$ 27,000	\$ 30,000
592-867	Gas/Oil	\$ 30,571	\$ 36,000	\$ 40,000
592-901	Advertising	\$ 105	\$ 2,500	\$ 2,500
592-910	Insurance	\$ 40,823	\$ 40,000	\$ 40,000
592-920	Utilities	\$ 139,025	\$ 155,000	\$ 155,000
592-924	Water Purchases	\$ 5,003,499	\$ 4,706,548	\$ 4,852,112
592-925	Sewer Purchases	\$ 4,407,357	\$ 4,035,926	\$ 4,160,749
592-926	Water Sample Testing	\$ 5,755	\$ 20,000	\$ 20,000
592-927	Computer Upgrades	\$ 2,445	\$ 4,500	\$ 5,000
592-928	Hardware/Software Maintenance	\$ 8,744	\$ 45,000	\$ 100,000
592-929	Inventory Purchases	\$ 491,306	\$ 225,000	\$ 250,000
592-931	Grounds Maintenance	\$ 9,635	\$ 4,000	\$ 10,000
592-934	Office Equipment Maint.	\$ 19	\$ 3,000	\$ 4,000
592-935	Underground Repairs (Labor)	\$ 4,552	\$ 23,000	\$ 23,000
592-936	Aboveground Repairs (Parts)	\$ 43,474	\$ 23,000	\$ 23,000
592-937	Station Maintenance	\$ 34,923	\$ 30,000	\$ 30,000
592-938	Other Repairs/Maint.	\$ 9,799	\$ 50,000	\$ 30,000
592-939	Equipment Rental	\$ 474	\$ 9,000	\$ 10,000
592-945	Administrative Charges	\$ 449,168	\$ 500,000	\$ 500,000
592-955	Miscellaneous	\$ 114,534	\$ 7,500	\$ 7,500
592-957	Membership and Dues	\$ 27,677	\$ 13,104	\$ 14,560
592-960	Schooling/Seminars/Conference	\$ 12,345	\$ 8,000	\$ 9,000
592-970	Capital Expense	\$ 9,915	\$ 220,000	\$ 200,000
592-987	Depreciation Expense	\$ 1,463,515	\$ 1,500,000	\$ 1,500,000
592-987.1	Amortization Expense	\$ 4,000	\$ 4,000	\$ 4,000
592-988	Contingency	\$ -	\$ 180,000	\$ 150,000
592-995	Debt Obligation	\$ 137,320	\$ 200,000	\$ 250,000
	Water Loss	\$ -	\$ 200,000	\$ 250,000
	Total Operating Expenses for Utilities	\$ 13,925,065	\$ 14,430,699	\$ 14,608,039
	Net Operating Income (Loss)	\$ 1,267,585	\$ 21,074	\$ 384,508

Michigan Department of Treasury

New Uniform Chart of Accounts

"Activity" Number Conversion Chart

****Conversion will take place during the 2022 Budget Year****

<u>Activity Description</u>	<u>Old Number</u>	<u>New Number</u>
Assessing	209	257
Capital Outlay	900	904
Community Development Services	226	251
Contingencies	990	998
Elections	191	262
Information Technology	259	228
Metro Authority	420	572
Municipal Services	725	704
Township Board	100	101
Transfers Out	999	995
Transit	446	596

"Fund" Number Conversion Chart

<u>Fund Description</u>	<u>Old Number</u>	<u>New Number</u>
800 MHz Communications Fund	264	260
Sidewalk Reserve Fund	220	282
Tree Mitigation Fund	211	280

"Expenditure" Number Conversion Chart

****Conversion will take place during the 2022 Budget Year****

Michigan Department of Treasury

New Uniform Chart of Accounts

"Revenue" Number Conversion Chart

<u>Revenue Description</u>	<u>Old Number</u>	<u>New Number</u>
Delinquent Personal Property Tax	420	412
Payments in Lieu of Tax	425	432
Trailer Park Tax	452	434
Street lighting SA	672	460
Electric Permits	477	480
Licenses & Inspections	577	491
Soil Erosion	480	492
Code Inspection	481	493
Federal Grants-Senior Nutrition	502	510
Metro Authority	575	572
Shared Revenue-Fire State Facility	576	577
Other Grants	690	599
ZBA Fees	608	604
Zoning and Planning Fees	622	605
Permits Fees	610	613
Police Reports Fees	611	614
Fire Reports Fees	612	615
Towing Fees	613	616
Fire Inspection Fees	482	617
Fire Code Review Fees	614	618
False Alarms Fees	682.1	619
Fire Cost Recovery Fees	677.5	620
Contracted Patrol Staff	677.1	629
Contracted Fire Staff	678.3	630
Contracted School Resource Officer	677.2	631
800 MHz Management Fees	629	632
Sewer Benefit Charges	675	636
Water Benefit Charges	676	637
Capital Improvement-Water	670	647
Capital Improvement-Sewer	671	648
Fire Line Charges	674	649
Ordinance Fines	656	657
Donations	673	674
Donations-Farmers Market	673.2	674.2
Tree Mitigation Contributions	669	681
Sidewalk Improvement Contributions	585	685
State Liquor Licenses	577	490
Police Training - PA 302	685.1	543
LAWNET	609	548
Community Review & Inspections	635	494
Sale of Assets	673.6	673

****Conversion will take place during the 2022 Budget Year****