



## Pittsfield Charter Township

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### *Office of the Clerk*

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#### **MEMORANDUM**

**TO:** Pittsfield Charter Township Board of Trustees

**THROUGH:** Michelle Anzaldi, Clerk

**DATE:** August 6, 2020

**SUBJECT:** Authorization to allow the Clerk to purchase additional election equipment for an amount not to exceed \$25,000

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**BOARD ACTION REQUESTED:** Authorization to allow the Clerk to purchase additional election equipment for an amount not to exceed \$25,000

**BACKGROUND:** Absentee voting has gone from 1,772 in August of 2018 to 8,447 in August of 2020. During the November election, it is likely that the absentee voting will be even higher. It is necessary to purchase additional election equipment to tabulate and process these absentee ballots. The State of Michigan will provide grant funds up to 30,000 or 50% of the purchase price of new equipment.

**IMPACT ON TOWNSHIP'S HUMAN RESOURCES:** n/a

**IMPACT ON TOWNSHIP'S BUDGET:** 101-191.000-970.000

**IMPACT ON INDIRECT COSTS:** n/a

**IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES:** n/a

**CONFORMITY TO TOWNSHIP POLICIES:** n/a

**ATTACHMENTS:** n/a

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