

## **Pittsfield Charter Township**

**Department of Human Resources** 

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## Personnel Report from the Department of Human Resources May 27, 2020

In compliance with resolution #09-04, which requires notification of personnel actions taken by township administration to the Board of Trustees, below are the actions taken:

Division: Supervisor's Office

Direct Supervision: Zoning & Code Enforcement Administrator

Action: Resignation, Effective May 11, 2020 Position: Department Administrative Assistant

Name: Sheryl Saliba Reason: Resignation

Division: Supervisor's Office
Direct Supervision: Director of Public Safety

Action: New Hire, Effective May 27, 2020

Position: Administrative Assistant—Support Services (Part-Time)

Name: Teresa Zentz

Reason: Filled vacancy, budgeted for in the Department of Public Safety